



**PRINCE WILLIAM COUNTY  
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES  
AND SUBSTANCE ABUSE SERVICES BOARD**

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**BOARD MEMBERS PRESENT FOR THE CRC TOUR:**

Voneka Bennett, Francis Rath, Patrick Sowers, Deanna Bayer, Vicky Castro, Bradley Marshall

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**BOARD MEMBERS PRESENT FOR THE BOARD MEETING:**

Bradley Marshall, John O’Leary, Francis Rath, Patrick Sowers, Deanna Bayer, Vicky Castro, Colleen Oshiki, Dr. William Carr

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**BOARD MEMBERS ABSENT FROM BOARD MEETING:**

Voneka Bennett

**M**

**STAFF PRESENT:**

Georgia Bachman, Gina Tamayo - Office of the Executive Director

Division Managers:

Sara Wheeler – Adult and Family Services; Jackie Turner – Developmental Disability Services; Elise Madison – Emergency Services; Katanya Goswell – Community Support; Mike Goodrich – Administrative Services; Kanchan Clark – Medical Services; Virginia Heuple – Early Intervention; Tanya Odell – Youth Services, Robyn Fontaine – Finance

CS Staff:

Heidi Cruz, Marla Peterson, Lynn Fritts

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**GUESTS PRESENT**

Timothy Oshiki

Tania Hammock, CRI

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**PRESS PRESENT:**

None

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**OPENING:** The regular meeting of the Community Services Board was convened on February 20, 2025 at 6:34 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.



**APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS**

**READING WAIVED**

**RESOLUTION 25-02R1-01**

**MOTION:** Marshall

**SECOND:** O’Leary

**WHEREAS**, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

**WHEREAS**, in accordance with the Board’s policy, Dr. William Carr notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board’s February 20, 2025 meeting; and

**WHEREAS**, Dr. William Carr certified that he is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents his physical presence; and

**WHEREAS**, Dr. William Carr certified that he is unable to attend the meeting due to an identified personal matter that prevents his physical presence; and

**WHEREAS**, the remote locations from which the above member plans to electronically participate is his personal temporary or permanent residence and the remote location will not be open to the public; and

**WHEREAS**, Dr. William Carr verified that his participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

**WHEREAS**, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

**NOW, THEREFORE, BE IT RESOLVED** that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of, Dr. William Carr to be heard by all persons via Webex at the primary or central meeting location.

**Vote:**

Ayes-- Sowers, O’Leary, Castro, Marshall, Rath, Bayer, Oshiki

Nays--

Abstained-- Carr

Absent During Vote--

Absent From Meeting-- Bennett

## **CITIZEN'S TIME**

Mr. Timothy Oshiki shared that he was honored to be a part of the CRC tour today.

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## **STAFF TIME**

Mr. Michael Goodrich announced that Beth Dugan will retire at the end of March. The board wished her a great, long, healthy retirement. Her position has been advertised.

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## **APPROVAL OF MINUTES**

### **RESOLUTION 25-02R1-02**

**MOTION:** Rath

**SECOND:** Marshall

The Prince William County Community Services Board does hereby approve the minutes of December 12, 2024.

#### **Vote:**

Ayes-- Sowers, O'Leary, Castro, Marshall, Rath, Bayer, Oshiki

Nays--0

Abstained-- Carr

Absent During Vote--

Absent From Meeting-- Bennett

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## **PRESENTATION: CTI Housing Program** Lynn Fritts, Marla Peterson, Katanya Goswell

Ms. Fritts, Ms. Peterson, and Ms. Goswell provided the board with a presentation on the CTI Housing Program, an evidence-based initiative designed to support society's most vulnerable individuals during transition phases. CTI of Prince William County is funded by Virginia's Department of Behavioral Health and Developmental Services (DBHDS) and is being piloted by three Community Services Boards (CSBs) in Virginia, specifically, Fairfax County CSB, the City of Alexandria CSB, and Prince William County CSB. The program operates in three distinct phases; Transition, Try-Out, and Transfer of Care, focusing primarily on adults with Serious Mental Illness (SMI). The CTI Housing Team will offer housing services to individuals in Prince William County, who will contribute 30% of their income towards rent. Additionally, the CTI Housing Team will provide financial assistance for furnishing, application fees, security deposits, and rental and utility arrears if needed and offer community case management for up to 9 months.

