



**Minutes of Regular Meeting
27 August 2024**

**McCoart Building, Occoquan Conference Room,
1 County Complex Ct, Woodbridge, VA 22192**

Present: Nancy West, Occoquan District; Chair
Sandra Dawson, Woodbridge District; Vice Chair
Mickey Feeley, Coles District; Secretary
Joshua Lee, Acting Director, Prince William (PW) Area Agency on Aging (AAA)
Diana Paguaga, Representative-At-Large
Brian Fulton, Neabsco District
Scot Crockett, Brentsville District
Eileen Fowler-Thrall, Potomac District
Brenda Carswell, AARP Virginia
Anthony Frierson, President, Friends of Senior Center at Manassas

Absent: Roberta Wilson, President, Friends of Senior Center at Woodbridge

Visitors: Gary West

1. Meeting was called to order at 10:00 a.m. and Pledge of Allegiance recited.

2. **Citizens Time:** No report.

3. **Discussion:** Mickey Feeley led the Commission on Aging (COA) through a legislative priorities brainstorming session. The intent of the brainstorming session was to discuss and develop the PW COA legislative priorities for the 2025 General Assembly. The group established baseline priorities; additional supporting documentation remains to be included.

4. **Administrative Items:** Mickey Feeley provided a review of all documents contained in each attendee's folder. Nancy West asked for a motion to approve the 23 July 2024 COA minutes. Eileen Fowler made a motion to approve the minutes, Diana Paguaga seconded the motion, with all present members affirming. The 23 July 2024 minutes are approved.

5. **Director's Time:** Joshua Lee provided updates to ongoing programs, projects, and events associated with the PW AAA. The "COA Updates August 2024" document provides details of discussion items and is attached to these minutes.

6. **Chairpersons Time:** Nancy West had an opportunity to communicate with Supervisor Boddye at a National Night Out event on 6 August. The event was attended by Delegate Sewell and Chair-at-Large Jefferson.

7. **Standing and Informational Committee Reports:**

a. Housing: Mickey Feeley reported he attended the August Housing Board meeting where new member orientation training was provided.

b. Northern Virginia Aging Network (NVAN): Mickey attended the 2024 NVAN Legislative Breakfast meeting via Zoom on 9 August. The breakfast is scheduled for 20 September at the Country Club of Fairfax. There will be a table at the breakfast for each AAA to place materials showcasing their work.

c. Friends of Senior Center Manassas: Anthony Frierson reported on events at the Manassas Senior Center. The Center garden is doing very well, providing food served during lunch. The Grandparents Day event was highly successful; there were twelve grandchildren at the "Carnival" themed event that included a magician and pizza.

d. Friends of Senior Center Woodbridge: No report.

e. AARP: No report.

8. **New Business:** No new business.

9. **Old Business:** No old business.

10. **Commission Member Announcements:** Brian Fulton mentioned there is a Neabsco District Affordable Housing Town Hall scheduled for 19 September at 6:30 p.m. Details are available at: neabsconews.org. The Bluebird Tours Fall – Winter 2024 schedule has been released. Details are available at: bluebirds@qualitytour.com.

11. Meeting adjourned at 11:45 a.m.


Mickey Feeley, Secretary

Approved: 24 September 2024

Attachment: COA Updates August 2024

Listing of Handouts in Record Copy (available upon request to the Secretary):

1. Agenda
2. COA Minutes – 23 July 2024
3. Executive Committee Meeting Minutes dated 13 August 2024
4. PW AAA COA Updates August 2024 document
5. Bluebird Tours Fall – Winter 2024 schedule
6. COA Meeting Schedule with Topics for 2024
7. COA Local Government Appointee & Prince William Area Members Roster
8. Sign in sheet

(Attachment) - COA Updates August 2024

Wait Lists:

- Personal Care: 30
- Woodbridge Meals on Wheels: 34
- Adult Day Healthcare: 11

Personnel:

- Adult Day Healthcare (ADHC)
 - o HIPAA Compliance Officer
 - Ad tentative
 - o Health Aid – Thulile Oladimeji
 - Started 8/5/2024
- Supportive Services
 - o CRIA Coordinator
 - Reposting ad

Senior Centers:

- Big Wheels Deliver Meals
 - o Thursday August 15th at Woodbridge Senior Center
 - o ****Rescheduling event****
- PWC Gives!
 - o September 19th and 20th
 - o PWC Community Foundation fundraising event for non-profits and churches
 - 2023 event raised over \$3,000 in Donations.
 - o Donation link active 9/19/24
 - Link → [Give to Friends of the Prince William Senior Centers | PWC Gives! 2024](#)

Supportive Services:

- Prince William Health District
 - o Free Flu Vaccination's at Ferlazzo
 - o Wednesday September 25th
 - Times TBD (200 Vaccines)
- Increase in Veterans Served
 - o Limited agency staff limits amount of veterans managed in program

Adult Day Healthcare

- Alzheimer's Walk 2024
 - o Saturday, October 19, 2024
 - Team Name: People Who Care
 - Registration begins 8:30am
 - Welcome Ceremony begins 9:30am
 - Walk begins 10:00 am
 - o Location: Harris Pavilion (9201 Center Street, Manassas, VA. 20110)
 - o Join the walking team and/or donate by clicking [here](#):

Fiscal & Admin:

- DARS Audit
 - o Audit begins October 1, 2024 – October 3, 2024
 - Auditing adherence to program and governance reporting, compliance with State and Federal laws, regulations, and policy, and identifying potential problems with program administration
 - Data from January 1, 2022 – June 30, 2024 being reviewed
 - Nutrition Programs, Disease Prevention and Health Promotion
 - Senior Farmers market Nutrition
 - Transportation
 - In Home Services (Personal Care & Checking
 - COA Minutes, bylaws, memberships rosters and signed Minutes from FY2022, FY2023, FY2024
- Supervisor Bailey (Potomac District)
 - o Office reached out to discuss Aging Services
 - Ask from residents during Strategic Plan Town Hall
 - o Meeting scheduled 8/5/24.