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**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Voneka Bennett, Dr. William Carr, Altonia Garrett,
Bradley Marshall, John O’Leary, Timothy Oshiki, Francis Rath, Patrick Sowers

BOARD MEMBERS ABSENT:

Deanna Bayer

STAFF PRESENT:

Lisa Madron, Georgia Bachman, Melinda Bringham-Office of the Executive Director
Division Managers: Mike Goodrich, Administrative Services; Sara Wheeler, Youth Adult
and Family Services; Dr. Kanchan Clark, Medical Services; Sherry Bowman, Community
Support
Program Staff: Jacqueline Turner- ID/DD Services Program Manager

GUESTS PRESENT:

Pat Victorson – NAMI Prince William

PRESS PRESENT:

None

OPENING: The Regular Meeting of the Community Services Board was convened on
March 16, 2023 at 6:30 p.m. in the Powell’s Creek Conference Room, James J. McCoart
Government Center, 1 County Complex Court, Prince William, VA.

APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

RESOLUTION 23-03R1-01

MOTION: Marshall

SECOND: Garrett

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board’s policy, Mr. Obediah Baker, Jr. and Ms. Voneka Bennett notified the Chair that the Members are requesting permission from the Board to electronically participate at the Board’s March 16, 2023 meeting; and

WHEREAS, Mr. Obediah Baker Jr. certified that he is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents his physical presence; and

WHEREAS, Ms. Voneka Bennett certified that she is unable to attend the meeting due an identified personal matter that prevents their physical presence; and

WHEREAS, the remote locations from which the above members plan to electronically participate is their personal residence temporary or permanent residence and the remote locations will not be open to the public; and

WHEREAS, Mr. Obediah Baker, Jr. and Ms. Voneka Bennett verified that their participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the requests to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voices of Mr. Obediah Baker, Jr., and Ms. Voneka Bennett to be heard by all persons via Webex at the primary or central meeting location.

Vote:

Ayes--Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--Sowers

Absent From Meeting--Baker, Bayer, Bennett

CITIZEN'S TIME

Ms. Pat Victorson of NAMI Prince William shared that she attended a DIVERT meeting today where she had the opportunity to see how well county employees from different agencies work together as a unified spirit to assist those in the with mental health conditions and substance abuse issues. Their care for those that they serve was apparent. Ms. Victorson also shared that she is excited about the Crisis Receiving Center and NAMI will continue to support the effort.

STAFF TIME

Sherry Bowman, Community Support Division Manager: Ms. Bowman shared an email that she received from Ramona DeFonza of DBHDS thanking Jacqueline Turner for her service. The email read, "Dear Jackie, Attached you will find a formal letter from Britt Welch, Director of the Office of Community Quality Management to recognize your commitment to the Regional Quality Council in Northern Virginia and to thank you for your service during these last six years. On a less formal note, I would like to say that it has been an absolute delight working with you on the RQC2! Your direct and practical approach to quality improvement to support RQC2's mission has been invaluable. You have participated in the quarterly meetings through careful reflection of the data presented and have challenged all of us to look at the stories behind those numbers. Your keen sense to understand barriers and to find solutions has been paramount to the success of past and current Quality Improvement Initiatives. To say you will be missed is an understatement!" Ms. Bowman thanked Ms. Turner for the 6 years she served on the Regional Quality Council.

PRESENTATION: Developmental Disabilities Program, Jacqueline Jackson Turner

Ms. Turner shared how the program staff in the Developmental Disabilities Program has grown from a staff of 5 to now consisting of 34 Support Coordinators, 13 Supervisors, 3 Administrative Support personnel and one Program Manager. They currently have 1 vacancy for an Administrative Specialist and 6 Support Coordinator IIs. They do have 1 Support Coordinator position pending hire. They have been fortunate to be able to promote from within for their supervisory positions.

The program currently has 679 waiver slots with 971 people on the waiting list. Of the 971 people on the waiting list, 198 are considered Priority 1. The waitlist has continued to grow over the past 3 years. The waiver is the major funding source for the services that CS provides to individuals in our community. The Governor of Virginia has made it a priority to reduce the number of people on the Priority 1 waitlist and they are expecting to receive around 74 slots. With the increase of slots, CS staffing and provider staffing will be a challenge to provide the necessary services within the

prescribed timelines. Ms. Turner also shared some of the challenges they face as a result of the DOJ settlement. Ms. Turner shared how they are enhancing teamwork within their program by sharing shoebox recognitions that are kudos shared by team members at their staff meetings.

