

C

S



















PRINCE WILLIAM COUNTY COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES AND SUBSTANCE ABUSE SERVICES BOARD

BOARD MEMBERS PRESENT:

Voneka Bennett, Dr. William Carr, Bradley Marshall, John O'Leary, Timothy Oshiki, Francis Rath, and Vicky Castro

BOARD MEMBERS ABSENT:

Deanna Bayer, Altonia Garrett, and Patrick Sowers

STAFF PRESENT:

Georgia Bachman, Sherry Bowman, Gina Tamayo - Office of the Executive Director

Division Managers:

Sara Wheeler – Adult and Family Services; Jackie Turner – Developmental Disability Services; Dr. Kanchan Clark - Medical Director; Elise Madison – Emergency Services; Katanya Goswell – Community Support Services; Mike Goodrich - Administrative Services; Robyn Fontaine – Finance; Ginny Heuple – Early Intervention

GUESTS PRESENT

None

PRESS PRESENT:

None

OPENING: The regular meeting of the Community Services Board was convened on May 16, 2024, at 6:34 p.m. in the Powell's Creek Conference Room, James J. McCourt Government Center, 1 County Complex Court, Prince William, VA.

CITIZEN'S TIME:

Ms. Vicky Castro for Pat Victorson- NAMI Prince William

- --Ms. Castro shared that Ms. Victorson was unable to attend today's meeting as she is currently at a school resource fair. Ms. Victorson has been actively promoting NAMI in the community. She will be attending the NAMI Annual Conference in Colorado and is looking forward to that.
- -- The NAMI Annual Meeting took place ten days ago and new board members were elected.

STAFF TIME		
None		

PRESENTATION: Early Intervention, Ginny Heuple and Tricia Peny

- --Mrs. Heuple explained that the Early Intervention program consists of three distinct programs; IIC- Service Coordinators, PIE- Therapy and education, and Admin Support.
- -- Mrs. Heuple also mentioned that the Early Intervention program serves eligible infants and toddlers, along with their families and caregivers, who are residents of Prince William County and the cities of Manassas and Manassas Park.
- --Children are considered eligible for the program if they have a delay of at least 25% below their chronological or adjusted age in one or more areas, have a diagnosis of physical or mental condition with a high probability of resulting in a developmental delay, or exhibit atypical developmental behavior.
- --Ms. Peny shared that May is early intervention month. The state office, the Part C office, has a Systemic Improvement Plan (SSIP) to identify the needs of the state to help our programs have better outcomes, their recent focus is Social Emotional Development & Relationships. They want to make sure the CSB identifies children who have delays or atypical social emotional development and make progress.
- --Ms. Peny emphasized the importance of establishing "Building Healthy Connections" which involves fostering a nurturing, responsive, and positive relationship during the early stages of a child's life (from birth through three years old). This critical period is essential for enhancing attention, focus, and resilience. A strong foundation during this time significantly impacts the child's future success. This can be achieved by dedicating time to engage in activities with them, acknowledging their communication efforts, and demonstrating patience and kindness.
- --Mrs. Heuple shared the following fun facts about early intervention. 99% of respondents agreed or strongly agreed they were satisfied with EI services in FY23, 94% of respondents agreed or strongly agreed that EI services helped them reach the goals they set for their child in FY23 and 48% of the children who left the program in FY23 did not need Special Education services after they left early intervention.

--Mrs. Heuple shared that anybody can refer a child to Early Intervention. The intake phone number is 703-792-7879 or they accept online referrals at https://www.itcva.online/

APPROVAL OF MINUTES

RESOLUTION 24-05R1-00

MOTION: Rath

SECOND: Carr

The Prince William County Community Services Board does hereby approve the minutes of April 18, 2024.

