



MINUTES

2:00 p.m., Wednesday, October 16, 2024

1. Introductions
2. DCSM Updates
 - a. DCSM [Section 600 Transportation Systems](#) Improvements Update and Schedule (Belita/Wyrauch)
 - i. See presentation
 - ii. Ready to go to the Planning Commission on November 6, then take it to the BOCS in early next year
 - iii. Have received over 200 comments from CDC, DORAC and Industry. Had a work session with the Planning Commission last month and received comments there as well. They are about 99% complete with addressing comments.
 - iv. The biggest discussion with the Planning Commission was about by-right parking reductions
 - v. Electronic Vehicle (EV) Parking would have to be addressed separately
 - b. DCSM Section 700 Updates – Consolidated E&S and SWM Regulations (Shammout)
 - i. It has been drafted and CDC has received it. It is the same ordinance and no changes in the regulations
3. CDC 2024 Goals Update (Garcia/Gardner)
 - a. **Completed**
 - i. Owner Notification on Permit Applications – completed
 - ii. Changes to the Meeting Schedule – completed
 - b. **Ongoing**
 - i. Policies & Procedures carryover
 1. CCTV – Public Works Update
 - a. At the last meeting, the County was going to look internally at eliminating the CCTV requirement and proposed a certain % reductions
 - b. Public Works is talking with other County agencies and should be providing a response soon.
 - c. The CDC received a copy of the proposal
 2. Stockpile Policy – sub-committee meeting Nov/Dec 2024
 - ii. Participate in the comprehensive updates to the Zoning Ordinance – TBD
 1. Planning will provide update during agency time
 - iii. As-Built Process Update and Next Steps – Public Works
 1. Discussed in July among the CDC members and sent it back to Raj and will take a look at the comments and respond to that.
4. Building Development Process Improvements (Mays)
 - a. ePortal Customer Document Upload (https://www.youtube.com/watch?v=zSwi7QJ_E-8)

- i. Customers can now see what is being uploaded in real time and are able to name the document as well.
 - b. Upgrading EnerGov – November 15
 - i. We will go live with the EnerGov update on November 15. At approximately 2:30pm that day, EnerGov will go down and will be offline for about 3-6 hours.
 - ii. An email will be going out industry wide with more information
 - iii. EnerGov is improving their security, so the system will require you to re-register once the upgrade is done. As long as you use the same email address for your current EnerGov account, it should not be an issue.
 - 1. DDS will work on an FAQ document to send out
 - c. Inspections: 2-Hour Inspection Window Email
 - i. As of Monday, October 14, customers will now receive an email with a 2-hour window for their inspection time. The email is sent out to all of the contacts on the account that have emails.
 - d. Residential SolarAPP+ Permitting
 - i. Going live on October 31
 - ii. The focus for this is how to leverage automation for plan review
 - e. BDD Policy 2.1. [Building Plan Review Priority Processing](#)
 - f. BDD Policy 2.2. [Expedited Plan Review Program](#)
 - i. Looking at reactivating this suspended program and to see if we can use virtual counters for that, or if we can meet in person and scan the documents after.
 - ii. Would like to work on a Draft CDC goal to reactive Expedited Plan Review Program
 - g. Leveraging *Virtual Counters* Capabilities
 - i. Currently only piloting virtual appointments for this program with 3 agencies
 - h. Code update
 - i. The 2021 Code update went into effect in January 2024. However, you have the option to use the old code until January 2025. As of January 18, 2025, everyone will have to use the 2021 Code.
 - ii. There are several changes that will have major effects this time around. Eric will send an email out highlighting this information.
- 5. Agency Updates
 - a. Transportation
 - i. The opening of University Blvd/234 was delayed, but it will be opening at the end of the month.
 - ii. The Potomac-Neabsco Parking Garage will be opening at the end of the month.
 - b. Economic Development – no update
 - c. Public Works
 - i. There continues to be concerns/issues with trucking activities and dirt hauling. Public Works is working on clarification with the County Attorney on how to determine if the use is an agricultural exempt activity
 - d. Planning
 - i. Zoning Text Amendment Updates
 - 1. See presentation
 - 2. Currently in a scoping phase to determine what to include in the Zoning Text Amendment update.
 - 3. The anticipated timeline for the update is 2 years
 - 4. Send additional comments to zonngupdate@pwcgov.org
 - e. Development Services
 - i. On November 7, Land Development will be hosting their annual Land Development Fall Seminar. A link will be sent out to sign up.
 - ii. DDS is working with Economic Development to secure a date for the Industry Breakfast this year, which will likely be in early December. We will be taking a different

approach to the event this year and it will be more of a “meet and greet” style, along with presentations, to focus on conversations and relationships.

- iii. We will soon be eliminating the lunch time closure in the Records Center. The announcement will go out in November.
 - iv. We are currently working to fill several vacancies in Land Development.
6. Updated By-Laws (Spina)
 - a. The updated by-laws will go into effect in January 2025
 - b. Alternate memberships will go into effect at that time and Mandi will be reaching out to each organizations for recommendations.
 7. Data Center Impact/Noise Working Group Update (Spina)
 - a. Still working on the update to the Noise Ordinance with the JMT. The timeline for this has been pushed, as they were not ready for community engagement.
 - b. Also working with Moseley Architects on the DCSM/Zoning Ordinance update.
 8. Development Services Performance Measures Update (Spina)
 - a. See presentation
 9. Next Meeting – 2:00 p.m. – 4:00 p.m., Wednesday, January 15, 2025
 10. Other business
 - a. Jonathan Barbour asked for an update about Fire Marshal inspections
 - i. Update from Chief Smolsky:
 1. In a previous message, we announced the Fire Marshal’s Office was having some difficulty in meeting requests for next day inspections. We have taken steps to get back on track and are currently meeting requests for next day inspections. We may still experience difficulties from time to time, however, we are doing everything we can to avoid that situation. Our vacancies remain but we are in the process of hiring another inspector and plans reviewer. I would ask for patience as we continue to get back to full staffing. You can help us by ensuring your sprinkler and fire alarm contractors are ready for their inspections by having their systems thoroughly checked, rechecked, and pre-tested in cases where required, and to have approved plans on site. Please reach out to Chief Smolsky if you encounter a difficult situation
 - b. Asked to review the inspection order process
 - i. Ricky and Chad will be reaching out to industry members for feedback
 11. Meeting Adjourned