

**December 10, 2024  
BAC Meeting Res.  
No. BAC 24-27**

**MOTION: Bailey**

**SECOND: Boddye**

**RE: RECOMMEND THAT THE BOARD OF COUNTY SUPERVISORS AWARD  
INTERNAL AUDIT SERVICES CONTRACT TO RSM US, LLP**

**ACTION: APPROVED**

**WHEREAS**, the County requested proposals for internal audit services for professional consulting services for three (3) years with five (5) one-year renewal options pursuant to the County's Procurement Regulations; and

**WHEREAS**, proposals were received on October 4, 2024, from ten (10) offerors as follows:

- Clifton, Larson, Allen, LLP
- Cohn Reznick, LLP
- Crowe, LLP
- Deloitte Consulting, LLP
- Forvis Mazars
- Frazier and Deerter, LLC
- Marcum, LP
- Plante Moran, PLLC
- RSM US, LLP
- UHY Advisors Mid-Atlantic, Inc.

**WHEREAS**, an Evaluation Committee was appointed by the County Executive to review, evaluate and score the technical proposals, and

**WHEREAS**, the Evaluation Committee was comprised of the following members and facilitated by a representative from the Office of Procurement Services:

- Chief Financial Officer/Director of Finance (Evaluation Committee Chair)
- Deputy County Executive for Government Operations, Performance, and Innovation
- Deputy Finance Director

- Assistant Director of Social Services for Finance & Information Technology
- Police Department Fiscal & Policy Management Bureau Manager
- Assistant Director of Transportation for Business Services

**WHEREAS**, the Evaluation Committee reviewed, evaluated and scored the technical proposals based on the following pre-defined criteria:

- Understanding the County's Requirements
- Approach and Workplan
- Management Plan and Performance Schedule
- Team Qualifications and Experience
- Firm Experience and Capabilities, References, and Commitment to Continuity of Staffing
- Additional/Specialized Services and Other Relevant Information

**WHEREAS**, based on the Evaluation Committee's score-based ranking of the technical proposals, the top three (3) offerors (RSM US, LLP, Deloitte Consulting, LLP, and Plante Moran, PLLC) were invited to give oral presentations to the Evaluation Committee on November 22, 2024, and answer questions posed by the Evaluation Committee; and

**WHEREAS**, the Evaluation Committee unanimously selected RSM US, LLP as the highest- ranking offeror; and

**WHEREAS**, the Chair of the Evaluation Committee and the Office of Procurement Services entered contract negotiations with RSM US, LLP to develop a fixed rate contract for internal audit services; and

**WHEREAS**, the following rates were negotiated.

1. Base Contract (Years 1, 2 and 3) Fixed Hourly Rates-The fixed hourly rates negotiated for internal audit services are \$155.00 for an Associate, \$200.00 for a Senior Associate, \$200.00 for a Supervisor, \$275.00 for a Manager, \$325.00 for a Director, and \$325.00 for a Partner or Principal/Managing Director for the initial 3-year contract period.
2. Optional One-Year Renewals (Years 4, 5, 6, 7, and 8) Escalation – If the County elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the subsequent renewal period shall not exceed the contract price(s) of the previous renewal period, increased/decreased by no more than the percentage increase/decrease of "All item in Washington-Arlington-Alexandria, DC-VA-MD-WV, all urban

consumers, not seasonally adjusted” category of the CPI-U section of the Consumer Price Index of the United State Bureau of Labor Statistics for the latest 12 months for which statistics are available.

**NOW, THEREFORE, BE IT RESOLVED** that the Board Audit Committee of the Board of County Supervisors does hereby recommend that the Board of County Supervisors Award the Internal Audit Services Contract to RSM US, LLP.

**Votes:**

**Ayes: Jefferson, Boddye, Angry, Bailey**

**Nays: none**

**Absent from Vote: none**

**Abstain from Vote: none**

**Absent from Meeting: none**

**For information**

County Attorney

Chief Procurement Officer

**ATTEST:** \_\_\_\_\_ *Rense M Brown*  
**Clerk to the Board Audit Committee**