Vote:

Ayes-- Bennett, Carr, Marshall, O'Leary, Oshiki, Rath, Castro

Nays-- 0

Abstained-- 0

Absent During Vote 0

Absent From Meeting-- Bayer, Garrett, Sowers

ACTION ITEM:

A. RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$486,960 ONGOING REVENUE AND \$1,579,342 ONE-TIME REVENUE TO RECONCILE THE COMMUNITY SERVICES COUNTY BUDGET

RESOLUTION 24-05R1-01

MOTION: Carr

SECOND: Marshall

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provide funding to Prince William County Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512); and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, the Prince William Board of County Supervisors must accept, budget, and appropriate additional revenues before the funds may be expended; and

WHEREAS, CS requests increasing ongoing Substance Abuse and Mental Health Services Administration (SAMHSA) Community Mental Health (CMH) Services Federal Block Grant (FBG) revenue by \$89,732 and DBHDS Youth Adult revenue by \$29,885 to reclassify one (1.0) limited-term grant position (PCN G00085) to one (1.0) full-time permanent Clinical Services Caseworker (C51) position to continue providing treatment and recovery supports for youth adults with serious mental illness; and

WHEREAS, CS requests increasing ongoing state revenue for DBHDS Systems Transformation Excellence Performance (STEP-VA) Primary Care Screening (PCS) by \$14,114, STEP-VA Same Day Access by \$29,233, and Medicaid by \$57,145 for a total of \$100,492 to establish one (1.0) permanent full-time Clinical Services Caseworker (C43) position to provide SDA intake assessments for treatment access and PCS for early detection of health risks for improved coordinated medical care; and

WHEREAS, CS requests increasing ongoing state revenue for DBHDS STEP-VA Outpatient by \$73,740, STEP-VA Case Management by \$22,500, Medicaid by \$64,522, and federal CMH FBG by \$5,597 for a total of \$166,359 to establish one (1.0) permanent full-time Senior Clinical Services Caseworker (C51) position to provide clinic-based youth outpatient and case management services and reclassify one (0.5) part-time permanent position (PCN 106004) to one (1.0) full-time permanent Clinical Services Casework (C43) position for waitlist coordination for the CS Clinical Behavioral Health Program; and

WHEREAS, CS requests increasing Virginia Part C Early Intervention one-time revenue by \$397,000 and ongoing revenues by \$12,545 Part C and \$87,947 Medicaid for a total ongoing revenue of \$100,492 to establish one (1.0) full-time permanent Clinical Services Caseworker (C43) to provide service coordination for infants aged 0-3 experiencing developmental delays; and

WHEREAS, CS requests increasing one-time Substance Abuse Prevention and Treatment FBG revenue by \$50,000 to support the ongoing effort to decrease substance use and overdose rates throughout the Commonwealth with funds effective through September 30, 2024; and

WHEREAS, CS requests increasing one-time State and Local Fiscal Recovery substance use community-based expansion funds by \$75,032 and DBHDS state general fund revenue by \$131,305 to address treatment, training, or other locally identified service needs with a goal to reduce overdoses and improve the lives of individuals affected by drug use and dependence with funds effective through June 30, 2025; and

WHEREAS, CS requests increasing one-time DBHDS STEP-VA Same Day Access and Outpatient Services revenue by \$51, 005 for SDA training and automation advancements for OP services for improved communication, more accurate documentation, and improved service treatment time with funds effective through June 30, 2025; and

WHEREAS, CS requests increasing one-time state fees by \$875,000 to be used for current CS operating projects and service startup; and

WHEREAS, funds are restricted for use in accordance with the DBHDS Performance Contract agreement including services and supports for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$486,960 in ongoing revenue and \$1,579,342 in one-time revenue to reconcile the Fiscal Year 2024 Community Services County budget;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes establishing three full-time permanent positions including one (1) Senior Clinical Services Caseworker (C51) and two (2.0) Clinical Services Caseworkers (C43); and reclassify one (1.0) limited-term grant position (PCN G00085) to one (1.0) full-time permanent Senior Clinical Services Caseworker (C51) and reclassify one (0.5) part-time permanent position (PCN 106004) to one (1.0) full-time permanent Clinical Services Caseworker (C43) position;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes all unexpended amounts be carried forward year to year.

