



**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

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BOARD MEMBERS PRESENT:

Voneka Bennett, Dr. William Carr, Bradley Marshall, John O’Leary, Timothy Oshiki, Francis Rath, Patrick Sowers, Deanna Bayer

BOARD MEMBERS ABSENT:

Vicky Castro, Altonia Garrett

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STAFF PRESENT:

Georgia Bachman, Sherry Bowman, Gina Tamayo - Office of the Executive Director

Division Managers:

Sara Wheeler – Adult and Family Services; Jackie Turner – Developmental Disability Services; Dr. Kanchan Clark - Medical Director; Elise Madison – Emergency Services; Katanya Goswell – Community Support Services; Mike Goodrich -Administrative Services; Robyn Fontaine – Finance; Ginny Heuple – Early Intervention, Tanya Odell –Youth Services, Robyn Fontaine – Finance, Elizabeth Dugan – Quality Improvement

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GUESTS PRESENT

Pat Victorson- NAMI Prince William, Sebastian Tenza, NVRPO, Colleen Oshiki, Dr. Bright Fleku, CRI, Sue Reid.

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PRESS PRESENT:

None

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OPENING: The regular meeting of the Community Services Board was convened on June 20, 2024, at 6:34 p.m. in the Powell’s Creek Conference Room, James J. McCourt Government Center, 1 County Complex Court, Prince William, VA.

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CITIZEN'S TIME:

Pat Victorson- NAMI Prince William

--Ms. Victorson shared that PW NAMI has received a small grant from Potomac Health Foundation that will allow NAMI to bring in another Americorp intern to Prince William. This grant will allow for expansion of the NAMI on Campus program.

--Ms. Victorson Reported on NAMI Hearts and Minds, they've had 27 participants and it's going well.



APPROVE REQUESTS TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

RESOLUTION 24-06R1-01

MOTION: Rath

SECOND: Carr

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board's policy, **Deanna Bayer** notified the Chair that the Member are requesting permission from the Board to electronically participate at the Board's June 20, 2024 meeting; and

WHEREAS, **Deanna Bayer** certified that she is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents her/his physical presence; and

WHEREAS, **Deanna Bayer** certified that she is unable to attend the meeting due an identified personal matter that prevents her physical presence; and

WHEREAS, the remote locations from which the above member plans to electronically participate is their personal residence temporary or permanent residence and the remote location will not be open to the public; and

WHEREAS, **Deanna Bayer** verified that her participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board's policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board's policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board's policy and a quorum of the Board was physically assembled at one

primary or central location and arrangements were made for the voice of, Deanna Bayer to be heard by all persons via Webex at the primary or central meeting location.

Waived reading

MOTION: Sowers

SECOND: Marshall

Vote:

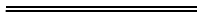
Ayes-- Carr, Rath, Marshall, Sowers, Bennett, O’Leary, Oshiki

Nays-- _____

Abstained--Bayer

Absent During Vote-- _____

Absent From Meeting-- Garrett, Castro



STAFF TIME

--Mr. Goodrich mentioned that CS underwent two visits from DBHDS for audits. He emphasized the efforts of Beth’s team, Robyn’s team and Michelle in developing policies that effectively addressed DBHDS requirements. In preparation for an internal audit, we compiled around 36 different topics and successfully submitted all the necessary documents on time.

--Mrs. Bachman acknowledged Sara Wheeler for leading the clinical team effectively and ensuring that everything was organized and on schedule for the two visits from DBHDS.

--Dr. Goswell shared that last Friday, the GOT (Get on Track) program had its third graduation for participants. The program is set up for transitional age youth ages 15-25 who are experiencing their first episode of psychosis. The GOT program did a phenomenal job, it was a heartfelt and wonderful celebration.



PRESENTATION: Northern Virginia Regional Projects Office (NVRPO), Sebastian Tezna

--Mr. Tezna stated that the NVRPO serves the Department of Behavioral Health and Developmental Services (DBHDS)- Region 2 CSBs in Alexandria, Arlington, Fairfax-Falls Church, Loudoun and Prince William counties.

--Mr. Tezna shared that the NVRPO’s primary functions are to facilitate regional collaboration and decision-making based on one vote per locality and majority vote, data collection, analysis and regional data driven decision making as well as oversight of regional programs and projects, program development, grant writing, contracting, regional working group facilitators, continuous quality improvement and regional representation and advocacy in DBHDS statewide meetings for region 2 projects and state initiatives.

