

Prince William Area

(Prince William County, Cities of Manassas & Manassas Park)



DRAFT

(Destroy after September 2, 2024)

Consolidated Annual Performance and Evaluation Report (CAPER) Federal Fiscal Year 2023 (FY2024)

Prince William County Office of Housing and Community Development
Dr. A. J. Ferlazzo Building
15941 Donald Curtis Drive, Suite 112,
Woodbridge, Virginia 22191
Joan S. Duckett, Director

**Consolidated Plan, FFY 2020-2024 (FY2021-2025)
FFY23 (FY24) Consolidated Annual Performance and Evaluation Report**

INTRODUCTION

The **FFY23 (FY24) Consolidated Annual Performance and Evaluation Report** is a summary of the accomplishments resulting from funded activities administered by the Prince William County Office of Housing and Community Development (OHCD) during Federal Fiscal Year 2023 (FY24).

This report is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (HUD). The purpose is to report on OHCD's use of federal entitlement funding allocated from HUD. The federal entitlement funding sources are the **Community Development Block Grant** (CDBG) and the **HOME Investment Partnerships** (HOME), and **Emergency Solutions Grant** (ESG). In Federal Fiscal Year 2023 (FY24), these funding sources were used to address Suitable Living Environment, Decent Housing and Economic Development for the Prince William Area. The Prince William Area includes Prince William County, cities of Manassas and Manassas Park.

Although the federal entitlement funding is awarded automatically according to a need-based formula, the County still must formally apply to HUD for the money. The application consists of a plan that describes the strategy of addressing the needs of the community. OHCD submits one five-year strategic plan for the three-federal entitlement-funding programs; consequently, the document is referred to as the "Consolidated Plan". Each year the **Consolidated Plan** is updated through an Annual Action Plan, which describes how that year's federal entitlement funding will be used to implement the five-year strategic plan. The **FFY2023 (FY24) Annual Action Plan** was the fifth annual component of the Consolidated Plan, FFY2020 – 2024 (FY2021 - 2025).

The **FFY23 (FY24) Consolidated Annual Performance and Evaluation Report** consist of narrative statements, which explain the progress made in carrying out the activities and achieving the objectives, and outcomes set out in the **FFY23 (FY24) Annual Action Plan**. It also describes the methods used to comply with federal regulations. Appendices with tables and reports supply additional details about the use of federal entitlement funding for the Prince William Area. All this information serves to document the significant amount of work contributed by County staff and community partners in an effort to carry out the Prince William Area mission of preserving and enhancing communities and improving the quality of life for individuals and families.

Prince William County Office of Housing and Community Development (OHCD) contracted with Community and Policy Advisors, LLC; to provide and submit the Annual Action Plan the FFY23 (FY24) CAPER to HUD within the eCon Planning Suite.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Prince William County receives funding from three federal grant programs, the Community Development Block Grant Program, the HOME Investment Partnerships Program, and the Emergency Solutions Grant. These three grant programs combined provided **\$3,816,664** into the county to support affordable housing, homeless, and community development programs and projects in FFY2023 (FY24).

During FFY 2023, Prince William County accomplished a variety of activities using CDBG, HOME and ESG funds and CARES ACT Funding through CDBG-CV. CDBG funds were able to provide case management services for extended hours for homeless shelter for homeless population assisting 395 extremely low-income persons, CDBG funds were used to provide transportation services to the Homeless population in the Prince William Area serving 527 extremely low-income persons; provided CDBG funding for comprehensive housing financial counseling for approximately 441 persons, and OHCD continued to participate in an Intergovernmental regional fair housing alliance along with the Council of Government (COG) to collaborate on a new, rigorous approach to furthering fair housing, which was completed in FFY23 (FY24). CDBG funds were provided to Prince William County Human Rights Commission to perform fair housing testing to local apartment complexes. During FFY 2023 CDBG funds were used to provide homeowner rehab for eleven (11) low moderate income owner-occupied households assisting 33 persons; within eleven (11) households, utilizing prior year funds from FY18, FY20, FY21 & FY22 & FY24 Program Income. CDBG Prior Year Funds were also used to allow three non-profits to acquire six (6) affordable rental properties. These affordable rental units will provide housing for persons with developmental disabilities, and homeless persons with permanent supportive housing, for six (6) extremely low-income households. CDBG prior year funds in the amount of \$900,000 were allocated to a local homeless shelter and a local non-profit that provides services to persons with developmental disabilities, for ADA accessibility renovations to their existing playgrounds. For FFY23 \$263,254.06 was expended and the activities are on schedule to be completed early FFY24.

FFY2023 HOME funds were used to provide down-payment and closing costs assistance to assist nine (9) eligible first-time low-moderate income homebuyers to acquire properties located in the Prince William Area utilizing FY20 and FY21 HOME funds assisting twenty-three (23) low-moderate income persons. ESG funds were used in a variety of shelter operations and rapid re-housing projects which aided 504 households consisting of 899 extremely low-income persons.

OHCD using \$2,197,062.32 in both CDBG-CV and prior year CDBG funds through the Emergency Housing Assistance Program, II (Subsistence Payments) provided to all eligible low – moderate income households who have experienced financial hardships related to COVID-19 resulting in arrearages in mortgage, rent, Homeowner Association and/or utilities which could potentially result in eviction, foreclosure and loss of utilities causing homelessness which could spread the Coronavirus. Subsistence Payments are defined as

a one-time or short-term, (no more than six (6) consecutive months payments) of assistance, with the arrearage amount as one payment and then five additional consecutive monthly payments.