APPROVAL OF MINUTES

RESOLUTION 23-03R1-02

MOTION: Rath

SECOND: Carr

The Prince William County Community Services Board does hereby approve the minutes of February 16, 2023.

Vote:

Ayes--Baker, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer

ACTION ITEMS

APPROVE REVISED FEE FOR SUBSTANCE USE SCREENINGS EFFECTIVE JANUARY 1, 2023, AND CONTINUE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO UPDATE THE FEE SCHEDULE IN THE EVENT OF MEDICAID OR MEDICARE FEE CHANGES OR ADDITIONS

RESOLUTION 23-03R1-03

MOTION: Rath

SECOND: Marshall

WHEREAS, the Prince William County Community Services Board (PWC CSB) is required to regularly review and approve or revise the Fee Schedule; and

WHEREAS, the Virginia Department of Medical Assistance Services (DMAS) has an updated reimbursement rates for urine screenings; and

WHEREAS, the updated rates allow for increased reimbursements for Behavioral Health urine screenings at a rate of \$14.96 per screening; and

WHEREAS, the Executive Director authorized updating the fee on January 1, 2023, consistent with DMAS rates; and

WHEREAS, staff recommend the Executive Director have administrative authority to continue to update the Fee Schedule in the event of Medicaid or Medicare rate changes or additions to be submitted for full Board approval no later than three months after the rate change or addition;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby approve the revised urine screening fee, effective January 2, 2023; and

BE IT FURTHER RESOLVED that the Prince William County Community Services Board does hereby continue to authorize the Executive Director to update the Fee Schedule in the event of Medicaid or Medicare rate changes or additions to be submitted for full Board approval no later than three months after the rate change or addition.

Vote:

Ayes--Baker, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS AUTHORIZE COMMUNITY SERVICES TO APPLY FOR THE VIRGINIA OPIOID ABATEMENT AUTHORITY FUNDS, AND CONTINGENT UPON AWARD, ACCEPT, BUDGET, AND APPROPRIATE \$1,030,000, ANNUALLY, IN ONE-TIME REVENUE TO FISCAL YEARS 2024 – 2028 FOR A TOTAL OF \$5,150,000 FOR OPIOID OFFICE-BASED ADDICTION TREATMENT SERVICES

RESOLUTION 23-03R1-04

MOTION: Marshall

SECOND: Baker

WHEREAS, the Virginia Opioid Abatement Authority (OAA) has issued a Notice of Funding Opportunity regarding Opioid Abatement Cooperative Agreement funding awards; and

WHEREAS, Prince William County (PWC) Community Services (CS) intends to submit a joint application with the Cities of Manassas and Manassas Park; and

WHEREAS, PWC CS will be identified as the fiscal lead; and

WHEREAS, the purpose of this grant is to provide resources to develop service strategies that align with the Virginia Department of Behavioral Health and Developmental Services (DBHDS) criteria for a licensed Opioid Office-Based Addiction Treatment Service (OBAT) center and to provide intensive case management and outpatient substance use disorder and co-occurring mental health services to combat the opioid epidemic and serve all age populations; and

WHEREAS, OBAT services will enhance and expand on existing Addiction and Recovery Treatment Services (ARTS) and Medication Assisted Treatment (MAT) to provide improved community access and increased service capacity; and

WHEREAS, this resolution authorizes the Executive Director of CS or her designee to sign the application and the Board of County Supervisors action to accept, budget, and appropriate these funds contingent upon the award; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, CS requests increasing one-time budgeted revenues and expenditures by \$1,030,000, annually, for Fiscal Years 2024-2028 for a five-year total of \$5,150,000; and

WHEREAS, this includes \$800,000 OAA state and \$230,000 Medicaid, annually for a total of \$1,030,000; and

WHEREAS, CS requests to establish full-time, limited term grant positions through June 30, 2028 including 1 FTE Human Services Program Manager (D61); 1 FTE Medical Doctor (D71); 1 FTE Clinical Service Caseworker (C43); and 2 FTE Licensed Practical Nurses (C41); and

WHEREAS, funds are restricted for the above-mentioned area; and

WHEREAS, there is no general fund local tax support required to apply for, accept, budget, and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize the Executive Director of Community Services, or her designee, to apply for the Opioid Abatement Authority Cooperative Agreement funding for Opioid Office-Based Additional Treatment Services;

BE IT FURTHER RESOLVED that contingent upon award, the Prince William County Community Services Board recommends the Prince William Board of County Supervisors accept, budget, and appropriate \$800,000 Opioid Abatement Authority and \$230,000 Medicaid one-time state revenues and expenditures, annually, to Fiscal Years 2024 - 2028 of Community Services' budget, for a five-year total of \$5,150,000;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize establishing 5 FTE full-time, limited term grant positions through June 30, 2028;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize all unexpended amounts, specific to this request, to be carried forward year to year.