Vote:

Ayes-- Bennett, Carr, Marshall, O'Leary, Oshiki, Rath, Castro

Nays-- 0

Abstained-- 0

Absent During Vote-- 0

Absent From Meeting-- Bayer, Garrett, Sowers

DISCUSSION ITEMS:

A. 3rd Quarter Accounts Receivable Report-Michael Goodrich

--Mr. Goodrich apologized, he seemed to have confused the columns in the first table, CS is doing better, not worse. CS has collected more fees than last year, and the insurance balance is down. CS has been down the supervisor position since December, which should be filled by June.

B. 3rd Quarter Financial Report-Robyn Fontaine

--CS has found that the budget has been reduced by four million dollars. Revenue is 64%. Expenditures are at 59% but are on target with salary and benefits at 74%. Operating is at 24%, which is low because state retained earnings are being carried to use toward the Crisis Receiving Center start up.

C. 3rd Quarter Services Report-Michael Goodrich

--Unduplicated accounts have gone down, vocational services had a 3% increase in clients, Access and Emergency Services had a 20% decrease, CS has staffing issues and individuals on FMLA, so Access has been unable to see as many clients. Emergency Services changes can be attributed to Co Responder and the success of Co Responder. Medical Services saw a slight decrease.

- **D.** Crisis Receiving Center Construction Update-Michael Goodrich
- --Financially, CS has nearly 80% of the budget spent and has committed about 20% to outfitting the building and for opening activities. The Crisis Receiving Center grand opening should happen in June of 2025. A Save the date notification will be made.
- E. Report on VACSB Conference- Georgia Bachman
- --Mrs. Bachman shared that the VACSB Conference was very well put together. There were two excellent keynote speakers who focused on resilience and compassion fatigue and self-care, their workshops were standing room only.
- --Mrs. Bachman shared that the highlight of the conference was the workshop presented by two of our School Based New Horizons supervisors, Tina DiGiacomo and Jenna Popovich. They presented on the history of the school-based program in Prince William County, the support that it's received by Prince William County, they did the day in the life of a school-based counselor and talked about what's next. There was an excellent engagement. DBHDS participated in the workshop and came up to Mrs. Bachman afterwards to let her know there's funding and a focus on school-based mental health care and wanted to put Ms. Bachman in touch with the person in the agency to discuss our program further. Mrs. Bachman has reached out to them and is waiting to have a conversation.
- --Ms. Madison shared that in the Emergency Services Council, they were told that CSBs would have to begin using the Bed Registry in two weeks. There have been two demos this week, the Bed Registry will pilot at first with the state hospitals and CSB Emergency Services will be able to send our referrals to everyone at once, so CS won't have to duplicate all of the referrals.
- --Ms. Jackson shared she attended a workshop with a speaker who was well versed in mental health issues related to people with ID/DD. The speaker provided statistics that show the high prevalence of mental health disorders in people who have a developmental disability.

OPEN ITEMS:		
None		

EXECUTIVE DIRECTOR'S TIME:

--Mrs. Bachman shared that the governor's budget was passed on May 13th. There were a few items in relation to the CSB. A CSB workforce item included funding to assist with CSB workforce issues. While there was money set aside for STEP Virginia inflation, it is important to note that Same Day Access is underfunded, and this will not sufficiently fund the current demand. Robyn Fontaine is currently working on a cost report exercise that is due back to DBHDS in several weeks. This report will be utilized by DBHDS to provide an accurate account of the costs required to fund STEP Virginia to the general assembly. Additionally, the budget includes the passing of DD waiver slots. Over the course of FY25 and FY26, a total of 3440 waiver slots will be gradually implemented across the state, with each quarter seeing an increase.

--Mrs. Bachman mentioned that the Annual Organizational Survey released by the county began yesterday. In the previous year, CS achieved a 53% response rate, and aim for a higher rate this year. These responses are crucial in guiding the CS leadership team in determining the necessary action steps to enhance staff morale and engagement and retain dedicated employees. Ms. Bachman anticipates sharing the outcome of this survey in a few months.

--Mrs. Bachman recently took part in a poverty simulation exercise organized by the county's No Wrong Door Committee. The event saw a significant turnout of county leadership, line staff from CS, DSS, and various human services agencies. The Training was engaging and interactive, with facilitators leading a debrief session at the end where participants shared a range of emotions from the customer's perspective. Two CS employees enrolled in the Train the Trainer training held the next day.