The public comment period ran from August 15, 2024, through September 2, 2024. **No comments received.**

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CHDO Set Aside	Affordable Housing	HOME: \$	Other	Other	5	4	80.00%	1	1	100.00%
Enhance Access to Public Facilities & ADA Access	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	3185	318.5%	0	0	0.00%
Enhance Access to Public Facilities & ADA Access	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	0	0		3	0	0.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	650	1893	291.23%	140	430	307.14%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	0	5		0	5	
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	0	6		10	6	60.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	7		0	7	
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	90	10	11.11%	10	4	40.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	50	0	0.00%	8	0	0.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0		22	0	0.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	

Expand Affordable Housing Options	Affordable Housing	CDBG: \$ / HOME: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Program Administration	Administration	CDBG: \$ / HOME: \$	Other	Other	5	4	80.00%	1	1	100.00%
Promote Fair Housing in the Area	Administration	CDBG: \$	Other	Other	5	4	80.00%	1	1	100.00%
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	1732	577.33%	1293	812	62.80%
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	5	0	0.00%			
Support Efforts to Combat Homelessness		CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	46		0	22	
Support Efforts to Combat Homelessness		CDBG: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	1500	65	4.33%	498	22	4.42%
Support Efforts to Combat Homelessness		CDBG: \$ / ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	35	0	0.00%	27	0	0.00%
Support Efforts to Combat Homelessness		CDBG: \$ / ESG: \$	Homelessness Prevention	Persons Assisted	3900	0	0.00%	27	0	0.00%
Support Efforts to Combat Homelessness		CDBG: \$ / ESG: \$	Other	Other	5	4	80.00%	1	1	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

ESG – ESG funds were utilized to provide funds for emergency shelters, transitional housing, HMIS support and rapid re-housing. In undertaking these projects, ESG funds were able to meet the homelessness priority need identified in the FFY 2020-2024 Consolidated Plan.

HOME – Home funds were used to provide direct financial assistance to nine (9) first time home buyers and program administration. This was able to meet the Priority need of Low to Moderate Income Housing, as identified as a high priority in the Plan.

CDBG – CDBG funds were used to meet many of the priority needs outlined in the Consolidated Plan, including homelessness, low to moderate income housing, financial assistance to owner-occupied residents of Prince William County Area to correct health and safety issues as well as to increase energy efficiency within their properties, provided affordable rental housing for persons with developmental disabilities, homeless persons with disabilities, special needs populations, Fair Housing, and Public Facilities and ADA Accessibility activities.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG	HOME
White	487	8
Black or African American	677	5
Asian	68	9
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	3	0
Total	1,235	22
Hispanic	302	3
Not Hispanic	933	19

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Describe the clients assisted (including the racial and/or ethnicity of clients assisted with ESG)

	HESG
American Indian, Alaska Native, or Indigenous	2
Asian or Asian American	8
Black, African American, or African	464
Hispanic/Latina/e/o	65
Middle Eastern or North African	0
Native Hawaiian or Pacific Islander	0
White	158
Multiracial	0
Client doesn't know	0
Client prefers not to answer	0
Data not collected	0
Total	730

Narrative

The County served over 1,257 persons during FFY 2023 with CDBG and HOME funds. Of the households captured in the table above, some 495 (or 39% percent) were white, 682 (or 54% percent) were black/African American, 77 were Asian, and three were Native Hawaiian or other Pacific Islander. In terms of ethnicity, some 305 were Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	9,964,597	7,098,862.20
HOME	public - federal	6,528,259	1,045,555.80
ESG	public - federal	356,204	227,909.28

Table 3 - Resources Made Available

Narrative

In addition, the County had the following resources available:

State Rental Assistance Program (SRAP) committed \$948,186 funds for rental assistance payments to Project Based Rental Assistance Tenants (PBRA) for the eleven (11) affordable rental units acquired and rehabilitated with Community Housing Development Initiative (CHDI) program funds. Prince William County Office of Housing and Community Development (OHCD) administered forty (40) Tenant Based Rental Assistance Vouchers (TBRA) in FY24. These SRAP vouchers were used in Prince William County and City of Manassas for persons with disabilities through referrals through the Department of Behavioral Health and Developmental Services (DBHDS) and Prince William County Community Services (CS). OHCD will be receiving seventy-two Permanent Supportive Tenant Based Rental Assistance Vouchers in FY25 to provide housing assistance to households with serious mental persons.

CDBG -During FFY 2023, Prince William County expended \$7,098,862.20 (per HUD report) in CDBG funds. This included rehabilitation of eleven (11) completed NHRP projects within the fiscal year. The County Administered Neighborhood Housing Rehabilitation Program did not expend its FFY23 allocation and there were other activities funded with CDBG Funds that were not closed out until FFY24, therefore the outcomes and beneficiary numbers differ. Prince William County also provided CDBG funds-for public service activity administered by a local nonprofit for street outreach, homeless outreach and Case Management to the homeless population assisting 395 extremely low-income persons and funded a public service activity administered by the County's Department of Social Services for Transportation Services for homeless population which assisted 527 extremely low-income persons. CDBG funding was provided for comprehensive housing financial counseling for approximately 441 persons, and Fair Housing funding was provided to the

Prince William County Human Rights Commission to initiate and complete testing for Fair Housing discrimination, additionally Prince William County continued to participate in an Intergovernmental regional fair housing alliance along with the Council of Government (COG) to collaborate on a new, rigorous approach to furthering fair housing, which was completed in FY24.

