



PRINCE
WILLIAM
COUNTY

FY26 Community Partners Information Session

Kim Downen, Presenter



Presentation Outline

- Opening Remarks
 - Mr. Chris Shorter, PWC County Executive
 - Dr. Vanessa M. Gattis, President & CEO of the Prince William County Community Foundation
- Goals of the Information Session
- New FY26 Community Partners Program
- What to expect for FY26 Budget process
- What to expect for FY27 and beyond
- Timeline
- Q&A



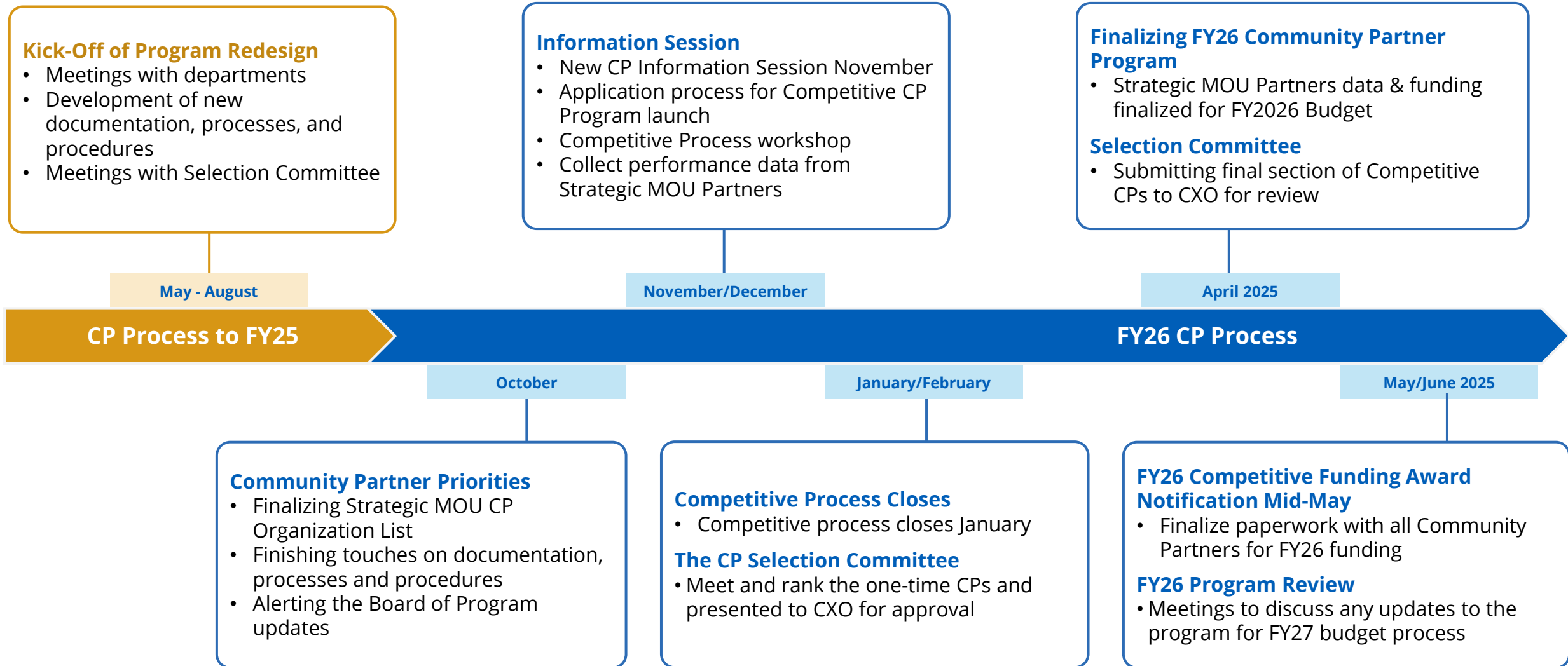
Goals for this Information Session

- Detail the New Community Partner Program
 - Explanation of the bigger process the program went through
 - Thorough description of three Community Partner Tracks
- Understanding of the FY26 Community Partners Program process in conjunction with the FY26 budget process
 - Overview of documentation and application process
 - To include application and scoring rubric
 - Application Work Session December 5th 2pm-4pm

Community Partners Program History

- The last Community Partner policy update was in 2014
- FY25 launched the new competitive process
 - A Community Partner Selection Committee was formed appointed by the County Executive
 - Three Community Representatives and three County Staff
 - \$250K was budgeted for non-profit organizations to submit applications for County grant funding
 - There were twenty applications in the FY25 process with nine non-profits receiving FY25 funding
- During FY24-FY25 discussions and actions took place regarding the redesign of the Community Partners Program to include:
 - Department meetings with leadership
 - Defining the three areas of the program
 - Meetings with the Community Partners Selection Committee

