



**Minutes of Regular Meeting
23 July 2024
Manassas Senior Center, 9320 Mosby Street,
Manassas, VA 20110**

Present: Nancy West, Occoquan District; Chair
Sandra Dawson, Woodbridge District; Vice Chair
Mickey Feeley, Coles District; Secretary
Joshua Lee, Acting Director, Prince William (PW) Area Agency on Aging (AAA)
Brian Fulton, Neabsco District
Scot Crockett, Brentsville District
Eileen Fowler Thrall, Potomac District
Anthony Frierson, President, Friends of Senior Center at Manassas

Absent: Diana Paguaga, Representative-At-Large
Roberta Wilson, President, Friends of Senior Center at Woodbridge
Brenda Carswell, AARP Virginia

Visitors: Gary West
Diane Fulton

1. Meeting was called to order at 10:00 a.m. and Pledge of Allegiance recited.
2. **Citizens Time:** No report.
3. **Presentation:** The scheduled presentation from the Lifelong Learning Institute was canceled due to conflicting priorities.
4. **Administrative Items:** Mickey Feeley provided a review of all documents contained in each attendee's folder. Nancy West asked for a motion to approve the 25 June 2024 Commission on Aging (COA) minutes. Sandra Dawson made a motion to approve the minutes, Scot Crockett seconded the motion, with all present members affirming. The 25 June 2024 minutes are approved.
5. **Director's Time:** Joshua Lee provided updates to ongoing programs, projects, and issues with the PW AAA.

- a. Personal Care waitlist is currently thirty-two (32). The amount of personal care participants is at capacity. The cost for personal care increases annually, while the budget remains the same.
- b. The Meals on Wheels program still needs volunteers. Woodbridge waitlist is thirty-four (34). There is a potential for up to twenty-nine (29) new volunteers in the near future.
- c. The Big Wheels Deliver Meals event is scheduled for 15 August, from 9:30 to 11:30 a.m. at the Woodbridge Senior Center.
- d. The Adult Day Healthcare waitlist is nineteen (19) due to capacity constraints with facility size.
- e. The Health Insurance Portability and Accountability Act (HIPAA) position description is being developed.
- f. The Health Aid position is filled; the new hire starts early August.
- g. The Communication Referral, Information and Assistance (CRIA) hiring advertisement closed on 22 July.
- h. The "Prince William County Gives" fundraiser is scheduled for 19 & 20 September.
- i. The Prince William Health District will provide free flu vaccinations on 25 September 2024. Time and location to be determined.
- j. There will be an Alzheimer's Walk 2024 event on 19 October at the Harris Pavilion, 9201 Center Street in Manassas. Joshua will provide the event link when available.
- k. Supervisor Bailey's office contacted the AAA to set a meeting to discuss Aging Services.
- l. Joshua provided an overview of the Prince William Area Agency on Aging (AAA), Service and Units Summary Report, from 07/01/2023 to 06/30/2024. The plan represents the annual funding the Department of Aging and Rehabilitative Services provides the AAA.
- m. Joshua provided an overview of the Area Plan Summary Budget for October 1, 2024 through September 30, 2025. The document is currently in progress, considered an anticipated budget until eventually submitted and approved.

6. Chairpersons Time: No report.

7. Standing and Informational Committee Reports:

a. Housing: Mickey Feeley reported he attended the June Housing Board meeting where there was a presentation on the portability of tenant-based vouchers. There is no meeting scheduled for July.

b. Northern Virginia Aging Network (NVAN): Mickey attended the 2024 NVAN Legislative Breakfast meeting. The breakfast is scheduled for 20 September at the Country Club of Fairfax. Additionally, Mickey provided a brief status of the PW COA 2025 Legislative Priorities review that incorporates items from the NVAN, American Association of Retired Persons, and the Commonwealth Council on Aging.

c. Friends of Senior Center Manassas: Anthony Frierson reported on events at the Manassas Senior Center. The Center held a very successful yard sale, collecting over \$700. They will be holding a Strawberry Shortcake event with strawberries from their garden. There will be a Grandparents Day event in August.

d. Friends of Senior Center Woodbridge: No report.

e. AARP: No report.

8. New Business: No new business.

9. Old Business: No old business.

10. Commission Member Announcements:

a. Brian Fulton mentioned that Nancy West identified the problem of handicap accessibility at the last Bluebird Tours meeting. The new Bluebird schedule will be available in mid-August. Brian is currently providing Bluebird presentations within the community.

b. Eileen Thrall mentioned that Supervisor Bailey will be holding a meeting to discuss the needs of the elderly in the Dumfries community. She reminded all that the Town of Dumfries hosts a luncheon on the third Friday of every month that is open to the public. The luncheon features a guest speaker and typically has about thirty (30) participants. Sandra Dawson commented there is a need for this type of activity in the Western part of the County. Scot Crockett added that there is a cultural divide between the East and West parts on the County.

11. Meeting adjourned at 11:35 a.m.


Mickey Feeley, Secretary

Approved: 27 August 2024

Listing of Handouts in Record Copy (available upon request to the Secretary):

1. Agenda
2. COA Minutes – 25 June 2024
3. Executive Committee Meeting Minutes dated 9 July 2024
4. PW AAA COA Updates July 2024 document
5. AARP 2025 Legislative Priorities document
6. Prince William Area Agency on Aging (AAA), Service and Units Summary Report, from 07/01/2023 to 06/30/2024
7. Area Plan Summary Budget for October 1, 2024 through September 30, 2025
8. COA Meeting Schedule with Topics for 2024
9. COA Local Government Appointee & Prince William Area Members Roster
10. Sign in sheet.