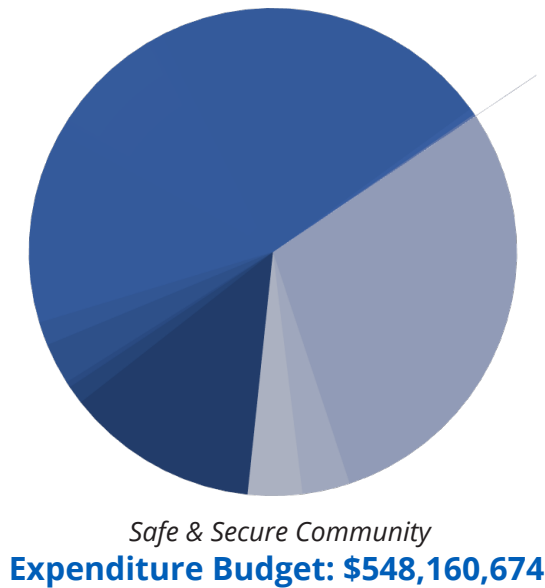


# Magistrates

## Mission Statement

The mission of the Magistrates' Office is to provide accessible, independent, and unbiased judicial services and accomplish statutory responsibilities to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico on a 24-hour per day, 365 days per year basis.



**Expenditure Budget:  
\$118,589**

*0.02% of Safe & Secure Community*

### Programs:

- Local Support: \$118,589

## Mandates

The Code of Virginia mandates that there will be as many magistrates as are necessary for the effective administration of justice. Magistrate positions are authorized by the state Committee on District Courts. The County shall also provide all furniture and other equipment necessary for the efficient operation of the office.

**State Code:** [19.2-34](#) (Number of magistrates), [19.2-48.1](#) (Quarters for magistrates), [16.1-69.33](#) (Committee on District Courts)

# Magistrates

## Expenditure and Revenue Summary



Expenditure by Program	FY22 Actuals	FY23 Actuals	FY24 Actuals	FY25 Adopted	FY26 Proposed	% Change Budget FY25/ Budget FY26
Local Support	\$111,900	\$119,217	\$115,655	\$118,589	\$118,589	0.00%
<b>Total Expenditures</b>	<b>\$111,900</b>	<b>\$119,217</b>	<b>\$115,655</b>	<b>\$118,589</b>	<b>\$118,589</b>	<b>0.00%</b>

### Expenditure by Classification

Salaries & Benefits	\$88,732	\$92,144	\$88,731	\$88,732	\$88,732	0.00%
Contractual Services	\$0	\$0	\$0	\$1,250	\$1,250	0.00%
Internal Services	\$15,353	\$20,126	\$20,127	\$20,127	\$20,127	0.00%
Purchase of Goods & Services	\$4,991	\$6,330	\$4,561	\$7,162	\$7,162	0.00%
Leases & Rentals	\$2,825	\$616	\$2,236	\$1,402	\$1,402	0.00%
Reserves & Contingencies	\$0	\$0	\$0	(\$84)	(\$84)	0.00%
<b>Total Expenditures</b>	<b>\$111,900</b>	<b>\$119,217</b>	<b>\$115,655</b>	<b>\$118,589</b>	<b>\$118,589</b>	<b>0.00%</b>

### Funding Sources

Charges for Services	\$20	\$100	\$0	\$0	\$0	-
<b>Total Designated Funding Sources</b>	<b>\$20</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>Net General Tax Support</b>	<b>\$111,880</b>	<b>\$119,117</b>	<b>\$115,655</b>	<b>\$118,589</b>	<b>\$118,589</b>	<b>0.00%</b>
<b>Net General Tax Support</b>	<b>99.98%</b>	<b>99.92%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	

# Magistrates

## Program Summary

### Local Support

Magistrates are independent judicial officers who work directly for the Supreme Court of Virginia, Office of the Executive Secretary. The principal function of the magistrate is to provide an independent, unbiased review of complaints of criminal conduct brought to the office by law enforcement or the general public. Magistrate duties include issuing various types of processes such as arrest warrants, summonses, bonds, search warrants, and medical detention orders. Magistrates also conduct bail hearings in instances in which an individual is arrested on a warrant charging him or her with a criminal offense. Magistrates provide services 24-hours per day, 365 days per year to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico.

Key Measures	FY22 Actuals	FY23 Actuals	FY24 Actuals	FY25 Adopted	FY26 Proposed
Cost per criminal process handled (State and local budget)	131.76	137.71	NA	143.52	NA
Total criminal processes administered per Magistrate	2,240	2,341	NA	2,440	NA
Cost per civil process handled (State and local budget)	11.82	10.41	NA	11.18	NA
Total civil processes administered per Magistrate	\$201	\$177	NA	\$190	NA

Program Activities & Workload Measures <i>(Dollar amounts expressed in thousands)</i>	FY22 Actuals	FY23 Actuals	FY24 Actuals	FY25 Adopted	FY26 Proposed
<b>Magistrates Services</b>	<b>\$112</b>	<b>\$119</b>	<b>\$116</b>	<b>\$119</b>	<b>\$119</b>
Total criminal processes handled (warrants, bail process, search warrants)	38,084	39,814	NA	43,469	NA
Total civil processes handled (emergency protective orders, mental health orders, emergency medical orders)	3,413	2,992	NA	2,244	NA
Total hearing without processes issued (denials and referrals to other stakeholders)	850	905	NA	900	NA