HOME -During FFY2023, Prince William County expended \$1,045,555.80 in HOME funds. This included \$98,773.80 in Administration funding, \$946,782 in the completion of nine (9) eligible low-moderate income First-Time Homebuyer Program projects which received down payment & closing costs assistance using FY20 and FY21 HOME entitlement funds assisting twenty-three (23) low-moderate income persons, no HOME Program Income was spent in FFY23.

ESG - \$227,909.28 funds were expended in ESG funds during FFY2023, which included \$127,286.82 Operations, and \$17,376 Administrative costs and \$10,207.11 FFY2023 Rapid Re-Housing Funds and carry over FFY22 Rapid Re-Housing Funds in the amount of \$73,039.35. There were FFY22 and FFY23 Rapid Re-housing funds in the amount of \$21,847.41 funded in FFY24

CARES Act Funding – The County received funds for CARES Act Funds in FFY19 FY20. The CDBG-CV grant expenditures for emergency assistance totaled \$2,984,459 and CDBG Prior Year Funds in the amount of \$498,454 were used for emergency housing assistance totally \$3,482,913 and \$81,251.12 expended for administration costs in FFY23.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	100	100	Non-targeted for Low-Mod Individual Benefit and Administration

Table 4 – Identify the geographic distribution and location of investments

Narrative

During FFY 2023, much of the funding from CDBG and HOME were available for eligible funding opportunities countywide. While funds were not targeted geographically, some funds were used within CDBG Eligible areas. These are estimated to be 10 percent of funds within these areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied,

as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME – Matching requirements for the HOME Program are met through deferred taxes on nonprofit owned properties where HOME and CHDO funds were provided for acquisition and rehabilitation of affordable rental properties, below market rate first trust financing through Virginia Housing (VH) Sponsoring Partnerships and Revitalizing Communities (SPARC), formally funded through the Community Homeownership Revitalization Program (CHRP).

In addition, funds provided to HOME eligible projects, reduced professional service fees, and below market rate opportunities for first-trust funding. For FFY23, OHCD was awarded \$6M through Virginia Housing Development Authority (VHDA) now referred to as Virginia Housing (VH) through their Sponsoring Partnerships and Revitalizing Communities (SPARC), formally funded through the Community Homeownership Revitalization Program (CHRP) of which \$6M was expended in FY24. SPARC Funds are a special allocation of VH financing provided to housing industry local governments and nonprofits to support special housing needs. The SPARC funding from VH allows for 1% reduction in market interest rate for first trust mortgage financing for first-time homebuyers and additionally used in conjunction with the HOME down-payment and closing costs funding which is a second lien on the eligible properties. There was \$1,802,875 in Virginia Housing SPARC first trust financing for FTHB activities and the remaining \$4,272,097 SPARC funds were used to assist first-time homebuyers purchase homes located in the Prince William Area with FTHB assistance.

ESG - Recipients of ESG funds are required to provide a dollar-for-dollar match. The match must be for the specific project for which ESG funding is requested and must be received and expended within the grant year. Eligible sources of match are:

- 1) Donated Supplies: Donated goods such as clothing, furniture, equipment, etc. Include the source and an estimated value for all donated goods.
- 2) Cash Donations or Grants: Private donations or grants from foundations, nonprofits, or local, state, and federal sources. A single grant may serve as the required match.
- 3) Value of Donated Building: The fair market value of a donated building in the year that it is donated. The building must be proposed for ESG-related activities and must not currently be in use for these activities. The verification should state when the building was donated and for what purpose, the current use of the building, and how long the building has been used for its current purpose. A licensed real estate salesperson, broker or licensed appraiser may be used to determine the fair market value of the property.
- 4) Rent or Lease: Rent paid for space currently used to provide services to the homeless must include the source of funds used to pay rent. The fair market rent, or lease value of a building owned or space that is donated (rent free) to the organization is also an

acceptable match resource. To document fair market value a letter from a licensed real estate salesperson, broker or licensed appraiser that specifies the location of building, square footage, value per square foot, and total lease or rent value based on 12-month occupancy.

- 5) Salaries: Any staff salary paid with general operating funds or grant funds (CDBG, United Way, etc.). The position(s) used as match must be involved in ESG related activities and the hours utilized for match must be for hours worked for ESG related activities. For each position include the title, annual salary, percentage of time dedicated to ESG activities, source of funds and the dollar amount proposed as match.
- 6) Volunteers: Time and services contributed by volunteers, with a value not to exceed \$10.00 per hour. [Note: Volunteers providing professional services such as medical or legal services]

Table 5 – Fiscal Year Summary - HOME Match Report

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	7,191,988.43
2. Match contributed during current Federal fiscal year	173,256.69
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	7,365,245.12
4. Match liability for current Federal fiscal year	195,389.75
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	7,169,855.37

