

July 11, 2024, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

- Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
- Nicole Kirven (Randi Knights alternate)
- Dana Carey (Tonya Golden alternate)
- Serena Bermudez (Pamela Wright alternate)
- Tontee Verbal (Lynn Fritts alternate)

Prince William Area Continuum of Care (CoC)

Date: July 11, 2024
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance Duanchy Cayetano
- Welcome and Introduction Elijah Johnson
- Approve June 13, 2024, CoC Meeting Minutes **ACTION ITEM**
- Committee Reports: **ACTION ITEM**
 - Service Continuum
 - Governance
- FY25 CoC Calendar **ACTION ITEM**
- Housing Board Update Madlin Edmonds
- DSS Lead Agency Update Dana Carey
- Agency Spotlight: Civic Roundtable Presentation: Mr. Austin Boral and Ms. Madeleine Smith, Co-Founder Civic Roundtable.
- Adjourn
- Announcements

Next Meeting: Thursday, September 12, 2024, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tonya Golden alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanette Gravette alternate)
Darlene Ingram (Vacant)

Prince William Area Continuum of Care (CoC)

Date: June 13, 2024
Time: 1:30 p.m.
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. ACTS – Stan Jones
2. Citizen Representative – Darlene Ingram
3. Good Shepherd Housing Foundation – Victoria Juarez
4. Manassas City Department of Social Services – LaTanya Buckhalter
5. Manassas Park Department of Social Services – Randi Knights
6. New Creatures-in-Christ Ministries – Madlin Edmonds
7. Northern Virginia Family Service – Renate Canfield
8. Pathway Homes, Inc. – Amanda Pinkham
9. People, Inc. – Dawn Clark
10. Prince William County Community Services – Lynn Fritts
11. Serving Our Neighbors – Anne Rychlik
12. StreetLight Community Outreach Ministries – Gabriele Tibbs
13. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members Not Present

1. CFH, Inc.
2. Citizen Representative – Debbie Owens
3. City of Manassas Park
4. Cooperative Council of Ministries
5. Feeding Friends-Gainesville United Methodist Church
6. NOVA Bulls Organization
7. Prince William County Office of Housing and Community Development
8. Saved Hands Foundation
9. The Church-God’s Assembly
10. The Human Services Alliance of Greater Prince William

Other Attendees

1. First Home Alliance – Larry Laws
2. Friendship Place – Zach Savarese
3. HireGround – Jinnae Monroe
4. Northern Virginia Family Service – Tontee Verbal
5. Northern Virginia Family Service – Venita Julien
6. Operation Renew Hope Foundation – April Ballard
7. Optima/Sentara Health Plan – Tracy Hollis

8. Prince William County Department of Social Services – Samantha Biller
9. Prince William County Department of Social Services – Mabel Bonilla
10. Prince William County Department of Social Services – Patricia Caples
11. Prince William County Department of Social Services – Priscilla Castillo-Woyak
12. Prince William County Department of Social Services – Duanchy Cayetano
13. Prince William County Department of Social Services – Erika Cochran
14. Prince William County Department of Social Services – Isha Dahal
15. Prince William County Department of Social Services – Jeanine Gravette
16. Prince William County Department of Social Services – Tonya Golden
17. Prince William County Department of Social Services – Phyllis Jennings-Holt
18. Prince William County Department of Social Services – Alicia La Patra
19. Prince William County Department of Social Services – Candice Stencil
20. Prince William County Department of Social Services – Latasha Younger
21. Prince William County Community Services Wellness and Prevention – Heather Martinsen

I. Call to Order

Elijah Johnson called the meeting to order at 1:35 p.m.

Introduction

Review of Minutes

MOTION: Lynn Fritts made a motion to approve the CoC Minutes for May 9, 2024. Stan Jones seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

Committee Reports

Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

MOTION: Renate Canfield made a motion to approve the committee reports as submitted. Madlin Edmonds seconded the motion. The committee reports were approved, and the motion was passed. There were no abstentions.

