

November 14, 2024, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Samantha Biller alternate)
Serena Bermudez (Pamela Wright alternate)
Tontee Verbal (Lynn Fritts alternate)

Prince William Area Continuum of Care (CoC)

Date: November 14, 2024
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Phyllis Jennings-Holt, PWC Department of Social Services Director

AGENDA

- Registration of Attendance
Welcome and Introduction
Approve September 12, 2024, CoC Meeting Minutes
Committee Reports:
- Program Analysis and Ranking (PAR)
- Service Continuum: 2 reports
- Governance: 2 reports
PWA CoC Non-Discrimination Policy
Agency Spotlight:
Prince William County Office of Housing and Community Development
Housing Board Update
DSS Lead Agency Update
Adjourn
Announcements

Next Meeting: Thursday, January 9, 2025, at 1:30 p.m.
Virtual – Webex Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Phyllis Jennings-Holt)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Samantha Biller alternate)
Serena Bermudez (Pamela Wright alternate)
Tontee Verbal (Lynn Fritts alternate)

Prince William Area Continuum of Care (CoC)

Date: September 12, 2024
Time: 1:30 p.m.
Location: Virtual
Facilitator: Phyllis Jennings-Holt, Acting DSS Director

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. ACTS – Octavia King
2. CFH, Inc. – Brenda Via
3. Citizen Representative – Debbie Owens
4. Citizen Representative – Marie Richards
5. Department of Veterans Affairs – Nancy Espinal
6. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
7. Good Shepherd Housing Foundation – Patricia Johanson
8. Hope Village of Virginia – Lori Perez
9. Manassas Park Department of Social Services – Randi Knight
10. New Creatures-in-Christ Ministries – Madlin Edmonds
11. Northern Virginia Family Service – Tontee Verbal
12. NOVA Bulls Organization – DeMarcus Henry
13. People, Inc. – Samantha Barber
14. Prince William County Community Services – Chandra Beander
15. Prince William County Office of Housing Community Development – Joan Duckett
16. Serving Our Neighbors – Teresa Belcher
17. StreetLight Community Outreach Ministries – Gabriele Tibbs
18. The Human Services Alliance of Greater Prince William – Ryan Green

Organizations with Voting Members Not Present

1. City of Manassas Park Community Services
2. City of Manassas Department of Social Services
3. Department of Veterans Affairs
4. Jobs for Veterans State Grant with Virginia Works
5. Pathway Homes, Inc.
6. Saved Hands Foundation
7. The Church-God's Assembly

Other Attendee

1. ACTS – Johnte Davis
2. Citizen Representative – Audrey Mascarenhas
3. Friendship Place – Jason Watler

4. Northern Virginia Family Service – Renate Canfield
5. Northern Virginia Family Service – Venita Julien
6. Northern Virginia Family Service – Devin Heilmeyer
7. Prince William County Adult Detention Center – Captain Allen West
8. Prince William County Office of Housing Community Development – Angela Bassette
9. Prince William County Department of Social Services – Samantha Biller
10. Prince William County Department of Social Services – Dana Carey
11. Prince William County Department of Social Services – Priscilla Castillo-Woyak
12. Prince William County Department of Social Services – Duanchy Cayetano
13. Prince William County Department of Social Services – Jeanine Gravette
14. Prince William County Department of Social Services – Mabel Bonilla
15. Prince William County Department of Social Services – Tonya Golden
16. Prince William County Department of Social Services – Candice Stancil
17. Prince William County Department of Social Services – Latasha Younger
18. Volunteers of America Chesapeake & Carolinas – Nyteisha Stith

I. Call to Order

Phyllis Jennings-Holt called the meeting to order at 1:32 p.m.

Introduction

Review of Minutes

MOTION: Joan Duckett made a motion to approve the CoC Minutes for July 11, 2024. Madlin Edmonds seconded the motion. The minutes were approved, with DeMarcus Henry abstaining.

Committee Reports

Program Analysis and Ranking (PAR) 2 reports, Service Continuum, and Governance, 2 reports Committee reports were submitted.

MOTION: Tontee Verbal made a motion to approve the committee reports as submitted. Joan Duckett seconded the motion. The committee reports were approved, with DeMarcus Henry abstaining.