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
23-31HI-421200-01	07/14/2023						8,815.95	8,815.95
23-31HI-421200-02	10/13/2023						28,757.11	28,757.11
23-31HI-42200-03	10/25/2023						11,645.93	11,645.93
23-31HI-42200-05	02/09/2024						11,308.33	11,308.33
23-31HI-42200-06	03/14/2024						19,106.58	19,106.58
23-31HI-42200-07	04/26/2024						26,563.48	26,563.48
23-31HI-42200-08	04/30/2024						15,157.89	15,157.89
23-31HI-42200-09	05/28/2024						20,978.38	20,978.38
GSHF 1917 Old Post	06/30/2023		3,082.92					3,082.92
GSHF 1921 Old Post	06/30/2024		2,992.76					2,992.76
GSHF Mayflower Rd	06/30/2024		3,278.88					3,278.88
GSHF Gundy Rd	06/30/2024		3,992.80					3,992.80
GSHF W. Longview Rd	06/30/2024		4,179.56					4,179.56
GSHF Grist Mill Rd	06/30/2024		3,424.24					3,424.24
GSHF Blue Jay Rd	06/30/2024		3,458.28					3,458.28
GSHF Gemstone Rd	06/30/2024		3,442.64					3,442.64
GSHF Lodge Terrace	06/30/2024		3,070.96					3,070.96

Table 6 – Match Contribution for the Federal Fiscal Year

Table 7 – Program Income HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$1,878,821.33	129,727.00	0.00	0	\$2,008,548.33

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White NonHispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black NonHispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	Women Business Enterprises	Male
Contracts			
Dollar Amount	0	0	0
Number	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black non-Hispanic	Hispanic	
Number	0	0	0	0	0	0

Dollar Amount	0	0	0	0	0	0
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OMB Control No: 2506-0117 (exp. 09/30/2022)

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

		Parcels Acquired	0	0		
		Businesses Displaced	0	0		
		Nonprofit Organizations Displaced	0	0		
		Households Temporarily Relocated, not Displaced	0	0		
Households Displaced	Total	Minority Property Enterprises				White NonHispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	27	0
Number of Non-Homeless households to be provided affordable housing units	18	20
Number of Special-Needs households to be provided affordable housing units	0	0
Total	45	20

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	88	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	11
Number of households supported through Acquisition of Existing Units	8	9
Total	106	20

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During FFY2023, Prince William County expended \$946,782 in HOME funds. This included \$98,773.80 in Administration funding, \$1,045,555.80 in the completion of nine (9) eligible low moderate income First-Time Homebuyer Program projects which received down payment & closing costs assistance using FY20 and FY21 HOME entitlement funds no HOME Program Income was spent in FFY23.

OHCD implemented an application process for submission of new applications for the First-Time Homebuying Program (FTHB) by implementing an on-line application process, using the Community Planning and development software program, which resulted in

Community Development Analysts processing approximately forty-seven (47) FTHB applications which included nine (9) that were funded; seven (7) which are still in eligibility process, twenty-seven (27) denied, three (3) pending funding; one (1) currently seeking; seven (7) still in eligibility process.

The housing market in the Northern Virginia Area continues to be a competitive seller's market, where sales prices are still very high, including bidding wars, exclusion of home inspections and appraisals are common. The annual increase in sales price limits and the deficient of housing units create barriers to low-moderate income first-time homebuyers from obtaining the first homes in the Prince William Area.

In FFY 2023 CDBG funds were used to complete rehabilitation on eleven (11) low-moderate income owner-occupied units, located within the Prince William Area during FFY2023. OHCD's application process for submission of new applications for the Neighborhood Housing Rehabilitation Program (NHRP), is through an on-line application process, using the Community Planning and Development Neighborly Software program, which resulted in Community Development Analysts processed thirty-one (31) NHRP applications which included thirty-one (31) New applications processed, for eligibility determination, nineteen (19) applications denied, and one (1) withdrawn after approval. For FY24 seventeen (17) projects were started (to include six (6) applications carried over from FY23), Eleven (11) NHRP Projects were completed and funded in FY24. There were five (5) approved projects carried over and to be completed in FY25 (3 under contract, and 2 approved pending contract signing)

Discuss how these outcomes will impact future annual action plans.

Prior Year unspent HOME funds have been and will be reallocated along with Program Income to assist low-moderate income first-time homebuyers and to provide Tenant Based Rental Assistance (TBRA) Vouchers, to eligible households in the Prince William Area.

OHCD completed creation of the policies and procedures for implementation of both the HOME American Rescue Plan (HOME ARP) Tenant Based Rental Assistance Program and the HOME Tenant-Based Rental Assistance Program using the County's allocation of HOME ARP and HOME funds from prior year funding along with HOME program income to assist a target of twenty-three (23) families for each program. Those eligible for assistance must meet the HUD definition of homeless, at-risk of homelessness, victim of domestic violence/human trafficking with tenant based rental assistance. These recipients will be provided and encouraged to participate in the Family Self-Sufficiency Program, administered through OHCD. OHCD has entered into a Memorandum of Agreement with the Prince William County Department of Social Services Continuum of Care, using the Coordinated Entry Service for referrals for the HOME funded housing assistance voucher programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	0
Low-income	0	2
Moderate-income	0	4
Total	6	6

Table 13 – Number of Households Served

Narrative Information

The County funded nine (9) low-moderate income eligible first-time homebuyers during FFY 2023 with HOME funds. This included eight (8) low-income and one (1) moderate income households.

