



Land Use Application Due Dates for Public Hearing Schedule																				
PLANNING COMMISSION											BOARD OF COUNTY SUPERVISORS									
Applicant's Final Submission for Planning Commission	Acceptance of Final Submission / Notice to Applicant / Signs Ready for Pickup	First Newspaper Advertisement*	Adjacent Property Owners List Due to Planning Office	Public Hearing Signs Must Be Posted	Second Newspaper Advertisement*	Planning Office Report Dispatched / Sign Posting Affidavit Due	Request for Expedited Review by Planning Commission Due	Third Newspaper Advertisement*	Applicant's Presentation Due	Planning Commission Public Hearing	Applicant's Final Submission for Board of County Supervisors	Acceptance of Final Submission / Notice to Applicant / Signs Ready for Pickup	Adjacent Property Owners list due	Public Hearing Signs Must Be Posted	First Newspaper Advertisement**	Sign Posting Affidavit Due / First Newspaper Advertisement	Planning Office Report Dispatched to Board of County Supervisors	Second Newspaper Advertisement**	Applicant's Presentation Due	Board of County Supervisors Public Hearing
										7/10/24	7/30/24	8/13/24	8/26/24	9/2/24	9/3/24	9/5/24	9/9/24	9/10/24	9/13/24	9/17/24
										7/17/24	8/20/24	9/3/24	9/16/24	9/23/24	9/24/24	9/26/24	9/30/24	10/1/24	10/4/24	10/8/24
											9/3/24	9/17/24	9/30/24	10/7/24	10/8/24	10/10/24	10/14/24	10/15/24	10/18/24	10/22/24
8/2/24	8/19/24	8/22/24	8/23/24	8/27/24	8/29/24	8/30/24	9/4/24	9/5/24	9/9/24	9/11/24	10/1/24	10/15/24	10/28/24	11/4/24	11/5/24	11/7/24	11/11/24	11/12/24	11/15/24	11/19/24
8/16/24	9/2/24	9/5/24	9/6/24	9/10/24	9/12/24	9/13/24	9/18/24	9/19/24	9/23/24	9/25/24										
8/30/24	9/16/24	9/19/24	9/20/24	9/24/24	9/26/24	9/27/24	10/2/24	10/3/24	10/7/24	10/9/24	10/22/24	11/5/24	11/18/24	11/25/24	11/26/24	11/28/24	12/2/24	12/3/24	12/6/24	12/10/24
9/13/24	9/30/24	10/3/24	10/4/24	10/8/24	10/10/24	10/11/24	10/16/24	10/17/24	10/21/24	10/23/24	10/29/24	11/12/24	11/25/24	12/2/24	12/3/24	12/5/24	12/9/24	12/10/24	12/13/24	12/17/24
9/27/24	10/14/24	10/17/24	10/18/24	10/22/24	10/24/24	10/25/24	10/30/24	10/31/24	11/4/24	11/6/24	12/3/24	12/17/24	12/30/24	1/6/25	1/7/25	1/9/25	1/13/25	1/14/25	1/17/25	1/21/25
10/11/24	10/28/24	10/31/24	11/1/24	11/5/24	11/7/24	11/8/24	11/13/24	11/14/24	11/18/24	11/20/24										
11/1/24	11/18/24	11/21/24	11/22/24	11/26/24	11/28/24	11/29/24	12/4/24	12/5/24	12/9/24	12/11/24										

 Indicates a Holiday - Activity is Due One Workday Earlier
 Consolidated Cases Only in the Afternoon Session

* The Planning Commission Newspaper Ads are in the Prince William Times.
 ** The Board of County Supervisors Newspaper Ads are in the Washington Post.

The alignment of the Planning Commission and Board of County Supervisors hearing schedule does not guarantee that the application will be scheduled for that Board hearing date.

PRINCE WILLIAM

Planning

- **Applicant's Final Submission for Planning Commission** – This is the last date to submit the final application package to make this Planning Commission hearing date. The Planning Office closes at 5 PM.
- **Acceptance of Final Submission/Notice to Applicant/Signs Ready for Pickup** – If the final submission is deemed complete by the Planning Director, this is the date notice is given to the applicant that their project is scheduled for hearing. Public hearing notice signs are prepared for pickup and the request for an updated Adjacent Property Owners list is requested of the applicant.
- **First Newspaper Advertisement** – This is the date the first ad will run in the newspaper. Applicant should verify that their case is advertised.
- **Adjacent Property Owners List Due to Planning Office** – This is the date the updated Adjacent Property Owners list is due to the Planning Office. The Planning Office closes at 5 PM.
- **Public Hearing Signs Must Be Posted** – This is the date that the public hearing signs must be posted on the property.
- **Second Newspaper Advertisement** – This is the date the first ad will run in the newspaper. Applicant should verify that their case is advertised.
- **Planning Office Report Dispatched/Sign Posting Affidavit Due** – This is the date the staff report is dispatched to the Planning Commission and made available on the website. Sign Posting Affidavit is due to the Planning Office by 5 PM.
- **Request for Expedited Review by Planning Commission Due** – This is the date a request to be placed on the expedited agenda is due to the Planning Office by 5 PM.
- **Third Newspaper Advertisement** – This is the date the second ad will run in the newspaper. Applicants should verify that their case is advertised.
- **Applicant's Presentation Due** – The applicant's presentation is due to the Planning Office by 5 PM.
- **Planning Commission Public Hearing** – Planning Commission hearings start at 7:00 PM in the Board Chambers. The applicant must be in attendance and present their application to the Commission.
- **Applicant's Final Submission for Board of County Supervisors** – This is the last date to submit any changes after the Planning Commission hearing to make this Board of County Supervisors hearing date. The Planning Office closes at 5 PM.
- **Acceptance of Final Submission/Notice to Applicant/Signs Ready for Pickup** – If the final submission is deemed complete by the Planning Director, this is the date notice is given to the applicant that their project is scheduled for hearing. Public hearing notice signs are prepared for pickup and the request for an updated Adjacent Property Owners list is requested of the applicant.
- **Adjacent Property Owners List Due** – This is the date the updated Adjacent Property Owners list is due to the Planning Office by 5 PM.
- **Public Hearing Signs Must Be Posted** – This is the date that the public hearing signs must be posted on the property.
- **Sign Posting Affidavit Due/First Newspaper Advertisement** – The Sign Posting Affidavit is due to the Planning Office by 5 PM. This is the date the first ad will run in the newspaper. Applicants should verify that their case is advertised.
- **Planning Office Report Dispatched to Board of County Supervisors** – This is the date the staff report is dispatched to the Board of County Supervisors and made available on the website.
- **Second Newspaper Advertisement** – This is the date the second ad will run in the newspaper. Applicants should verify that their case is advertised.
- **Applicant's Presentation Due** – The applicant's presentation is due to the Planning Office by 5 PM.
- **Board of County Supervisors Public Hearing** – The Board of County Supervisors hearing is on this date. Consolidated agenda items will be heard at 2 PM and regular hearing items will be heard at 7:30 PM in the Board Chambers. The applicant must be in attendance and present their application to the Board.