



Prince William County Department of Fire and Rescue

13101 Public Safety Drive
Nokesville, Virginia 20181
(703) 792-6380 / Fax: (703) 792-4485
24-Hour Class Information Line: (703) 792-6498

Training Advisory

Course name: EMT-B to Paramedic Course
Course type: ILT: Instructor-Led Training (in-person)
Instructor: Prince William County Instructors

Course Number	Date	Location	Time	Enroll in Genius
26000	September 2, 2025- July 14, 2026	Public Safety Training Center	0630-1700	4/14/2025

Class size: TBD (based on the department's operational staffing capabilities)
Prerequisites: National Registry or Virginia EMT for a minimum of one year, minimum of 18 years of age, high school diploma or equivalent, valid ARC or equivalent Basic Life Support for Healthcare Providers (CPR) certification
Sponsor: Prince William County Department of Fire and Rescue

For additional information contact:
kcirillo@pwcgov.org

Personnel accepted into the EMT to Paramedic Program will be required to sign an agreement to a 4-year commitment of being an active ALS provider.

2025 – 2026 Paramedic Program Enrollment Steps

Step 1: Carefully Review Training Advisory

- Carefully review the Training Advisory released by the PSTC. Be sure to meet all deadlines. There are some changes to the 2025 – 2026 program, so please review this announcement completely. Late or incomplete entries **will not** be accepted.

Step 2: Discuss Your Intent with Your Officer

- Embarking on the journey to becoming an ALS provider is challenging and requires support. Take time to discuss your intent with your officer. Once you get approval and support from your officer, please have them send an email to Lt. Cooper (sacooper@pwcgov.org) and your Battalion Chief documenting their endorsement. Endorsement is required.

Optional: Attend Information Sessions (See Optional Page)

Step 3: Sign Up on Genius and Schedule Your Entrance Exam

- Sign up on Genius. Your BC will have to approve your request.
- There is both a written and practical exam required to enter the program. This ensures that all students have a strong foundational knowledge of BLS. There are three opportunities to complete the entrance exams:

• **Monday, June 9, 2025 (C-Shift) | 0800-1200 | PSTC**

• **Tuesday, June 10, 2025 (A-Shift) | 0800-1200 | PSTC**

• **Wednesday, June 11, 2025 (B-Shift) | 0800-1200 | PSTC**

Choose the date which best works with your schedule. Please send an email with the subject: **Paramedic Pretest** to Lt. Cooper (sacooper@pwcgov.org) with your requested date and time. If you are on shift that day, please indicate that in the email. A list will be sent by Lt. Cooper to Staffing. Please note, your day may be adjusted due to staffing needs. You will receive a confirmation reply

once you have registered on Genius and the letters of recommendation have been received and your test date has been scheduled. Additional dates will not be offered. Late arrivals to the test will not be admitted.

Step 4: Study Objectives and Practice Skills

- Once you schedule your exam, if requested, you will receive a copy of the Brady, Emergency Care 12th or 13th Edition textbook via county courier. You are encouraged to review the textbook. This book must be returned to the exam proctor at the time of the exam.
- The cognitive exam is a timed, multiple-choice exam. The psychomotor exam is a scenario-based station where you will be required to perform common BLS skills within the context of a typical 911 situation. Please bring your PIC kit to the test.

Step 5: Receive Results

- Once everyone has completed the written and practical examinations, the EMS Training Staff will compile the results. Please expect to receive an email with your results in approximately one week. If you do not receive an email by June 25, 2025, please contact Lt. Cooper.

Anatomy and Physiology

An Anatomy & Physiology prerequisite course will be offered online. The course is available on Blackboard and is open enrollment. A passing grade in an A&P course is a pre-requisite for the Paramedic Program.

For more information, please attend an information session.

EMS 3000 (Self-Paced): Online

This 80-hour course is designed to meet the National EMS Education Standards for A&P for those wishing to take the Paramedic class. This class is 100% online

and self-paced. Successful completion of this course is required for entrance into the Paramedic program. You must have A&P completed by **June 20, 2025**.

Additional Optional Preparation Informational Sessions

All listed sessions are optional.

Information Sessions (Virtual)

- **Monday, February 24, 2025 (A-Shift) | 0800 - 1000 | Microsoft Teams**
- **Tuesday, February 25, 2025 (B-Shift) | 0800 - 1000 | Microsoft Teams**
- **Wednesday, February 26, 2025 (C-Shift) | 0800 - 1000 | Microsoft Teams**

Information Sessions have been created to help provide a program overview, discuss entry requirements, share student experiences, and provide study strategies. These information sessions will additionally explain how the tools available can help make candidates successful. While these sessions are not required, it is *strongly encouraged* for anyone who is interested or thinking about taking the program. Multiple sessions have been scheduled but attendance to one is sufficient as each session is the same. If you are interested in attending one of the dates, **please RSVP to Lt. Cooper (sacooper@pwcgov.org) at least 3 days prior to the scheduled session**. We will hold the meeting via Microsoft Teams.

Please be aware that the VCU program has vaccine requirements. This will be reviewed during the information sessions.

Masks, vaccinations, and other precautions may be required for training.