CDBG funded eleven (11) single-family housing unit rehabs during FFY 2023. This included Three (3) extremely low, Seven (7) low-income and one (1) moderate-income household. Public service activity administered by a local non-profit for street outreach, case management to the homeless assisted 395 extremely low-income persons, Homeless Outreach and Case Management for homeless population, additionally CDBG funding was provided to the County's Department of Social Services to provide transportation for the homeless and served 527 extremely low-income and comprehensive housing financial counseling for approximately 441 persons. Fair Housing funding in the amount of \$30,000 was provided to the Prince William County Human Rights Commission to initiate and complete testing for Fair Housing discrimination, additionally Prince William County participated in an Intergovernmental regional fair housing alliance along with the Council of Government (COG) to collaborate on a new, rigorous approach to furthering fair housing, which was completed in FY24. CDBG Prior Year Funds were also used to allow three non-profits to acquire six (6) affordable rental properties. These affordable rental units will provide housing for persons with developmental disabilities, and homeless persons with permanent supportive housing, for six (6) extremely low-income households. CDBG prior year funds in the amount of \$900,000 were allocated to a local homeless shelter and a local non-profit that provides services to persons with developmental disabilities, for ADA accessibility renovations to their existing playgrounds. For FFY23 \$263,254.06 was expended and the activities are on schedule to be completed early FFY24.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County provided funds to Streetlight Outreach Ministries, who provided outreach to 395 extremely low-income homeless persons, particularly assisting high barrier clients providing a Case Manager who conducted street/campsite outreach designed to provide essential services necessary to reach out to unsheltered homeless persons for the purpose of connecting unsheltered homeless people with emergency shelter, housing, or critical services; and to provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. The County also provided funds to the County's Department of Social Services (DSS) who provided homeless persons transportation services for 527 extremely low-income homeless individuals from the streets to a local shelter with available space from an established pick-up site or by appointment from the individual's current location. Also provide transportation between shelters or to and from medical clinics, detoxification facilities, public assistance offices, other local service providers and any other transportation needs for the individuals as needed for those identified as homeless. The County also works closely with the Continuum of Care and homeless service providers in their outreach activities throughout the year. The Dawson Beach Transitional Housing Program continues to provide its program of assisting those families referred from local shelters who are in good standing, meeting the program's income requirements as well as other eligibility criteria. OHCD has implemented along with other financial and educational program opportunities for the families a seventeen-week required "Choices" a life skill program designed to assist with creating a sustainable home and work toward self-sufficiency. Each Participant who successfully completed the training program is provided a "Certificate of Completion" along with a graduation ceremony.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County funded two programs for FFY2023 involving the expansion of the number of beds for emergency shelter and supportive housing. The County used CDBG funds to fund the Dawson Beach Transitional Housing Program to provide transitional housing beds for 11 persons, in its' seven-unit facility. The funds also provided emergency shelter access for 335 persons in the Prince William County Ferlazzo Homeless Shelter/Homeless Navigation Center East Shelter, The Hilda Barg Homeless Shelter, and the Supportive Shelter. These three shelters are administered by Prince William County Department of Social Services. In addition, operation funding helped support two additional homeless facilities, administered by Prince William County nonprofit(s) (ACTS (246 and NVFS 254) that provided services for 550 persons. The Office of Housing and Community

Development was able to provide funding to assist 899 extremely low-income homeless persons with emergency and transitional housing needs during FFY23 (FY24).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For FFY 2023 (FY24), the County funded two Prince William County homeless facilities ACTS, Inc. and NVFS with Rapid Re-Housing funding which served 53 persons, to avoid entering, or shortening the length of, homelessness. ACTS and NVFS expended \$31,364.81 of Rapid Re-Housing funding, with \$10,207.11 reimbursed in FFY24 (FY25). Both ACTS, Inc. and NVFS were provided with an extension of their FY23 funds in the amount of \$50,013.04 of carry-over funds for Rapid Rehousing for both ACTS and NVFS, to be spent in FFY24 (FY25).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In addition to funding rapid re-housing, the County utilized CDBG and ESG to fund services to prevent the return to homelessness, where funds were also provided for case management through ESG FFY23 (FY24) Shelter Operation funding provided to local shelters in the amount of \$139,010 with \$11,723.18 (reimbursed in FFY24 (FY25) and CDBG funds to help meet the needs of homeless households through homeless transition housing through both Case and Property Management activities.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Prince William County does not have any public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Prince William County does not have any public housing.

Actions taken to provide assistance to troubled PHAs

Prince William County Office of Housing and Community Development (OHCD) did not use any CDBG, HOME or ESG to assist OHCD's Public Housing Agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i) - (j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Prince William County Office of Housing along with the Prince William County Board of County Supervisors has worked together to address and reduce the effects of public policy on affordable housing developments over the past few years. Statistics have supported a lack of affordable housing units, especially for the household income range of 30-50% of AMI. On December 13, 2022, the Prince William County Board of County Supervisors approved a major update to the County's Comprehensive Plan, which guides the future growth, redevelopment, and preservation of the County as well as investments in future public infrastructure through the year 2040, which included for the first time a "Housing" Chapter. OHCD along with the Prince William County Planning and Development Service Agencies has collaboratively worked on a DRAFT Affordable Dwelling Unit/Affordable Housing Trust Fund Ordinance. The Ordinance will be presented in January 2025 to the County Board of Supervisors for approval. The County Board of Supervisors has allocated funding of \$10.5M for FY24 & FY25, with budgetary funding of \$5M for years FY26, 27, 28 & 29. There have been many public meetings for comments from citizens and other interested parties.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The County has continued to look for new funding sources for programs that address underserved needs. Funding has been one of the obstacles in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

