

**PRINCE WILLIAM COUNTY  
DISABILITY SERVICES BOARD  
REGULAR MEETING NOTES**

Date: December 3, 2024  
Location: Development Services Building, Room 107 A/B  
Recorder: Tracy Solomon, Prince William Area Agency on Aging

**BOARD MEMBER ATTENDING:**

Teresa Belcher, Gainesville District  
Karen Smith, Potomac District  
MaryAnne Toal Hill, Brentsville District  
Sarah Pitkin, Coles District  
Justine Wilkins, At-Large  
Lillian Garland, Neabsco District

- I. Call To Order Karen Smith, Chairperson
- II. Pledge of Allegiance Karen Smith, Chairperson
- III. Welcome & Introductions Karen Smith, Chairperson
- IV. Citizen's Time – John Davis, Commissioner of Neabsco Historic Commission
- V. Review of Meeting Minutes
  - a. Minutes of October 1, 2024  
Justin Wilkins moved to approve, Teresa Belcher-second the motion
- VI. Guest Speaker
  - a. None
- VII. Old Business Karen Smith, Chairperson
  - a. Lillian Garland-Went to look at new Post Office parking/accessibility
  - b. Laura Feld-Mushaw-Bristow Post Office looked good
  - c. Teresa Belcher-Manassas City Post Office, ramp was not very accessible
- VIII. New Business Karen Smith, Chairperson
  - a. Karen gave introductions of the new appointee, MaryAnne Toal Hill
  - b. Ideas for 2025 speakers
    - No Wrong Door
    - Arc
    - Health Foundation-Child Find
    - Library-Book drop, activities for people with disabilities
    - Decoding Dyslexia Foundation-MaryAnne Toal Hill
    - Crisis Center
- IX. Host Agency Updates Josh Lee, Acting Director

- a. Josh provided updates as follows:
  - Personal Care waitlist
  - Woodbridge Meals on Wheels waitlist
  - AdultDay Healthcare waitlist
  - Transportation waitlist
  - Personnel hired
  - Upcoming Senior Center events
  - Supportive Services, increase in Veterans served
  - New floor installed at the AdultDay Healthcare
  - Upcoming events for Fiscal and Admin
  - Touched on the discussions to merge the DSB and COA groups, shared missions between them
  
- X. Member Time and Announcements
  - a. Karen Smith-Would like topics to be more beneficial to the Board
  - b. Lillian Garland-Youngkin appointed her to Rehabilitation Services Board
  - c. Josh made suggestions on topics, partnering with Communications to broadcast the meeting, he will follow up with this
  - d. Karen Smith-suggested someone reach out to State officials to share a common “voice”
  - e. MaryAnne Toal Hill-She would like to see other boards and advisory committees learn about what each does. Possibly form a focus group to accomplish this
  - f. Laura Feld-Mushaw-Communication is a struggle that overlaps with COA and DS. Hard for individuals in the Community to navigate and connect to available services and resources.
  - g. Karen Smith-Collision for Human Services Alliance in past was heavily involved with the board. MaryAnne knows the person in charge of the Alliance and will get info to share with board at the next meeting.
  - h. Sarah Pitkins-Didlake has a new Executive Director
  - i. Sarah Pitkins-Northern VA Community College-Woodbridge campus has completed a disabilities and diversity map pf the campus, available online
  - j. Karen Smith-60<sup>th</sup> year Anniversary of the Arc, celebration in Brentsville
  
- XI. Adjournment                      8:40 p.m.                                              Karen Smith, Chairperson

Next meeting: Tuesday, February 4, 2025, 5 County Complex Ct. room 107 A/B