

PRINCE WILLIAM

Parks & Recreation

Parks and Recreation Commission Meeting Minutes

COMMISSION MEMBERS

Brodie Freer, Chair, Occoquan District
Christian Thom, At Large Member
Vida Carroll, Brentsville District
Jane Beyer, Coles District
Rick Berry, Gainesville District
Ross W. Snare, IV, Neabsco District
Oriella Mejia, Potomac District
Sharon Richardson, Woodbridge District

August 21, 2024

George Hellwig Administrative Bldg. Board Room
14420 Bristow Rd. Manassas, VA

Commission Members Present

Rick Berry
Jane Beyer
Vida Carroll
Brodie Freer
Oriella Mejia
Ross Snare
Sharon Richardson

Staff Present

Janet Bartnik
Carter McClelland
John Blevins
Frances Bridges
Amir Wenrich
Eugene Loew

Commission Members Absent

Christian Thom

Guests

None

Secretary

Shannon Jaenicke

Citizens

None

Call to Order

At 7:00 p.m. Brodie Freer called the regular meeting of the Parks and Recreation Commission to order. Jane Beyer led the Pledge of Allegiance to the Flag.

Administrative Items

RES 24-23 Approve Minutes of July 17, 2024. **APPROVED AS CORRECTED.** (OM:RS, Unanimous, Absent from Vote CT)

Citizens Time

None

Presentations

Summer Camp Recap

John Blevins recapped the 8-week summer camp season's staffing, participation and revenue numbers. A more robust review of all summer operations including aquatics will be presented in October. [Presentation available from Secretary to the Commission].

Committee Reports

None

Old Business

None

New Business

RES 24- 24 Recommend the Fiscal Year 2025 Arts Grants disbursements to the Board of County Supervisors as recommended by the Arts Grant Panel. **APPROVED** (RS:VC, Unanimous, Absent from Vote CT)

Director Time

Deputy Director Janet Bartnik provided the following updates

- The Kaboom project is underway. A design meeting with the community has taken place and two concepts have been developed. The community has been given the opportunity to vote on the designs and Design #1 is currently the community preference. Janet reviewed the design 1 components with the commission. The Project Build Out will occur the week of October 21, with the big "BUILD" day on Saturday October 26th.
- A Community Needs Assessment Survey is nearly ready to deploy next month. The survey will be mailed to select households and there will be an opportunity for the general public to take the survey. This provides us with both a statistically valid sample and a wide range of public feedback.

Director Seth Hendler-Voss provided the following updates:

- Thanked Janet for leading the Kaboom Project, it is exciting to see it taking shape
- Kudos to our summer staff who worked tirelessly through a very hot summer to provide excellent programs and recreation opportunities for our citizens.
- There will be a groundbreaking for the PHNST Featherstone Segment project this Friday at 11 am.
- Fiscal year 2026 budget season is upon us. DPR divisions have prepared their budget initiatives and will hold budget congress next month to prioritize these requests. The budget guidance from OMB is that our initiatives cannot exceed 5 percent of our current operating budget. Prior year unfunded initiatives will likely be on our list as well as the 5-year plan items.
- The Solheim Cup begins Sept 10th through 15th. The Parks Foundation will man one of the concessions with a portion of the concession proceeds going to the Pump Track Fundraiser. They require coverage for 200 shifts and need help to fill all of these slots.
- We have a number of items going to the Board in September and October, including accepting a grant for trails and a grant for an inline skating rink. There will also be a Capital Projects work session in September. Commission members are encouraged to attend the work session if able.
- Brentsville Day on September 28th has sold out. DPR used the new Special Event funds through ARPA to hire premium talent for this event this year.
- Arts Alive at the Hylton Performing Arts Center is Sunday September 11th.
- The New Rec Mapper App recently rolled out; it can be found in the App Store.
- Golf has just finished its best year ever, netting \$215,000
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Commissioners Time

Chair Freer opened Commissioner Time with a review of the proposed Annual Bus Tour itinerary for Sept 21, 2024.

This year the bus tour will begin at the Chinn Aquatic and Fitness Center at 9:15 am and make stops at Dale City Rec Center, Dale City Picnic Grove, Birchdale Rec Center and Veterans Memorial Park before returning to Chinn at approximately 23:30 pm. There will be a few spaces available on the bus for staff, other Boards and Commission Members, and citizens. Space on the bus should be reserved by contacting the Secretary.

- Ms. Carroll Ms. Carroll praised the new Rec Mapper App; She visited Braemar park and was very impressed with the layout, accessibility and upgrades to this park.
- Ms. Beyer Ms. Beyer thanked Janet B and staff for their work on the Kaboom playground project: she was able to participate in a tour of Woodwind Farm with Supervisor Vega and staff prior to attending the Howison Park Ribbon Cutting event.
- Mr. Berry Mr. Berry appreciated tonight's summer camp updates as these are services that are important to our citizens.
- Mr. Snare Mr. Snare met with Supervisor Angry this week and they would like to request staff provide updates on the Neabsco Greenway, He thanked staff for a successful summer, and he enjoyed visits to the golf courses and Rollins Ford Park.
- Ms. Mejia Thanked Janet for the updates on the Powells Creek Crossing design; She is looking forward to testing out the new Rec Mapper App; she also noted that a coworker had recently praised the park system, and it was nice to know that the PWC parks are being appreciated by others.
- Ms. Richardson Ms. Richardson joined Supervisors Franklin and Angry for an education and volunteer opportunity at Veterans Park to remove Invasive plants. It is so important to have these volunteers willing to help with this needed work. She asked if Parks had any policy on "Dark Skies" (nothing in policy, our newer field lights do have light shields which help a lot, and as we replace lights the new technology will be included). Regarding recent vandalism at Veterans Park, she commended Grounds staff and Rangers for their efforts to prevent, educate and abate graffiti and vandalism. She was happy to see that the many Rec Mapper social media posts were really able to get the word out.
- Mr. Freer Chair Freer thanked staff for a great summer; he stated that it's great to see the Kaboom project coming along; he shared that he is happy to be part of such a great organization and he is looking forward to the bus tour next month



Closed Session None.