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**RECOMMEND THE BOARD OF COUNTY SUPERVISORS AUTHORIZE COMMUNITY SERVICES TO APPLY FOR VIRGINIA OPIOID ABATEMENT AUTHORITY INDIVIDUAL OPIOID SETTLEMENT DISTRIBUTION FUNDS AND, CONTINGENT UPON AWARD, ACCEPT, BUDGET, AND APPROPRIATE \$175,000, ANNUALLY, THROUGH FISCAL YEAR 2039; AND ACCEPT, BUDGET, AND APPROPRIATE PRINCE WILLIAM COUNTY DIRECT OPIOID SETTLEMENT DISTRIBUTION FUNDS OF \$320,000 ONE-TIME AND \$40,000, ANNUALLY, THROUGH FISCAL YEAR 2039.**

**RESOLUTION 25-02R1-03**

**MOTION:** Castro  
**SECOND:** Marshall

**WHEREAS**, the Opioid Settlement Directing Administrator provides funding directly to Prince William County (PWC) and the Virginia Opioid Abatement Authority provides individual opioid settlement funds to PWC in accordance with the Virginia Settlement Allocation Memorandum of Understanding (MOU) because of the National Prescription Opiate Litigation; and

**WHEREAS**, the national opioid administrator of PWC direct opioid settlement distribution funds is Brown Greer, PLC, and the state opioid administrator of individual opioid settlement distribution funds is the Virginia Opioid Abatement Authority (OAA); and

**WHEREAS**, funds are restricted for use in accordance with the Virginia OAA Fund and Settlement Allocation MOU for community-based opioid abatement services including intervention, treatment, education, prevention, and recovery services; and

**WHEREAS**, CS requests PWC Board of County Supervisors (Board) authorization to apply for OAA individual opioid settlement distribution funds, and contingent upon award, budget and appropriate \$175,000, annually, through Fiscal Year (FY) 2039 or June 30, 2039, to continue to support one (1.0) grant funded Human Services Program Manager (D61) position (G00086); and

**WHEREAS**, CS requests Board authorization to budget and appropriate \$40,000, annually, through FY 2039 or June 30, 2039, of PWC direct opioid settlement distribution funds for continued operating support of harm reduction bag distribution, by PWC Public Safety and CS, to individuals who leave without being seen or who refuse treatment; and

**WHEREAS**, CS requests Board authorization to budget and appropriate \$320,000, one-time, PWC direct opioid settlement distribution funds for a parent educational media campaign which builds on the youth Fentanyl prevention campaign aired July 2023 and as authorized by the Board on December 6, 2022 through Resolution 22-258; and

**WHEREAS**, there is no general fund local tax support required to budget and appropriate these funds;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes Community Services to apply, for Virginia Opioid Abatement Authority individual opioid settlement distribution funds, and contingent upon award, accept, budget, and appropriate \$175,000, annually, to continue to support one (1.0) grant funded Human Services Program Manager (D61) position (G00086) through Fiscal Year (FY) 2039 or June 30, 2039;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors accepts, budgets, and appropriates \$40,000, annually, of Prince William County direct opioid settlement distribution funds for continued operating support of harm reduction bag distribution by Public Safety and Community Services through FY 2039 or June 30, 2039;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors accepts, budgets, and appropriates \$320,000, one-time, PWC direct opioid settlement distribution funds for a parent educational media campaign;

**BE IT FURTHER RESOLVED** that the Prince William County Community Services Board recommends that t the Prince William Board of County Supervisors hereby authorizes all unexpended amounts be carried forward year to year.

