



Building Pad Certification

Issued by: *Eric M Mays, P.E.*

Building Official

Effective: September 1, 2006

Revised: July 1, 2009

Purpose

The purpose of this Policy is to ensure that required testing data for controlled fill is submitted to the Building Development Division.

The [Building Pad Certification Form](#) shall be completed by the permit applicant and submitted during permit application for the construction of any new structure or addition. However, if the project is designated as a Critical Structure subject to the Special Inspections Program, the [Building Pad Certification Form](#) shall be submitted during the Special Inspections meeting. One of the following categories must be checked for any new building or addition:

- **Controlled Fill placed under the Site Development Permit** – This policy hereby delegates the authority to place controlled fill for the building to the Site Development Permit. The Site Development Permit can be a Rough Grading Permit or the Final Site Development Permit. A copy of the County approved Professional Engineer's Certification with the soil data and test results must be attached to the [Building Pad Certification Form](#).
- **Controlled Fill placed under the Building Permit** – A [Building Inspection Certification Form](#) shall be submitted in accordance with the [Policy: Third Party Building Inspection Certification Program](#).
- **Other Engineered Solutions constructed under the Building Permit** – A [Building Inspection Certification Form](#) shall be submitted in accordance with the [Policy: Third Party Building Inspection Certification Program](#).
- **Controlled Fill not required** – Based on the approved Site Development Plan and the associated Lot Grading Plan, controlled fill was not and will not be required or placed.

Attachments/Hyperlinks

- [Building Inspection Certification Form](#)
- [Building Pad Certification Form](#)
- [Building Permit Application](#)
- [Policy: Third Party Building Inspection Certification Program](#)