--Mr. Tezna shared the accomplishments made possible by the funding allocated to the regional office in FY24. This includes the establishment of two new four-bed homes to assist individuals transitioning from state hospitalizations, enhancement of infrastructure support for STEP-VA reporting, implementation of the Regional Crisis Call Center-Mobile Crisis, Marcus Alert planning for remaining CSBs, and the expansion of crisis services in Chantilly and Woodbridge.

APPROVAL OF MINUTES

RESOLUTION 24-06R1-02

MOTION: Sowers

SECOND: Marshall

The Prince William County Community Services Board does hereby approve the minutes of May 16, 2024.

Vote:

Ayes-- Bennett, Carr, Marshall, O’Leary, Oshiki, Rath

Nays-- 0

Abstained—Bayer, Sowers

Absent During Vote 0

Absent From Meeting-- Garrett, Castro

ACTION ITEM:

A. RECOMMEND BOARD OF COUNTY SUPERVISORS, ACCEPT, BUDGET AND APPROPRIATE \$216,000 ONGOING REVENUE AND \$106,765 ONE-TIME REVENUE FROM THE VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES TO RECONCILE THE FISCAL YEAR 2024 AND FISCAL YEAR 2025 COMMUNITY SERVICES BUDGET.

RESOLUTION 24-06R1-03

MOTION: Carr

SECOND: Sowers

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provide funding to Prince William County Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512); and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, the Prince William Board of County Supervisors must accept, budget, and appropriate additional revenues before the funds may be expended; and

WHEREAS, CS requests increasing one-time state DBHDS Omnibus Budget Reconciliation Act revenue by \$58,300 for developmental disabilities (DD) supports for identified DD individuals who live in nursing homes and have specialized care needs; and

WHEREAS, CS requests increasing one-time state DBHDS DD crisis stabilization revenue by \$48,465 for temporary residential services until an eligible Medicaid Waiver residential placement can be identified and established; and

WHEREAS, CS requests increasing ongoing state revenue for Developmental Disabilities (DD) Medicaid Waiver by \$216,000 and reallocate \$252,484 in CS operating for a total of \$468,484 to create four (4) FTE permanent full-time positions including one (1) Human Services Program Manager (D61), one (1) Clinical Services Case Management Manager (C52), and two (2) Clinical Services Caseworker positions to address the Virginia General Assembly Fiscal Year 2025 adopted budget initiative to eliminate the DD Waiver priority one waitlist; these positions will provide case management supports in accordance with federal mandates; and

WHEREAS, funds are restricted for use in accordance with the DBHDS Performance Contract agreement including services and supports for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$106,765 in one-time FY 2024 revenue and \$216,000 in ongoing FY 2025 revenue to reconcile the Community Services County budget;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes establishing four full-time permanent positions including one (1) Human Services Program Manager (D61), one (1) Clinical Services Case Management Manager (C52), and two (2) Clinical Services Caseworkers;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes all unexpended amounts be carried forward year to year

Vote:

Ayes-- Bennett, Carr, Marshall, O'Leary, Oshiki, Rath, Bayer, Sowers

Nays-- 0

Abstained-- 0

Absent During Vote-- 0

Absent From Meeting-- Garrett, Castro

DISCUSSION ITEMS:

A. Housing Board Appointment- Timothy Oshiki

Mr. Oshiki shared that Mr. Sowers has graciously volunteered to serve on the Housing Board.

B. Policy and Procedures Updates- Beth Dugan

--Beth shared that there were six updates made to the policy manual, the first was the general policy regarding Medication Assisted Treatment for adults, the Human Rights Policies and Procedures, Risk Management Policy, Part 3 Article 6, Behavior Management Interventions Policy, Part 3 Article 5, Medication Management Interventions Services and Part 2 Administrative Services Article 3 Physical Environment of Residential and Inpatient Locations, which doesn't pertain to CS but we are required to have a policy.

--Beth shared that CS has a Policy and Procedure committee, they review policies, make edits, approve them, they get sent to the County Attorney's office for review, then go through leadership team for approval and finally comes before the Board as an agenda item.

OPEN ITEMS:

None

EXECUTIVE DIRECTOR'S TIME:

--Mrs. Bachman thanked Ms. Bennett for volunteering to be the board representative on the Region 2 VACSB Board of Directors.

--Ms. Bachman mentioned that on June 4th, Lisa Madron, with the assistance of Robyn provided a presentation to our board of county supervisors on the CRC. It was very well received.