**Vote:**

Ayes-- Sowers, O’Leary, Castro, Marshall, Rath, Bayer, Oshiki, Carr

Nays--0

Abstained--

Absent During Vote--

Absent From Meeting-- Bennett

**RECOMMEND THE BOARD OF COUNTY SUPERVISORS TRANSFER, BUDGET, AND APPROPRIATE \$1,300,000 FROM THE FISCAL YEAR 2025 COMMUNITY SERVICES CRISIS RECEIVING CENTER EMERGENCY SERVICES OPERATING BUDGET TO THE CRISIS RECEIVING CENTER CAPITAL PROJECT.**

**RESOLUTION 25-02R1-04**

**MOTION:** Castro

**SECOND:** Rath

**WHEREAS**, the Prince William Board of County Supervisors (Board) directed Community Services (CS) to establish a Crisis Receiving Center (CRC) and a Trauma Treatment

Program in Prince William County (PWC) via Directives 21-23 on March 9, 2021, and 21-52 on September 14, 2021.

**WHEREAS**, the PWC Department of Facilities and Fleet Management (FFM) is the county lead agency for the CRC capital project; and

**WHEREAS**, the CRC capital improvement project is nearing the end, and through the many inspections and close collaboration with all stakeholders, additional work has been identified to meet state building code and business licensing requirements to allow the project to be completed; and

**WHEREAS**, the additional compliance items include site development of generator enclosures and electric vehicle charging stations, and additional bathrooms to meet state licensing requirements; and

**WHEREAS**, CS has unencumbered General Fund operating budget balances totaling \$1,300,000 available to transfer, budget, and appropriate to the PWC CRC capital project for use towards the capital buildout at Worth Ave, Woodbridge VA; and

**WHEREAS**, approval of this item does not require an increase of general fund local tax support; and

**WHEREAS**, the unencumbered funds will be transferred to the CRC capital project to support the CRC project;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby transfers, budgets, and appropriates \$1,300,000 from the Fiscal Year 2025 Community Services Crisis Receiving Center Emergency Services operating budget to the Crisis Receiving Center capital

**Vote:**

Ayes-- Sowers, O’Leary, Castro, Marshall, Rath, Bayer, Oshiki, Carr

Nays--0

Abstained--

Absent During Vote--

Absent From Meeting-- Bennett

**DISCUSSION ITEMS:**

**Report of VACSB Legislative Conference**

Chair Patrick Sowers reported that the VACSB Legislative Conference was very productive. He led the session on “Education for Board Members,” and the feedback from attendees indicated that it was the most effective training they have received. Mr. Marshall suggested that the initial segment of the board member training includes both basic and advanced training options, as

some board members may already understand the basics. Mr. Sowers will communicate this suggestion to the VACSB Board.

### **2<sup>nd</sup> Quarter Accounts Receivable Report**

The fees collected for the 2<sup>nd</sup> Quarter FY25 are at a 5-quarter high. The Reimbursement Team is fully staffed and continues to engage with clinical staff to ensure that billed services are properly submitted for reimbursement. The \$3.2M is 16% higher than the FY25 1<sup>st</sup> quarter total of \$2.76M. The total amount of fees due each of the last 2 quarters is \$521K each, the make-up of the fees due is different. Medicaid represents a larger percentage of fees due in the 2<sup>nd</sup> quarter as compared to the 1<sup>st</sup> quarter of FY25.

### **2<sup>nd</sup> Quarter Financial Report**

The FY25 Budget totals \$96.2 million. This is an increase of \$4.7 million over the quarter 1 report and is attributed to Board action items for new state and other funding. This also includes the budget carryover from FY24 that was processed by the Department of Management and Budget in November 2024.

### **2<sup>nd</sup> Quarter Services Report**

Total Un-Duplicated Clients – 8,359, a 1.6% increase from FY24. 8,359 clients in FY25 to 8,227 clients in FY24 (132).

Developmental Disability Services – Case Management – Increased 6.8% from FY24 (73 clients).

Early Intervention – Number of unique clients decreased 8.2% from FY24

Assessment/Service Coordination – 6.2% decrease from FY24 (77 clients).

Therapeutic and Educational Services – 10.7% decrease from FY24 (107 clients).

Vocational Services – 199 unique clients, a decrease of 7 clients from FY24.

Access Services – The number of assessments decreased slightly from 799 to 795, a 0.5% increase.

