



AGENDA

October 16, 2019

1. Introductions – Mike Garcia
2. Small Business Program – Wade Hugh
 - a. 491 small businesses have been engaged through the program in the first year
 - i. 379 small businesses have opened through the program
 - ii. 45 small businesses are working through the process
 - iii. 67 small businesses have met with staff for due diligence
 - b. Wade Hugh and Eric Mays provided an overview of the criteria for the Small Business Program
 - c. Wade Hugh announced that George Harben and Ginny Person will be working with Development Services.
3. Agribusiness/Agritourism Update – Wade Hugh
 - a. Wade Hugh attended a meeting on Friday, October 11th with the Regional Collaboration Team. One topic discussed by the team was Agribusiness/Agritourism. Each jurisdiction will provide a spreadsheet listing examples and policies. This will be completed in the next 30 days.
4. Data Center Task Force – Wade Hugh
 - a. The team has had three meetings.
 - b. Eric Mays held a training session in August 2019 for the Data Centers
 - c. Sub-Teams will be created to focus on processes and policies
5. Update on CDC Goals
 - a. ZTAs initiated by the BOCS – Planning Office
 - i. Mixed-Use Zoning District – this item has already been taken to DORAC. The item will be taken back to DORAC and then to the Planning Commission in November 2019.
 - ii. Signage – Sign regulations will be taken to the Planning Commission on October 16, 2019. The item will be taken before the BOCS in December 2019.
 - b. Commercial Project Exit Interview Process – Wade Hugh
 - i. George Harben will be working directly on this goal.
 - c. Establishing Self-Certification Programs – Wade Hugh

- i. Parking – no updates
 - ii. Buffers – a team would not be set up until early 2020
 - d. Continue to follow-up with the Board to address the items noted in the CDC letter to the Board regarding steps to move the 35% Commercial Tax Base needle – Wade Hugh
- 6. Comprehensive Plan Update – Planning Office
 - a. Planning is updating 19 sections of the comprehensive plans.
- 7. Small Area Plans – Planning Office
 - a. Independent Hill and Route 29 Small Area Plans have been approved by the Planning Commission
 - b. BOCS adopted the Small Area Plan for North Woodbridge on October 8, 2019
 - c. The next Small Area Plan will be the Landing at Prince William (formerly Parkway Employment Center)
 - d. The Dale City Small Area Plan is on track to be adopted this year
 - e. Planning has a webpage for the Comprehensive Plan Update, which also shows progress
→ [Comprehensive Plan Website](#)
- 8. Review Quarterly Performance Data – Wade Hugh
 - a. Handout provided
- 9. Other Business
 - a. November 22nd is the joint CDC/DORAC Meeting
- 10. Meeting Adjourned

Next Meeting

Wednesday, January 22nd

Development Services Building – Conference Room 107