OHCD continues to follow all policies and procedures to reduce lead-based paint hazards in any renovation or redevelopment projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The County has continued its efforts in conjunction with the Continuum of Care (CoC) to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the county. During FFY 2023, the County funded several activities to prevent homelessness and offer supportive services to poverty-level families. These efforts include case management, outreach, HMIS Support, shelter operations and short-term housing support.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During this Program year the County has:

- OHCD collaborates with non-profit organizations to address community needs, barriers to affordable housing and provides support to federal and non-federal funding initiatives.
- OHCD administers both Tenant-Based Rental Vouches and Project-based rental vouchers through Virginia Department of Behavioral Health and Developmental Services (DBHDS). OHCD will be administering seventy-two (72) Permanent Supportive Vouchers to provide housing assistance to those with severe mental illness funded through the State Rental Assistance Program (SRAP)
- Worked with private industry and other government agencies in assessing and addressing important issues that hamper housing and community development efforts.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County has continued to coordinate planning activities with private housing and social service agencies, including participation in the Prince William County Continuum of Care (CoC) meetings, on-going development of the Continuum of Care, development and implementation of a coordinated entry system and enumeration of point-in-time and homeless surveys. The County's Homeless Service Division has collaboratively with other CoC members implemented the "Pad Mission" which is a housing search resource for homeless service providers and landlords to register and utilize the tool to help quickly move literally homeless individuals and families into housing. County OHCD staff also participate as a member of the Program Analysis and Ranking (PAR) Committee of the CoC and continues its participation in other coalitions and study groups as the opportunity arises. OHCD staff also attend and participate in monthly CoC Serving Homeless monthly meetings, as well as other trainings and round table discussions.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

In 2014, Prince William County created a Fair Housing Plan based on the 2014 Analysis of Impediments to Fair Housing. This report identified five broad impediments to fair housing. OHCD completed a review in FFY23 of the Fair Housing Plan and it was determined that there was no change to these identified impediments and OHCD would continue to address these needs:

1. Housing affordability
2. Overlapping areas of racially and ethnically concentrated poverty, segregation, and limited access to community assets

3. Lower-income Latino and Asian households demonstrate greater housing needs
4. Discrimination in the provision of housing
5. Lending practices limit the access of African American and Latino households

Fair Housing

Some of the Outreach Activities include:

- OHCD continued participating in a regional fair housing alliance along with the Council of Government (COG) to collaborate on a new, rigorous approach to furthering fair housing and to address the aims of the 1968 Fair Housing Act to end discrimination and racial segregation in our communities which was completed in FFY23 (FY24), after public engagement, through hybrid meetings. Through this regional partnership OHCD is participating in completing a fair housing plan that addresses both local and regional challenges and goals to further fair housing. HUD has encouraged this collaborative approach, providing technical assistance from Enterprise Community Partners beginning in 2019 to support the effort
- OHCD provided funding to the Prince William County Human Rights Agency to conduct Fair Housing Testing in local Apartment complexes within Prince William County
- OHCD also participates as an Affiliate Member of Prince William Association of Realtors (PWAR)
- Participating in affordable housing workshops, lunch and learns and Affiliate meetings providing information on all CPD programs and services provided, reaching both Realtors, Lenders, and Settlement Agencies
- Participated in the PWAR Annual Fall Conference as an exhibitor providing an opportunity to meet, discuss and provide brochures and information on all CPD programs
- Participated in Affordable Housing Workshops and Affiliate meetings providing information on all CPD programs and services provided, reaching Lenders and Settlement Agencies in the Northern Virginia Area
- Annual Northern Virginia Housing Expo
 - OHCD provided outreach through participation in the Northern Virginia Housing Expo. OHCD through this Housing Expo provided information on CPD programs and services as well as other housing market related vendors and counseling services. The virtual provision of the Housing Expo continues to be available to participants which allows for virtual visits to Exhibit Hall, Workshops provided, Home Buyer and Rental resources, Coaching and Financial Information. OHCD will continue to be a participant in the Northern Virginia Housing Expo.
- OHCD provides CPD program Information to local Lenders, Realtors and Settlement Agencies as requested both in-person and virtually providing program information.