Emergency Services – The number of unique clients increased from 1,111 to 1,401 (26.1%).

Medical Services – The number of unique clients decreased by 5.3%.

Clinical Behavioral Health Program (CBHP) -- Adult Mental Health – Decrease of 6.7% (897 clients in FY24 to 837 clients in FY25).

Comprehensive Outpatient Recovery Program (CORP) -- Adult Substance Abuse – The same number of unique clients in FY24 as in FY25 -- 598.

Drug Offender Recovery Services – Adult Detention Center – Increase of 11 clients, or a 13.4% increase.

New Horizons – Outpatient – Decrease of 13.1% unique clients (996 to 866).

New Horizons – Behavioral Health and Wellness – 1,165 unique attendees at sessions.

### **Worth Avenue/Regional Crisis Receiving Center Construction Update**

Facility construction continues and the final occupancy permit is expected by August of 2025.

Construction activities are now focused on interior walls and finishes. Progress has included final concrete pouring and priming walls for painting. Site work is expected to enter the final stages as temperatures rise in the Spring timeframe. Taft Construction continues to coordinate shower installations and security sub-contractors.

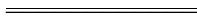
**Policies and Procedures Update**

Michael Goodrich provided an update to the Policy and Procedure Manual Part V Risk Management, Article 9: Clinical Risk Management Guidelines. The board did not have any questions about this update.



**OPEN ITEMS:**

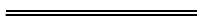
None



**EXECUTIVE DIRECTOR’S TIME**

--Ms. Bachman reported that CXO presented his proposed budget. The adoption of this budget will take approximately two months before it’s adopted in April. Community Services has two major items in the budget. The first is for GAP funding for the CRC, with the expectation that the state will match the proposed amount of \$5.7M. The second allocates funds for four positions related to the Early Intervention Program and the ID/DD program.

--Ms. Bachman shared the 2024 Community Services Annual Report and encouraged the board to look through it as it contains stories, data, and information about CS and the staff.



**BOARD MEMBERS’ TIME**

**COLLEEN OSHIKI**

Ms. Oshiki shared her excitement for Beth Dugan’s retirement. She thanked Lynn Fritts and Marla Peterson for their presentation.

**DEANNA BAYER**

Ms. Bayer thanked Lynn Fritts and Marla Peterson for their presentation. She was very impressed with the 2024 CS Annual Report and thanked staff for everything they do.

**BRADLEY MARSHALL**

Mr. Marshall congratulated Beth Dugan and her husband on their retirements. He appreciated the presentation from the CTI Housing Team.

**VICKY CASTRO**

Ms. Castro thanked Mr. Goodrich for arranging the tour of the CRC. She expressed that it was meaningful to see it almost completed. Ms. Castro thanked the CTI Housing Team for their presentation. Ms. Castro shared that NAMI on Campus is now available at 4 schools in Prince



William County. February 26<sup>th</sup>, Woodbridge High School, NAMI on Campus, and the Black Student Alliance are hosting a student led event. May 3<sup>rd</sup>, there will be a youth wellness conference at the McCoart Building with a keynote speaker, closing speaker, and activities for youth in Prince William County and the Cities.

**JOHN O’LEARY**

Mr. O’Leary thanked the CTI Housing team for their presentation. He spoke about the Prince William County Internship Program and encouraged everyone to view the Internship Program video the county put out on social media.

**PATRICK SOWERS**

Mr. Sowers shared historical information about the CRC building. He mentioned that he had the honor of testifying at the state budget hearings in January as Chairman of the VACSB, advocating for increased funding. Additionally, Mr. Sowers encouraged everyone to receive Narcan training if they haven’t already and requested Leave Behind Bags for board members who don’t have it or those whose Narcan has expired.

**ADJOURNMENT**

**RESOLUTION 25-02R1-05**

**MOTION: Marshall**

**SECOND: Castro**

**Vote:**

Ayes- O’Leary, C. Oshiki, Sowers, Marshall, Carr, Castro, Bayer

Nays-0

Abstained--0

Absent During Vote- Rath

Absent From Meeting-- Bennett

**Adjourn time: 8:18 PM**

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