--Mrs. Bachman expressed her gratitude to the CS Board for approving the 3% DBHDS Workforce Compensation Increase. Additionally, she mentioned the permanent supported housing funding was approved unanimously on Tuesday by the board of county supervisors. Sherry, with the help of Katanya will be starting a team of seven and we will be sharing more information about that as it rolls out.

DEPUTY DIRECTOR'S TIME:

--Mrs. Bowman provided an update on the Permanent Supported Housing initiative. Although there is more to come, she shared that the program is fully funded by DBHDS and does not require any local funding. Initially, some of these positions were intended to be temporary, but due to difficulties in filling temporary positions, DBHDS has decided to provide ongoing funding. The initiative will include 72 housing vouchers, a complete clinical team from CS, a supervisor, two case managers, a peer, and a supportive housing team contracted by DBHDS outside of CS. This team will establish relationships with landlords, locate suitable units, and continue to support clients with maintaining their leases. Mrs. Bowman highlighted that this service is not limited to full CS clients who come through Access; it is available to clients in the community as well. Katanya has been poised with hiring the first position, the supervisor, who will play a crucial role in building the team.

--Mrs. Bowman shared that 7 CS staff members were recognized with the GEM Award this morning for demonstrating exceptional dedication. In February, at a local trade school, a student tragically assaulted two others with a knife, resulting in the death of one student. Many students and staff witnessed this traumatic incident, prompting our Community Response and Trauma teams to take immediate action. They formed a team to provide support and guidance to these affected by the event. A week later, a debrief was held at the trade school, where the Crisis Support Team offered individual assistance to over a dozen students and staff members. This support continued for 9 more days as students and staff returned to the school, helping them process the trauma they had experienced. When the group that witnessed the fatal incident returned to campus, the Community Response Team was there to offer support. Their

unwavering dedication to helping these individuals showcases their compassion and commitment to the community.

BOARD MEMBERS' TIME:

VICKY CASTRO:

- --Ms. Castro shared that she has been actively promoting May Mental Health Awareness Month amongst her student and strongly believes in the inclusion of substance use disorder education at the elementary school level.
- --Ms. Castro mentioned the introduction of a new program by NAMI called NAMI Provider, which is geared toward medical providers. Pat Victorson can share further information about this program.

FRANCIS RATH

--Mr. Rath expressed his sincere gratitude to everyone. He acknowledged that he has been absent for two sessions and apologized for the inconvenience. He was grateful for the understanding and accommodation provided.

VONEKA BENNETT

--Ms. Bennett expressed her sincere gratitude towards the CSB staff for their dedication and hard work. She has personally witnessed the positive outcomes of their guidance and direction. Ms. Bennett thanked Ginny for her unwavering commitment to the children and families she serves.

JOHN O'LEARY:

Mr. O'Leary shared a few points about the VACSB Conference. He talked about the board member session, focusing on board operations and responsibilities. One key topic was the requirement to publish when three board members are present simultaneously. Additionally, he mentioned the Service Dog session, expressing his support for acquiring a service dog for the CSB.

TIMOTHY OSHIKI:

Mr. Oshiki expressed his admiration for the notable decrease in Access walk-ins due to the availability of Co-Responders. He also mentioned his ongoing appreciation for NAMI on Campus. Additionally, he expressed his gratitude to Ginny and Tricia for their presentation on Early Intervention. Mr. Oshiki acknowledged CSB staff for their hard work and dedication and expressed his gratitude to all staff and board members who attended the VACSB Conference.

ADJOURNMENT

RESOLUTION 24-05R1-02

MOTION: O'Leary

SECOND: Rath

Vote:

Ayes-- Bennett, O'Leary, Oshiki, Rath, Castro

Nays-- 0

Abstained-- 0

Absent During Vote-- Carr, Marshall

Absent From Meeting-- Bayer, Garrett, Sowers

Adjourn time: 8:37 p.m.