- OHCD participated in the annual Prince William County Community Fair sponsored by the Prince William County Police Department – providing program information on all Housing programs to the community
- OHCD participated in the first Prince William County sponsored Job Fair; where both housing job information was provided as well as housing assistance program information to the community
- OHCD participated in Fair Housing Community Webinars, providing program information on all Housing programs to the attendees
- OHCD participated in Prince William County Community Outreach Pop-Ups; this outreach is initiated County Pop-ups within the County providing information from County Departments concerning the services and programs administered.
- OHCD participated in the Manassas Park City Community Services Event hosted by the Department of Housing in Manassas Park, Virginia; OHCD provided program information for all Housing programs, there were over 300 attendees for this event.
- OHCD participated in the Fairfax County Housing Symposium in learning about collaboration and regional approaches to methods of increasing affordable housing
- Provided on-going program information to real estate industry concerning affordable housing programs (First-Time Homebuyer Program and Neighborhood Housing Rehabilitation Program)
- The Director of Housing participated as a speaker representing the Office of Housing & Community Development in a “Virginia The State of Housing in Prince William County” roundtable which included Chair at Large Desuandra Jefferson, Vice Chair Kenneth Boddye, Supervisor Margaret Franklin, County Executive and Deputy County Executive, as well as other non-profits and faith-based housing advocates, along with special guest Senator Mark Warner.
- OHCD has on staff three Spanish speaking employees to allow for better communication and housing opportunities for the Latino population
- The County website can translate program descriptions in different languages as applicable allowing for a broader availability of the programs and services within the County
- OHCD provided the information ~~and paper~~ Application availability for the Emergency Housing Assistance Program, II (EHAP, II) (Subsistence Payments) which was provided to all eligible households who have experienced financial hardships related to COVID-19 resulting in arrearages in mortgage, rent, Homeowner Association and/or utilities which could potentially result in eviction, foreclosure and loss of utilities causing homelessness which could spread the Coronavirus.
- Funding provided through CDBG funds to the Prince William County Virginia Cooperative Extension to provide Housing Counseling, Financial Management, and Budgeting; with classes held in both English and Spanish. All class participation is a requirement for assistance under the First-Time Homebuyer Program. Educational classes were provided virtually due to COVID-19 and are now available in hybrid form.

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

County Executive/Board of County Supervisors (BOCS)

Per the 1992 Board of County Supervisors formal resolution concerning "affordable housing", the Office of Housing and Community Development (OHCD) prepares detailed reports of all housing and community development activities for the County Executive and the Board of County Supervisors. One of the main sections of the report is ongoing Consolidated Plan development and implementation. Other sections include new proposals for funding and implementation of new housing initiatives, as well as measurable goals and objectives called "performance measures." OHCD works with the Prince William County Finance and Budgeting offices to ensure that identified performance measures are being met and where other measures are needed.

Citizen Boards

Each month at the Prince William County Housing Board meetings, Consolidated Plan related issues and progress updates are discussed as part of the regular agenda, there is citizen time allocated for any housing related guests to express any affordable housing issue. Board training is provided; on updates to federal program guidelines; and other affordable housing related topics. Community Planning and Development (CPD) management staff is present at Housing Board meetings and discusses questions concerning progress, obstacles, upcoming Consolidated Plans, events, and housing related activities.

Performance Measurement System

To establish specific targets on the road to achieving the Area goals and objectives and monitor them each year, a Performance Measurement System was developed that will be used each year with the submission of the Annual Performance Report. The Performance Measurement System includes objectives, outcomes as well as measurable outcome statements to identify how the Area is progressing towards the established objectives.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Office of Housing and Community Development will convene and conduct at least one citizen input meeting which will be hybrid, at key times in the year. This meeting will allow for access and discussion of the progress made on the current year's performance of the Consolidated Plan and the second to solicit input for developing the ensuing year's

Action Plan. Special citizen input meetings will be held as needed for substantial amendments and/or special funding opportunities. Prior to obtaining formal approval by the Board of County Supervisors, the Office of Housing and Community Development will facilitate the convening and conduction of public hearings by the Prince William Housing Board. The meetings will be hybrid at convenient times and at accessible facilities. Citizen public comment in-put meeting notifications will be provided through the County's local newspaper, on the Housing website and OHCD will work with the County's Communication Department to reach all social media acceptable methods.

CR-45 CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Prince William County did not have any significant changes to the Goals listed in the Consolidated Plan and FFY2023 Action Plan. The County has met or exceeded most of the goals outlined in the Consolidated Plan. These year's activities have continued to be in line with the objectives of the County's Consolidated Plan, and as a result, the County does not plan on making any significant changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 HOME 91.520 (d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

OHCD performed Housing Quality Standards Inspections (HQS) on twenty-six (26) residential properties in FFY23 (FY24), which consisted of nine (9) for the FTHB Program. The remaining seventeen (17) Housing Quality Standards Inspections of residential properties were conducted on properties that were acquired/rehabilitated by County non-profits with prior year HOME and CDBG Funds. These inspections are completed to enforce the deed restrictions; affordability period and to monitoring of beneficiaries. These inspections included a visual assessment/ paint stabilization of all lead hazard remediation actions for the property that was built prior to 1978.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

CHDO projects and property owners applying for HOME funds for assisted housing containing five or more housing units are advised of Affirmative Marketing requirements. As a condition of funding, a description of the project's affirmative marketing procedures must be submitted to and approved by the OHCD. During FFY 2023 (FY24) there were no CHDO activities. OHCD typically provides two years of CHDO Funds before providing competitive application process for affordable housing projects. However, due to the limited number of eligible CHDO's, OHCD currently has HOME CHDO unspent funds for FY18 through FY24. Application for HOME CHDO Certifications and funding is on-going however there have been no Applicants applying for these funds. There are only two CHDO eligible non-profit housing providers in Prince William County and they have been contacted on many occasions to apply for CHDO funding, to no avail, as there is no interest. OHCD will be requesting the prior year CHDO funds except for the last two fiscal years to be reallocated to the First-Time Homebuyer Program and the newly adopted HOME Tenant-Based Rental Assistance (TBRA) Voucher program.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Of the nine (9) First Time Homebuyer (FTHB) disbursements in FFY2023; funding was used through the HOME FY20 and FY21 HOME Funds. These funds expended benefited a total of nine (9) households or 23 persons, of which eight (8) households were low income (50% to 60% of AML) and one (1) was moderate income (below 80% AML).