II. PWA CoC Strategic Plan

The committee voted to approve the PWA CoC Strategic Plan.

MOTION: Madlin Edmonds made a motion to approve the PWA CoC Strategic Plan. Lynn Fritts seconded the motion. The PWA CoC Strategic Plan was approved, and the motion was passed. There were no abstentions.

III. CoC Policies

The committee voted to approve the Homeless Data Integration Program (HDIP).

MOTION: Renate Canfield made a motion to approve the Homeless Data Integration Program and Lynn Fritts seconded the motion. The Homeless Data Integration Program was approved, and the motion was passed. There were no abstentions.

The committee voted to approve the Conflict of Interest Policy.

MOTION: Lynn Fritts made a motion to approve the Conflict of Interest Policy and Renate Canfield seconded the motion. The Conflict of Interest Policy was approved, and the motion was passed. There were no abstentions.

The committee voted to approve the Emergency Transfer Plan.

MOTION: Darlene Ingram made a motion to approve the Emergency Transfer Plan and Lynn Fritts seconded the motion. The Emergency Transfer Plan was approved, and the motion was passed. There were no abstentions.

The committee voted to approve the FY25 CES Policies and Procedures.

MOTION: Renate Canfield made a motion to approve the FY25 CES Policies and Procedures and Serena Bermudez seconded the motion. The FY25 CES Policies and Procedures were approved, and the motion was passed. There were no abstentions.

IV. Housing Board Update

The Chairman, Elijah Johnson provided the Housing Board update.

- The Office of Housing is collaborating with Community Services and Department of Behavioral Health Development Services (DBHDS) to administer 72 State Permanent Supportive Housing Vouchers for individuals with serious mental illness. The grant includes housing, case management, and supportive services, with involvement from Community Services, CoC, and non-profit partners. The Notice of Funding Opportunities (NOFO) has not yet been released.
- The Mainstream Voucher Program waiting list has been opened and 100 applicants will be selected through a lottery that meets the eligibility requirements of a non-elderly person with a disability.
- The Office Housing will be launching its HOME ARP Program that will serve approximately 22 homeless individuals/families for more than 5 years.
- The panhandling project will allow non-profit CoC partners to serve homeless individuals and offer employment opportunities.
- The toolkit is forthcoming for non-profit CoC partners to facilitate community donations to organizations serving the homeless population.

V. DSS Lead Agency Update

Samatha Biller presented the DSS Lead Agency Update (*attachment*).

Alicia La Patra presented the 2024 Point-in-Time (PIT) Summary and the FY2023 System Performance Measures (SPM) (*attachments*).

VI. Adjourn

There being no further business, Elijah Johnson declared the meeting adjourned at 2:38 p.m.

**Next Meeting: July 11, 2024, at 1:30 p.m.
Virtual – WebEx Meeting Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: June 6, 2024
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS – Angel Harrison
2. Citizen Representative – Debbie Owens
3. Virginia Employment Commission - Serena Bermudez
4. New Creatures-in-Christ Ministries, Inc. – Madlin Edmonds
5. Northern Virginia Family Service – Tontee Verbal
6. People, Inc. – Dawn Clark
7. Prince William County Community Services– Lynn Fritts
8. Serving Our Neighbors – Teresa Belcher
9. StreetLight Community Outreach Ministries – Gabriele Tibbs

Other Attendees

1. ACTS – Johnte Davis
2. ACTS – Octavia King
3. Friendship Place – Zach Savarese
4. Manassas City Department of Social Services – Nicole Kirven
5. Northern Virginia Family Service – Renate Canfield
6. Northern Virginia Family Service – Venita Julien
7. NOVA Bulls Organization – Demarcus Henry
8. Optima/Sentara Health Plan – Tracy Hollis
9. Prince William County Department of Social Services – Samantha Biller
10. Prince William County Department of Social Services – Isha Dahal
11. Prince William County Department of Social Services – Alicia La Patra
12. Prince William County Department of Social Services – Priscilla Castillo-Woyak
13. Prince William County Department of Social Services – Candice Stancil
14. Prince William County Department of Social Services – Latasha Younger
15. Prince William County Department of Social Services – Akira Brown
16. Prince William County Department of Social Services – Erika Cochran
17. Prince William County Department of Social Services – Mabel Bonilla
18. StreetLight Community Outreach Ministries – Andrea Shaffner
19. Virginia Employment Commission – Susan Orehowsky