II. PAR Recommendation for Preliminary Ranking Order of HUD projects

Dana Carey reviewed the PAR Recommendation for Preliminary Ranking Order of HUD projects with the committee (*attachment*). The committee voted to approve it.

MOTION: DeMarcus Henry made a motion to approve the PAR Recommendation for Preliminary Ranking Order of HUD projects. Debbie Owens seconded the motion. The PAR Recommendation for Preliminary Ranking Order of HUD Projects was approved, and the motion was passed with ACTS, StreetLight, NVFS, Good Shepherd, Pathway Homes, Inc., and PWC DSS abstaining.

III. Civic Roundtable Platform

Dana Carey reviewed the Civic Roundtable Platform with the committee. The committee voted to move forward with the PWA CoC Platform for the one-year pilot program.

MOTION: Ann Rychlik made a motion to approve the PWA CoC Platform. Tontee Verbal seconded the motion. The PWA CoC Platform was approved, and the motion was passed. There were no abstentions.

IV. Anti-Racist Leadership Series CoC Presentation

Ms. Samantha Barber, Director of Community Engagement of People Inc., and Ms. Audrey Mascarehas, Citizen Representative gave a presentation on Anti-Racist Leadership Series (*attachment*).

V. Agency Spotlight:

Captain Allen West, Director of Classification at Prince William County Adult Detention Center gave a presentation on the Re-Entry Program for inmates. Inmates can attend the Resource Fairs to gather information and connect with community partners from local and state government, faith-based, and nonprofit organizations.

- Inmates can enroll in the ADC's Re-Entry program and receive individualized case management, and they have access to a variety of classes and resources designed to prepare them for successful re-entry. The ADC established a Re-Entry Center for individuals who have been released, staffed by peer specialists with lived experience in substance abuse, mental health, and the criminal justice system. They provide emergency services and connect inmates to medication-assisted treatment (MAT) programs.
- If you have questions regarding Re-Entry Programs, you can reach out to Captain Allen West at awest@pwcgov.org.

VI. Housing Board Update

Madlin Edmonds provided the Housing Board update.

- New housing rental assistance will be available in October, more details on the availability of the funds to follow.
- The Virginia Governor Housing Conference will be held from November 13th through 15th. The meeting will be at the Virginia Beach Conference Center. If you are interested in attending the meeting, please register by November 1, 2024, at the website: www.vaghc.com
- Joan Duckett, Director of Housing & Community Development provided the financial status report on the Housing Voucher and Leasing housing programs.
- Joan Duckett reviewed the Re-opening EHAP II program with the committee(*attachment*).

VII. DSS Lead Agency Update

Dana Carey presented the DSS Lead Agency Update (*attachment*).

VIII. Adjourn

There being no further business, Phyllis Jennings-Holt declared the meeting adjourned at 3:13 p.m.

**Next Meeting: November 14, 2024, at 1:30 p.m.
Virtual – Webex Meeting Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: September 5, 2024
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Tontee Verbal, NVFS, Homeless Services Program Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS – Johnte Davis
2. Citizen Representative – Debbie Owens
3. Citizen Representative – Marie Richards
4. DC Veterans Affairs Medical Center – Nancy Espinal
5. Hope Village of Virginia – Lori Perez
6. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
7. New Creatures-in-Christ Ministries – Madlin Edmonds
8. Manassas City Department of Social Services – Nicole Kirven
9. Northern Virginia Family Service – Tontee Verbal
10. Pathway Homes, Inc. – Lauren Leventhal
11. People, Inc. – Samatha Barber
12. Prince William County Community Services– Lynn Fritts
13. Serving Our Neighbors – Teresa Belcher
14. StreetLight Community Outreach Ministries – Gabriele Tibbs
15. The Church-God’s Assembly – Maria Wells

Other Attendees

1. HireGround – Jinnae Monore
2. Homeless Training – Megan Jones
3. Homeless Training – Crystal Pecora
4. Prince William County Department of Social Services – Samantha Biller
5. Prince William County Department of Social Services – Dana Carey
6. Prince William County Department of Social Services – Duanchy Cayetano
7. Prince William County Department of Social Services – Alicia La Patra
8. Prince William County Department of Social Services – Priscilla Castillo-Woyak
9. Prince William County Department of Social Services – Candice Stancil
10. Prince William County Department of Social Services – Latasha Younger
11. Prince William County Department of Social Services – Mabel Bonilla
12. Prince William County Department of Social Services – Damien Quesada
13. Prince William County – Equity and Inclusion – Sherrene DeLong
14. StreetLight Community Outreach Ministries – Andrea Shaffner