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

No other actions taken.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 1 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 2 – Qualitative Efforts - Number of Activities by Program

CR-60 – ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in e-snaps
For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	PRINCE WILLIAM COUNTY
Organizational DUNS Number	003096740
EIN/TIN Number	546001531
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince William County CoC

ESG Contact Name

Prefix	Ms
First Name	Joan
Middle Name	S
Last Name	Duckett
Suffix	0
Title	Director of Housing

ESG Contact Address

Street Address 1	15941 Donald Curtis Drive, Suite 112
Street Address 2	0
City	Woodbridge
State	VA
ZIP Code	22191
Phone Number	703-792-7539
Extension	0
Fax Number	703-792-4978
Email Address	jduckett@pwcgov.org

ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

2. Reporting Period—All Recipients Complete Program

Year Start Date 07/01/2023

Program Year End Date 06/30/2024

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: Prince William County Department of Social Services

City: Woodbridge

State: VA

Zip Code: 22191, 4256

DUNS Number: 003096740

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 50,020

Subrecipient or Contractor Name: Action in Community Through Service, Inc. (ACTS)

City: Dumfries

State: VA

Zip Code: 22026, 0074

DUNS Number: 052280195

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 37,137

Subrecipient or Contractor Name: Northern Virginia Family Service

City: Oakton

State: VA

Zip Code: 22124, 2764

DUNS Number: 162818561

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 52,347

**** CR-65 data has been replaced by the submission of a separate Sage report**

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	

Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	

Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				

Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (Unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	
Total Number of bed-nights provided	
Capacity Utilization	

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

ESG outcomes measures were outlined in the Consolidated Plan to be (1) creating suitable living environments, (2) providing decent affordable housing, and (3) creating economic opportunities. Each objective also has three outcomes, (1) Availability/Accessibility, (2) Affordability, and (3) Sustainability. The following describes which of these outcome measures were met by each ESG funded project.

PWC Department of Social Services Prince William County Ferlazzo Homeless Shelter/Homeless Navigation Center East. This met the outcome measure of providing decent affordable housing, as well as availability/accessibility.

The Hilda Barg Homeless Prevention Center met creating suitable living environments and availability /accessibility.

Northern Virginia Family Service received funds for SERVE Shelter operations and rapid rehousing, providing decent affordable housing, as well as availability/accessibility.

The ESG, Rapid Re-housing provided decent affordable housing and availability/accessibility.

ACTS received funds for ACTS Homeless Shelter operations and rapid re-housing, providing decent affordable housing, as well as availability/accessibility.

Dawson Beach Transitional Housing provides housing and supportive services for homeless families with children for a period of up to two (2) years, providing decent, affordable housing, case management and availability/accessibility.

PWC Department of Social Services Prince William County Ferlazzo Homeless Shelter/Homeless Navigation Center East this met the outcome measure of providing decent affordable housing, as well as availability/accessibility.

The Hilda Barg Homeless Prevention Center met creating suitable living environments and availability /accessibility.

Northern Virginia Family Service received funds for SERVE Shelter Operations and Rapid Re-housing, providing decent affordable housing, as well as availability/accessibility.

The ESG Rapid Re-housing provided decent affordable housing and availability/accessibility through short-term rental assistance.

ACTS received funds for ACTS Homeless Shelter operations and Rapid Re-housing, providing decent affordable housing, as well as availability/accessibility.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2021	2022	2023
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2021	2022	2023
Expenditures for Rental Assistance	74,706	73,729	31,364
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	74,706	73,729	31,264

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2021	2022	2023
Essential Services	0	0	0
Operations	137,918	136,114	139,010
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	137,918	136,114	139,010

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2021	2022	2023
Street Outreach	0	0	0
HMIS	0	0	42,901
Administration	17,239	17,014	17,396

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2021	2022	2023
	229,863	226,857	231,683

Table 29 - Total ESG Funds Expended

11f. Match Source

	2021	2022	2023
Other Non-ESG HUD Funds	0	256,226	
Other Federal Funds	1,593,819	1,835,124	
State Government	225,441	302,660	
Local Government	3,210,594	4,591,688	
Private Funds	110,000	122,950	
Other	384,801	64,500	
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	5,524,655	7,173,148	

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2021	2022	2023
	5,754,518	7,400,005	231,683

Table 31 - Total Amount of Funds Expended on ESG Activities

INTERGOVERNMENTAL COLLABORATION AGREEMENT

AMONG

District of Columbia
District of Columbia Housing Authority
City of Alexandria, VA
Alexandria Housing and Redevelopment Authority, VA
Arlington County, VA
Fairfax County, VA
Fairfax County Redevelopment and Housing Authority
Loudoun County, VA
Montgomery County, MD
Housing Opportunities Commission, MD
Prince William County, VA,
Rockville Housing Enterprises, MD and
Metropolitan Washington Council of Governments

FOR

THE 2021-2025 METROPOLITAN WASHINGTON REGIONAL ANALYSIS OF

IMPEDIMENTS TO FAIR HOUSING

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New Human Rights Commission report

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