Welcome and Introductions

I. Old Business

FY25 Governance Committee Representative

The committee voted to approve the Service Continuum Governance Representative with the primary selected as Tontee Verbal and the alternate selected as Lynn Fritts. The representatives will serve as primary and alternate on an annual rotation for a duration of one year.

MOTION: Angel Harrison made a motion to approve the Service Continuum Governance Representatives. Teresa Belcher seconded the motion. The Service Continuum Governance Representatives were approved, and the motion was passed with Tontee Verbal and Lynn Fritts abstaining from the vote.

II. New Business

FY25 CES Policies and Procedures

The updated policies are pending approval from the CoC. The training session is scheduled for June 20, 2024, at 9:30 a.m.

Develop Service Continuum Agenda

The committee developed the next Service Continuum agenda.

Adjourn

- Meeting adjourned at 9:50 a.m.

**Next Meeting: CES Policies and Procedures Training
Thursday, June 20th, 2024, at 9:30 a.m.**



Governance Committee

Governance Committee

- Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
- Nicole Kirven (Randi Knights alternate)
- Dana Carey (Tonya Golden alternate)
- Serena Bermudez (Pamela alternate)
- Tontee Verbal (Lynn Fritts alternate)
- Darlene Ingram (Vacant alternate)

Meeting Summary

Date: June 27, 2024
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes No

1. Northern Virginia Family Service – Tontee Verbal
2. Citizen Representative – Darlene Ingram
3. City of Manassas Park Department of Social Services – Randi Knights
4. Prince William County Department of Social Services – Dana Carey
5. Virginia Employment Commission – Serena Bermudez

Other Attendees

1. City of Manassas Park Department of Social Services – Nicole Kirven
2. Civic Roundtable – Austin Boral
3. Prince William County Community Services – Lynn Fritts
4. Prince William County Department of Social Services – Samantha Biller
5. Prince William County Department of Social Services – Phyllis Jennings-Holt
6. Prince William County Department of Social Services – Jeanine Gravette
7. Prince William County Department of Social Services – Tonya Golden

I. Call to Order:

Elijah Johnson called the meeting to order at 1:02 p.m.

Introductions

Review of Minutes

MOTION: Tontee Verbal made a motion to approve the CoC Minutes for June 13, 2024. Randi Knights seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

Review of Committee Summaries

Service Continuum

- Jeanine Gravette reviewed the Service Continuum summary with the committee.

MOTION: Randi Knights made a motion to approve the committee summary as presented. Serena Bermudez seconded the motion. The committee summary was approved, and the motion was passed. There were no abstentions.

II. Civic Roundtable

Mr. Austin Boral, Co-Founder of Civic Roundtable, gave a presentation on the Collaboration Platform (*attachment*).

III. FY25 CoC Calendar

The committee voted to approve the FY25 CoC Calendar (*attachment*).

MOTION: Randi Knights made a motion to approve the FY25 CoC Calendar. Tontee Verbal seconded the motion. The FY25 CoC Calendar was approved, and the motion was passed with Darlene Ingram abstaining.

IV. DSS Lead HSD Updates

Dana Carey presented the DSS Lead Agency Update (*attachment*).

V. Racial Equity

Members of the CoC who took part in the Anti-Racist Leadership Series cohort facilitated by The Leadership of Greater Washington (LGW) will deliver a presentation to the CoC outlining the key insights gained from the series.

VI. Develop and Approve CoC Agenda

The Committee developed and approved the CoC Agenda.

VII. Adjourn

Meeting adjourned at 2:03 p.m.

Next Meeting: Thursday, July 25, 2024, at 1:00 p.m.