--Ms. Bachman mentioned that last month we had our first Prince William County Drug Court graduation. One of our peer recovery specialists, Lisa Bell, gave the keynote address. She was able to talk about her experiences as a drug court graduate, her speech was really moving.

--Ms. Bachman shared that the CSU has recently reopened after a year of closure. Mrs. Bachman had the honor of providing opening remarks at the June 6 ribbon cutting.

--Ms. Bachman wished everyone a Happy Juneteenth and shared that the county put together a video of staff presenting what Juneteenth means to them. Of the five presentations in that video, four of them were CS staff.

DEPUTY DIRECTOR'S TIME:

--Mrs. Bowman shared an update about the Permanent Supportive Housing Initiative. We got our notice of award yesterday, we received \$678,000 to start with to build the internal CS team. We are in the process of interviewing for the lead position, Therapist IV. That person will help us build out the team, put together all the protocols and SOPs. The program will consist of a clinical

team of four staff which includes a peer, we are hoping to get 72 people placed. This is an evidence-based model, called CTI Case Management, Critical Time Intervention in which we

work with someone for 9 months, 3 months trying to get to know them, gathering documents, 3 months trying to get them into the housing and 3 months trying to teach them skills to stay in the housing. Then they are either handed off to other CS services if needed or the supportive housing team will continue to support them even after they've been closed out to CS.

BOARD MEMBERS' TIME:

DEANNA BAYER

Mx. Bayer apologized for her recent inactivity on Board and thanked everyone for their patience.

DR. WILLIAM CARR

Dr. Carr expressed gratitude to Sebastian for the presentation and extended well wishes for a pleasant summer to all.

FRANCIS RATH

Mr. Rath expressed his gratitude to Sebastian for the insightful presentation and mentioned that he gained valuable knowledge. He wished everyone a pleasant summer.

BRADLEY MARSHALL

Mr. Marshall expressed his gratitude toward all staff and is glad Ms. Bayer is doing better.

PATRICK SOWERS

Mr. Sowers expressed his gratitude toward Pat and Sebastian.

VONEKA BENNETT

Ms. Bennett expressed her gratitude to Katanya for sharing valuable information about the Get on Track Program. She was happy and excited to learn this program is being offered by CS. Additionally, she extended her appreciation to Sebastian for his presentation and acknowledged the dedication of all CSB staff.

JOHN O'LEARY

Mr. O'Leary expressed his gratitude toward Sebastian's presentation, stating that it helped shed light on the dynamics of the region and his role within it.

TIMOTHY OSHIKI

Mr. Oshiki expressed his gratitude to Sebastian for attending the meeting and emphasized the importance of unity. He also thanked Pat for her presence and mentioned his desire to discuss recent developments in the City of Manassas regarding NAMI on Campus. Additionally, Mr. Oshiki extended his appreciation for CS staff and their hard work during the DBHDS audit.

AUTHORIZED CLOSED SESSION

RESOLUTION 24-06R1-04

MOTION: Marshall

SECOND: Sowers

WHEREAS, the Prince William County Community Services Board desires to discuss in Closed Session client services as allowed under Virginia Code 2.2-3711, section A4.

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes-- Bennett, Carr, Marshall, O'Leary, Oshiki, Rath, Bayer, Sowers

Nays-- 0

Abstained-- 0

Absent During Vote--0

Absent From Meeting—Garrett, Castro

CERTIFICATION OF CLOSED SESSION

RESOLUTION 24-06R1-05

MOTION: Oshiki

SECOND: Sowers

WHEREAS, the Prince William County Community Services Board has this day adjourned into Closed Session in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Session was convened were heard, discussed or considered by it.

Adjourned into Closed Session at 7:59 p.m.

Concluded Closed Session at 8:08 p.m.

Vote:

Ayes-- Bennett, Carr, Marshall, O’Leary, Oshiki, Rath, Bayer, Sowers

Nays-- 0

Abstained-- 0

Absent During Vote--0

Absent From Meeting—Garrett, Castro

ADJOURNMENT

RESOLUTION 24-06R1-06

MOTION: Oshiki

SECOND: O’Leary

The Prince William County Community Services Board does hereby agree to adjourn the June 20, 2024, Regular Meeting at 8:08 p.m.

Vote:

Ayes-- Carr, Rath, Marshall, Sowers, Bennett, O’Leary, Oshiki, Bayer

Nays-- _____

Abstained-- _____

Absent During Vote-- _____

Absent From Meeting-- Garrett, Castro

Adjourn time: 8:08 p.m.
