



PRINCE WILLIAM COUNTY, VIRGINIA
BOARD AUDIT COMMITTEE
MINUTES OF MEETING

One County Complex Court
Prince William, Virginia 22192

HON. COREY A. STEWART, CHAIRMAN
HON. MAUREN S. CADDIGAN
HON. JOHN D. JENKINS
ALTERNATES
HON. RUTH ANDERSON
HON. PETE CANDLAND
HON. JEANINE LAWSON
HON. MARTIN E. NOHE
HON. FRANK J. PRINCIPI

February 20, 2018

The Board Audit Committee meeting was attended by the following:

John Jenkins, Supervisor, Regular Voting Member
Maureen Caddigan, Supervisor, Regular Voting Member
Ruth Anderson, Supervisor, Alternate Voting Member (Alternate for Chairman Stewart)
Chris Martino, County Executive
Michelle Casciato, Deputy County Executive
Chris Price, Deputy County Executive
Michelle Robl, County Attorney
Michelle Attreed, Director of Finance
Tim Leclerc, Deputy Director of Finance
Brian Landrum, Chairman's Office
Lou Cannon, RSM Internal Auditor (via conference call)
Jennifer Murtha, RSM Internal Auditor (via conference call)
Leslie Kostelecky, Clerk to Board Audit Committee

The Board Audit Committee (BAC) addressed the following items on the agenda:

1. **Meeting Called to Order** at 12:37 p.m.
2. **County Attorney Time**
 - A. Michelle Robl explained Benefits Administration Assessment will be presented by Chris Martino in open meeting with an option to convene a closed session, if deemed necessary.
 - B. RES – Accept – Internal Audit Report – Benefits Administration Assessment

The resolution to recommend that the Board of County Supervisors accept the Benefits Administration Assessment Report was moved by Mrs. Caddigan, seconded by Mrs. Anderson and approved unanimously. Resolution #BAC 18-30 attached.
3. **Audit Committee Member Time**
 - A. RSM and the Board Audit Committee members discussed the status of the Industrial Development Authority (IDA) audit

4. **Adjournment**

A. RES – Adjourn Meeting

Having concluded all business on the agenda, the Board Audit Committee adjourned the meeting of February 20, 2018, at 12:57 p.m. The motion was moved by Mrs. Caddigan, seconded by Mrs. Anderson and approved unanimously. Copy of Resolution #BAC 18-31 attached.