Welcome and Introductions

I. New Business

Homeless Training Platform Presentation

- Crystal Pecora, Homeless Training Inc., Chief of Staff and Director of Sales & Marketing, and Megan Jones, Homeless Training Inc., Sales Manager gave a presentation on Homeless training.
- To view the Homeless Training courses, you can access the link:
<https://www.homelesstraining.com/catalog>
- To sign up for a free 2-week trial of the Homeless Trainings, you can access the link:
<https://www.homelesstraining.com/free-trial/>

Non-discrimination policy to align with Equal Access Rule

- Dana Carey reviewed the Non-discrimination policy to align with the Equal Access Rule.
- Please review the Non-discrimination policy for feedback and recommendations.
- The Non-discrimination policy can be accessed at the following link:
https://docs.google.com/document/d/1s2EQMRgKgVWR_4Y4uFRFddVpa9e7e_KC/edit?usp=sharing&ouid=106196703221887311647&rtpof=true&sd=true

Hope Village of Virginia Presentation

- Ms. Lori Perez, President, of Hope Village of Virginia gave a presentation on Hope Village of Virginia (*attachment*).

Built for Zero

- Alicia La Patra provided updates on the Built for Zero initiative.
- The Data Quality team is working on cleaning up the system to ensure the data is reliable when it's time to generate the By-Name List.
- The Improvement team is working on defining Veteran homelessness and will present the draft to Service Continuum.

Point-in-Time

- Alicia La Patra announced the Point-in-time count will be on Wednesday, January 22, 2025.
- The team is currently recruiting Team Leads and Co-Leads for the Unsheltered Counts.
- The first goal is to review our encampment data to ensure it's up to date and that our CoC is fully canvassed.

FY25 CES Policies and Procedures

- There are currently no topics for discussion from the committee.
- The Permanent Supportive Housing (PSH) Committee is currently working on topics for the FY25 CES Policies and Procedures to be presented to the Service Continuum.
- If you have a topic for discussion regarding the FY25 CES Policies and Procedures, you can email your topic to Jeanine Gravette at jgravette@pwcgov.org

II. Develop Service Continuum Agenda

- Dana Carey announced that in place of the next Service Continuum meeting we will be meeting in person with Ms. Darlene Watson, the PWA CoC Program Administrator from the Virginia Department of Housing and Community Development (DHCD. Only VHSP/HTF Grantees are required to attend.)

In-Person Service Continuum Meeting

Date: September 19, 2024

Time: 10:00 AM to 12:00 PM.

Location: The Bill Mehr Drop-in Center
14716 Potomac Mills Road, Woodbridge Virginia 22192

Adjourn

- Meeting adjourned at 10:45 a.m.

Next Meeting: Thursday, September 19, 2023, at 10:00 a.m.
In-Person Meeting at Drop-in Center
14716 Potomac Mills Road,
Woodbridge Virginia 22192



Program Analysis and Ranking Committee

Date: September 10, 2024
Time: 3:00 p.m.
Location: Virtual Meeting
Facilitator: Dana Carey
Governance Representative: Dana Carey, PWC DSS Continuum of Care Lead

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Centro De Apoyo Familiar – Walkira Pool
2. CFH, Inc. – George Davies
3. Citizen Representative – Debbie Owens
4. Prince William County Department of Social Services – Dana Carey
5. Prince William County Office of Housing and Community Development–Amira Gonzales

Other Attendees

1. Centro De Apoyo Familiar – Teresa Quiroz
2. Prince William County Department of Social Services – Samantha Biller
3. Prince William County Department of Social Services – Duanchy Cayetano
4. Prince William County Department of Social Services – Tonya Golden

Welcome and Introduction

The committee welcomes Walkira Pool and Teresa Quiroz of Centro De Apoyo Familiar.

I. Old Business

New Members

- The PAR committee will continue to recruit new members to expand the committee's size. If you know of anyone interested in joining the committee, please reach out to Dana Carey at dcarey2@pwcgov.org

II. New Business

CoCBuilds Permanent Supportive Housing (PSH) Notice of Funding Opportunity (NOFO) Applicant Recommendation

- The committee discussed the Notice of Intent submissions. After thorough deliberation, the committee recommended Streetlight as the selected applicant.
- The committee voted to approve the CoCBuilds PSH NOFO Applicant Recommendation.