Adjournment
 **RES 24-2304** Motion to Adjourn at 8:25 pm. **APPROVED (RS:JB, Unanimous, Absent: CT)**

The next meeting of the Parks and Recreation Commission will be held on October 16, 2024, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on ^{October 16} ~~August 16~~, 2024. 


Seth Hendler-Voss, Director


~~Brodie Freer, Chair~~ *Vice chair*
Jane Beyer

Shannon Jaenicke, Secretary

MOTION: SNARE

**August 21, 2024
Regular Meeting
Res. No. 24 - 24`**

SECOND: CARROLL

RE: RECOMMEND THE FISCAL YEAR 2025 ARTS GRANT DISBURSEMENTS TO THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS AS RECOMMENDED BY THE ARTS GRANT PANEL

ACTION:

WHEREAS, §15.2-953 of the Code of Virginia authorizes the Prince William Board of County Supervisors (BOCS) to make appropriations of public funds to charitable institutions that serve residents of the County; and

WHEREAS, the BOCS budgeted and appropriated \$193,000 in the Fiscal Year 2025 Operating Budget for the Arts Grant program, which provides programming and operational support for non-profit arts organizations that serve Prince William County residents; and

WHEREAS, grants are awarded in conformance with the Arts Grant Policy, which was adopted by the BOCS on March 13, 2018 (BOCS RES. No 18-144); and

WHEREAS, the Department of Parks and Recreation staff facilitated a mandatory grant application workshop and received fourteen (14) grant applications from eligible organizations; and

WHEREAS, the deadline for Fiscal Year 2025 application was May 8, 2024; and

WHEREAS, as required by the Arts Grant Policy, the Parks Commission appointed the FY2025 Grant Panel on March 20, 2024, by Resolution 24-09; and

WHEREAS, the Arts Grant Panel reviewed all applications and recommends approval of all fourteen (14) applications for funding; and

WHEREAS, the Department of Parks and Recreation staff confirms that the grant policy was followed and concurs with the disbursement of the FY25 Arts Grants;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission does hereby recommend the FY25 Arts Grants disbursement to the Board of County Supervisors as follows:

Recipient	Amount Awarded	% of total available funds
Art Factory	\$40,963	21.22
Manassas Ballet Theatre	\$40,963	21.22
Gainesville Community Choir	\$4,362	2.26
Manassas Chorale	\$10,748	5.57
Manassas Symphony Orchestra	\$11,390	5.90
Mid-Atlantic Photo Visions	\$2,395	1.24

New Dominion Choraliers	\$2,483	1.29
Old Bridge Chamber Orchestra	\$1,334	0.69
Prince William Art Society	\$25,874	13.41
Prince William Little Theatre	\$10,793	5.59
TEMA Choir	\$1,650	0.86
Virginia National Ballet	\$26,421	13.69
Woodbridge Community Choir	\$1,857	0.96
Woodbridge Dance Company	\$11,767	6.10
Total funding	\$193,000	100%

Votes:

Ayes: Berry, Beyer, Carroll, Freer, Mejia, Snare

Nays: None

Abstain: Richardson

Absent from Vote: None

Absent from Meeting: Thom

ATTEST: _____


Secretary to the Commission



2024 Summer Camp Review

PWC Parks Commission

August 21, 2024



2024 by the Numbers

Participation

- 5,948 registrations/participations
 - 2,306 unique registrations
 - 1,256 males (54%)
 - 1,050 females (46%)
 - Average camper age- 8.9
- Camps at 93% capacity
 - 127 individual camps at capacity (49%)
 - 1,792 waitlisted

Revenue

- \$1,147,593.00 total gross fees

Registration

- 81% via online
- 19% via walk-in/phone



Participation

- Registrations/participations decreased by 9% (-544)
 - Unique registrations decreased by 12% (-285)
 - 13% decrease in male participants (-173)
 - 10% increase in female participants (-112)
- Camp capacity increased by 2%
 - Waitlist increased by 49% (+703)

Registration

- 3% increase in online registrations
- 3% decrease in walk-in/phone registrations

Revenue

- 7% decrease in total net fees (- \$88,682.00)

❖ *Decrease in enrollment and revenue is due to having one less week of camp, and at some locations a lower maximum number of campers/week. This was necessary to bring expenditures in line with budget.*

Parent Survey Results

Please rate your satisfaction with the overall camp experience

Excellent	73%
Very Good	19%
Good	4%
Satisfactory	2%
Poor	2%

My expectations for the program were met

Strongly Agree	70%
Agree	23%
Neutral	3%
Disagree	2%
Strongly Disagree	2%

120 Part-time Staff Employed

- 97 Camp Counselors
- 7 Head Counselors
- 4 Assistant Head Counselors
- 10 Inclusion Aides
- 2 Therapeutic Counselors

Camp Counselors of the Year

- Kyle Beer and Michelle Carranza-Reyes- *Chinn*
- CJ Clemente- *Dale City*
- Key Grant- *Camp Wingapo*
- Katie Davis- *Lake Ridge*
- Casey McDowell- *Gro Preschool*
- Carson Matsuda- *Veterans Park*
- Isabella Henson-Vendrell- *Silver Lake*
- Josie Johnson- *Inclusion Aide of the Year*