Timeline of the Community Partners Program Process



Benefits of Redesigned Process

- Continues community partnerships while enhancing transparency and accountability for the residents of Prince William County
- Transitions strategic service providers to contracts & MOUs with performance metrics
- Allows community participation in determining awardees with the creation of the Community Partners Selection Committee
 - Three Community Representatives and three County Staff
- Established a standard framework for evaluating and awarding community funding requests through an enhanced competitive Community Partners Program process
 - Opportunity for additional non-profit organizations to participate in the Community Partners Program
 - Creation of new applications and scoring rubric

Community Partners Program Funding Areas

- Through extensive discussions the new redesigned Community Partners Program will have **three funding areas**

Strategic MOU Partnerships



1

- **Is it strategic?** Meaning, would the service/program need to be backfilled with County staff or operational funding if no longer provided?
- Non-profits works with Host Agencies to perform strategic services and programs
- Process will continue into FY27 as Agencies reevaluate community service needs

Enhanced Competitive Opportunities



2

- **Standard partnerships** up to \$75,000

3

- **Micro-grants** for organizations requesting up to \$5,000

Redesigned Community Partner Program



Strategic Community Partners Process

- Identified Strategic Community Partners will continue to work with their assigned County Host Agency
- FY26 CP base budget review forms will be sent out to Non-Profit Organizations at the beginning of December
 - Please review all information and provide performance data
 - Update contact information
 - Return to Host Agency for review
- *NEW* Change in required information
 - Non-Profit Organizations will provide three (3) years of tax information (IRS 990s)
 - Along with **current** financial statement – compiled or audited

Competitive Community Partners Process

- Basics of the competitive process
 - Select the Standard or Micro application located the Community Partners website
 - The scoring rubric will be used for both Standard and Micro funding requests
 - Application deadline is the same for both Standard and Micro funding requests
- Standard Community Partners application information
 - Funding requests up to \$75,000
 - Eligibility Criteria: non-profit 501(C)3 organization that provides specific services, and
 - Has been in existence for at least 3 years
 - Has an identifiable Executive Director
 - Has an identifiable Board of Directors
 - Cannot be controlled in whole or in part by any church or sectarian society, per VA Code 15.2-953
 - Non-Profit Organizations will provide three (3) years of tax information (IRS 990s)
 - Along with current financial statement – compiled or audited

Competitive Community Partners Process Continued

- Micro Community Partners application information
 - Funding requests up to \$5,000
 - Eligibility Criteria: non-profit 501(C)3 organization that provides specific services, and
 - Has been in existence for at least 1 year
 - Has an identifiable Executive Director
 - Has an identifiable Board of Directors
 - Cannot be controlled in whole or in part by any church or sectarian society, per VA Code 15.2-953
 - Non-Profit Organizations will provide one (1) year of tax information (IRS 990s)
 - Along with current financial statement – compiled or audited

Applications for the Competitive Process

- The applications for the Competitive Community Partners Program
 - There are two different applications make sure to download either the Standard or Micro application for your funding request
 - Detailed application discussion will occur during the Application and Scoring Rubric workshop

**Prince William County (PWC) FY26 Budget
Community Partners Standard Grant Application
Funding Request Up To \$75,000**

Organization Name:

Grant Contact:

Email:

Website:

Mailing Address:

Organizational Structure

*Executive Director:

*Board of Directors:

*Please make sure the Community Partner Team can locate the above information.

Does your organization meet the following criteria:

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	An organization must have been in existence for at least one year (either calendar or fiscal year), unless it is an ad hoc group formed to address a specific issue with the intention of disbanding upon project completion (i.e., for one-time funding).
<input type="checkbox"/>	<input type="checkbox"/>	Such an institution or association is not wholly or partially controlled by any church or religious society, in accordance with Virginia Code § 15.2-953*

*Please clarify if Yes:

**Prince William County (PWC) FY26 Budget
Community Partners Micro Grant Application
Funding Request Up To \$5,000**

Organization Name:

Grant Contact: Phone:

Email:

Website:

Mailing Address:

Organizational Structure

*Executive Director:

*Board of Directors:

*Please make sure the Community Partner Team can locate the above information.