MOTION: Debbie Owens made a motion to approve the CoCBuilds PSH NOFO Applicant Recommendation. George Davies seconded the motion. The CoCBuilds PSH NOFO Applicant Recommendation was approved with no abstentions.

Adjourn

Meeting adjourned at 3:30 p.m.

**Next Meeting: Tuesday, October 8, 2024, at 3 p.m.
Virtual – Webex Meeting info to follow.**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Tonya Golden alternate)
Serena Bermudez (Pamela Wright alternate)
Tontee Verbal (Lynn Fritts alternate)

Meeting Summary

Date: September 26, 2024
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes No

1. Jobs for Veterans State Grant with Virginia Works – Serena Bermudez
2. City of Manassas Park Department of Social Services – Randi Knights
3. Northern Virginia Family Service – Tontee Verbal
4. Prince William County Department of Social Services – Dana Carey

Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Phyllis Jennings-Holt
4. Prince William County Department of Social Services – Tonya Golden
5. Prince William County Department of Social Services – Jeanine Gravette
6. Virginia Women and Family Support Center – Francis Robin
7. Virginia Women and Family Support Center – Joan Murphy

I. Call to Order:

Elijah Johnson called the meeting to order at 1:01 p.m.

Introductions

Amendment of the Agenda

- II. The committee voted to amend the agenda to add a Letter of Support for the Virginia Women and Family Support Center (VAWFSC).

MOTION: Dana Carey made a motion to amend the agenda by adding a Letter of Support for the VAWFSC. Serena Bermudez seconded the motion. The motion to amend the agenda was approved, and the motion was passed. There were no abstentions.

Joan Murphy, the Communication Manager, and Francis Robin, the Founder and Director of the VAWFSC provided an overview of the proposed Housing Trust Fund project to support women who are pregnant and homeless.

The VAWFSC is requesting a letter of support from the CoC to support their application for the Housing Trust Funds with the Department of Housing and Community Development (DHCD) to support additional homeless families in the Prince William Area.

Review of Minutes

MOTION: Tontee Verbal made a motion to approve the CoC Minutes for July 11, 2024. Serena Bermudez seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

Review of Committee Summaries

Program Analysis and Ranking (PAR) and Service Continuum

- Dana Carey reviewed the PAR summary with the committee.
- Dana Carey reviewed the Service Continuum summary with the committee.

MOTION: Randi Knights made a motion to approve the committee summary as presented. Serena Bermudez seconded the motion. The committee summary was approved, and the motion was passed. There were no abstentions.

III. PAR CoCBuilds Recommendation

The committee voted to approve the PAR CoCBuilds Recommendation.

MOTION: Serena Bermudez made a motion to approve the PAR CoCBuilds recommendation. Randi Knights seconded the motion. The PAR CoCBuilds recommendation was approved, and the motion was passed. There were no abstentions.

IV. DSS Lead HSD Updates

Dana Carey presented the DSS Lead Agency Update (*attachment*).

V. Racial Equity

There are no updates currently.

VI. Governance Meeting Reschedule Dates

The Committee voted to reschedule the Governance meeting scheduled for November 28, 2024, to December 5, 2024. The Governance meeting for December 26, 2024, has been cancelled. The amended CoC Calendar Schedule for FY25 will be sent to the committee.

MOTION: Serena Bermudez made a motion to amend the CoC Calendar Schedule for FY25 to reflect the changes mentioned above. Randi Knights seconded the motion. The amendment of the CoC Calendar Schedule for FY25 was approved, and the motion was passed. There were no abstentions.

VII. Adjourn

Meeting adjourned at 1:39 p.m.

Next Meeting: Thursday, October 24, 2024, at 1:00 p.m.