Does your organization meet the following criteria:

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	An organization must have been in existence for at least one year (either calendar or fiscal year), unless it is an ad hoc group formed to address a specific issue with the intention of disbanding upon project completion (i.e., for one-time funding).
<input type="checkbox"/>	<input type="checkbox"/>	Such an institution or association is not wholly or partially controlled by any church or religious society, in accordance with Virginia Code § 15.2-953*

*Please clarify if Yes:

Scoring Rubric for the Competitive Process

- The Community Partner Selection Committee will use the following to score submitted applications
 - The scoring rubric will be posted as a resource on the Community Partners website
 - Great resource for applicants and promotes transparency and accountability
 - Detailed scoring discussion will occur during the Application and Scoring Rubric workshop

Organization Blank Scoring Criteria Card
Date
Score

		Does Not Define Micro - 0 Points Standard - 0 Points	Somewhat Defines Micro - 1 Points Standard - 1 Points	Effectively Defines Micro - 2 Points Standard - 2 Points	Clearly Defines Micro - 3 Points Standard - 3 Points	Total
1)	Is the service or goal description clearly defined?					0
2)	Does the program or service provide a direct benefit to County residents?	No Benefit Micro - 0 Points Standard - 0 Points	Somewhat Benefits Micro - 1 Points Standard - 3 Points	Effectively Benefits Micro - 2 Points Standard - 6 Points	Clearly Benefits Micro - 3 Points Standard - 9 Points	0
3)	Does the program or service effectively link back to the 2021-2024 Strategic Plan (SP)?	Does Not Link Back to SP Micro - 0 Points Standard - 0 Points	Support SP Goals Micro - 1 Points Standard - 3 Points	Supports SP Actions or Objectives Micro - 2 Points Standard - 9 Points	Directly Supports KPIs Micro - 3 Points Standard - 15 Points	0
4)	Did the organization provide performance measures (PM) that link back to SP KPIs?	Does Not Link Back to SP KPIs Micro - 0 Points Standard - 0 Points	Links Back to One (1) KPI Micro - 1 Points Standard - 3 Points	Links Back to Two (2) KPIs Micro - 2 Points Standard - 6 Points	Links Back to Three (3) or More KPIs Micro - 3 Points Standard - 9 Points	0
5)	Is the organization leveraging funding from other sources for the proposed service(s)?	% of County funding ≥ 48% Micro - 0 Points Standard - 0 Points	% of County funding ≤ 45% Micro - 1 Points Standard - 3 Points	% of County funding ≤ 30% Micro - 2 Points Standard - 9 Points	% of County funding ≤ 15% Micro - 3 Points Standard - 15 Points	0
6)	Please rank this organization's funding request based on the overall impact the presented program will have on the Community by helping FWC move Strategic Plan initiatives forward?	Overall Evaluation Does Not Move SP Initiatives Forward Micro - 0 Points Standard - 0 Points	Somewhat Moves SP Initiatives Forward Micro - 1 Points Standard - 3 Points	Effectively Moves SP Initiatives Forward Micro - 2 Points Standard - 9 Points	Clearly Moves SP Initiatives Forward Micro - 3 Points Standard - 15 Points	0
Total						0

- The Community Partner Team will be hosting an Application and Scoring Rubric workshop on December 5th
 - This will be a virtual meeting from 2pm-4pm
 - The workshop will be recorded so Non-Profit Organizations may use as a resource during the application process
 - Members of the Community Partners Selection Committee will be in attendance to give insights
- Meeting Information can be found on the Community Partners website or please [click here](#) to register for the workshop

FY27 Community Partners Program and Beyond

- Continuous evaluation and refinement
 - The Community Partner team will be working with Agencies to see if identified services and programs can move to a true contractual relationship
 - Creating scopes of work to craft Request for Proposal (RFP)
- New Strategic Plan will be adopted early next year
 - This will bring possible changes to all tracks of the Community Partner Program
 - Using the Strategic Plan as a foundation, there will be a redesign of the scoring rubric on the Competitive process to make sure it aligns with meeting the KPI's of the plan
- One goal of the Community Partner Team is to communicate information on a regular basis to the Community Partners and County residents
 - An example is the Community Partner website will become a place to celebrate all the wonderful organizations and the good work they are doing on behalf of the County

FY26 Community Partner Process Timeline



- Application Process for FY26 Funding is Open November 26
- **Application Workshop (Webex meeting from 2pm-4pm)** December 5
- Deadline for Applicant Questions January 17
- **Community Partner Applications Due by 5pm** January 24
- Community Partner Selection Committee February – April 2025
- Organizations will be notified of status Mid-May 2025
- FY26 payments (first half) will be processed for Strategic and Competitive Partnerships July 2025
- FY26 payments (second half) will be processed January 2026

- Community Partner Website
 - <https://www.pwcva.gov/community-partners>
- Application Workshop – will be recorded
 - December 5th 2pm-4pm (Webex)
 - [Registration Link](#)
- Kim Downen – PWC Community Partner Coordinator
 - communitypartners@pwcgov.org
 - County direct line (703) 792-6891

Questions?