Service Continuum Committee

Date: October 3, 2024
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Tontee Verbal, NVFS, Homeless Services Program Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS – Johnte Davis
2. Citizen Representative – Debbie Owens
3. Citizen Representative – Marie Richards
4. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
5. Northern Virginia Family Service – Renate Canfield
6. NOVA Bulls Organization – DeMarcus Henry
7. Pathway Homes, Inc. – Lauren Leventhal
8. People, Inc. – Samatha Barber
9. StreetLight Community Outreach Ministries – Gabriele Tibbs
10. The Church-God’s Assembly – Maria Wells

Other Attendees

1. Easterseals Homeless Veteran Reintegration Program – Tiesa Johnson
2. Manassas Hope 4 the Homeless – Anthony Sharpe
3. Northern Virginia Family Service – Venita Julien
4. Optima/Sentara Health Plan – Tracy Hollis
5. Prince William County Department of Social Services – Samantha Biller
6. Prince William County Department of Social Services – Mabel Bonilla
7. Prince William County Department of Social Services – Dana Carey
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services - Patricia Caples
10. Prince William County Department of Social Services – Priscilla Castillo-Woyak
11. Prince William County Department of Social Services – Candice Stancil
12. Prince William County Department of Social Services – Damien Quesada
13. StreetLight Community Outreach Ministries – Stephanie Bishai
14. StreetLight Community Outreach Ministries – Andrea Shaffner

Welcome and Introductions

I. New Business

Anti-Discrimination Policy

The committee voted to approve the Anti-Discrimination Policy (*attachment*).

MOTION: Renate Canfield made a motion to approve the Anti-Discrimination Policy. Maria Wells seconded the motion. The Anti-Discrimination Policy was approved, and the motion was passed. There were no abstentions.

Hypothermia Presentations

Jeanine Gravette, DSS Human Services Program Manager, gave a presentation on the Hypothermia Services for the PWA CoC. (*attachment*).

Anthony J. Sharpe, Director, Manassas Hope 4 the Homeless, gave a presentation on Hypothermia West services(*attachment*).

Gabriele Tibbs, Executive Director, StreetLight Community Outreach Ministries, gave a presentation on Hypothermia East services (*attachment*).

II. Develop Service Continuum Agenda Jeanine Gravette announced that the regular Service Continuum was canceled, and individuals could sign up for Diversion Training.

In-Person Conflict Resolution, Diversion & Rapid Resolutions Training

Date: October 17, 2024

Time: 9:00 AM to 3:00 PM.

Location: Bill Mehr Drop-in Center, 14716 Potomac Mills Road, Woodbridge Virginia 22192

Adjourn

- Meeting adjourned at 10:26 a.m.

Next Meeting: Thursday, November 7, 2024, at 9:30 a.m.

Webex Meeting Link to Follow



Governance Committee

Governance Committee

- Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
- Nicole Kirven (Randi Knights alternate)
- Dana Carey (Samantha Biller alternate)
- Serena Bermudez (Pamela Wright alternate)
- Tontee Verbal (Lynn Fritts alternate)

Meeting Summary

Date: October 24, 2024
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes No

1. Jobs for Veterans State Grant with Virginia Works – Serena Bermudez
2. City of Manassas Park Department of Social Services – Nicole Kirven
3. Prince William County Community Servies – Lynn Fritts
4. Prince William County Department of Social Services – Dana Carey

Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Phyllis Jennings-Holt
4. Prince William County Department of Social Services – Tonya Golden

I. Call to Order:

Elijah Johnson called the meeting to order at 1:03 p.m.

Introduction

II. Review of Committee Summary

Service Continuum

- Dana Carey reviewed the Service Continuum summary with the committee.

MOTION: Nicole Kirven made a motion to approve the committee summary as presented. Lynn Fritts seconded the motion. The committee summary was approved, and the motion was passed. There were no abstentions.

III. PWA CoC Non-Discrimination Policy

Dana Carey reviewed the PWA CoC Non-Discrimination Policy with the committee (*attachment*).

MOTION: Nicole Kirven made a motion to approve the PWA CoC Non-Discrimination Policy. Lynn Fritts seconded the motion. The PWA CoC Non-Discrimination Policy was approved, and the motion was passed. There were no abstentions.

IV. DSS Lead HSD Updates

Dana Carey presented the DSS Lead Agency Update (*attachment*).

V. Racial Equity

There are no updates currently.

VI. Develop and Approve the CoC Agenda

The Committee developed and approved the CoC Agenda.

VII. Adjourn

Meeting adjourned at 1:30 p.m.

Next Meeting: Thursday, December 5, 2024, at 1:00 p.m.