Vote:

Ayes--Baker, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS AUTHORIZE COMMUNITY SERVICES TO APPLY FOR THE VIRGINIA OPIOID ABATEMENT AUTHORITY FUNDING, AND CONTINGENT UPON AWARD, ACCEPT, BUDGET, AND APPROPRIATE \$2,032,000, ANNUALLY, IN ONE-TIME REVENUE TO FISCAL YEARS 2024 – 2028 FOR A FIVE-YEAR TOTAL OF \$10,160,000 FOR PEER RECOVERY SERVICES

RESOLUTION 23-03R1-05

MOTION: Rath

SECOND: Marshall

WHEREAS, the Virginia Opioid Abatement Authority (OAA) has issued a Notice of Funding Opportunity regarding Opioid Abatement Cooperative Agreement awards; and

WHEREAS, Prince William County (PWC) Community Services (CS) intends to submit a joint application with the Cities of Manassas and Manassas Park and George Mason University Empowerment Center; and

WHEREAS, PWC CS will be identified as the fiscal lead;

WHEREAS, the purpose of this grant is to respond to the opioid crisis through a coordinated effort and to create a workforce pipeline for Peer Recovery Specialists to strengthen the Greater Prince William peer recovery network; and

WHEREAS, Peers are individuals with lived experience, strength, and hope who use their experience to help others build a bridge to recovery through support and development of career, recovery, health, and financial goals and encouraging and connecting individuals to community resources to develop independence in housing, education, and jobs; and

WHEREAS, this resolution authorizes the Executive Director of CS or her designee to sign the application and the Board of County Supervisors action to accept, budget, and appropriate these funds contingent upon the award; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, CS requests increasing one-time budgeted revenues and expenditures by \$2,032,000, annually, for Fiscal Years (FY) 2024-2028 for a five-year total of \$10,160,000; and

WHEREAS, this includes \$1,438,000 OAA state, \$2,000 City of Manassas Park local, and \$592,000 GMU funding, annually, for a total \$2,032,000; and

WHEREAS, GMU will provide an additional \$68,000 in-kind match for 1 FTE Educator position who will provide training the Peer Recovery Program; however because these are non-PWC expenditures they are not included in the total to be budgeted and appropriated, for this request; and

WHEREAS, CS requests to establish limited term grant positions through June 30, 2028 including 1 FTE Human Services Program Manager (D61), 1 FTE Clinical Service Case Management Manager, 2 FTE Clinical Service Caseworker (C43) full-time grant positions and 24 FTE Human Service Associate (B22) grant intern positions; and

WHEREAS, funds are restricted for the above-mentioned area; and

WHEREAS, there is no general fund local tax support required to apply for, accept, budget, and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize the Executive Director of Community Services, or her designee, to apply for the Opioid Abatement Authority Cooperative Agreement funding for Peer Recovery Services;

BE IT FURTHER RESOLVED that contingent upon award, the Prince William County Community Services Board recommends the Prince William Board of County Supervisors accept, budget, and appropriate \$1,438,000 Opioid Abatement Authority state, \$2,000 City of Manassas Park local, and \$592,000 GMU funding, annually, to Fiscal Years 2024 - 2028 of Community Services' budget, for a five-year total of \$10,160,000;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize establishing 4 FTE full-time, limited term grant positions and 24 FTE intern, limited term grant positions through June 30, 2028;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorize all unexpended amounts, specific to this request, to be carried forward year to year.

Vote:

Ayes--Baker, Bennett, Carr, Garrett, Marshall, O'Leary, Oshiki, Rath, Sowers

Nays--0

Abstained--0
Absent During Vote--0
Absent From Meeting--Bayer

DISCUSSION ITEM

Performance Measures Report – Beth Dugan, QI Program Manager

Ms. Dugan shared that per the state performance contract between Prince William Community Services (CS) and the Department of Behavioral Health and Developmental Services (DBHDS), PW CS is measured monthly on a variety of performance indicators that DBHDS has identified as being indicative of the quality of our services.

Ms. Dugan shared the following highlights:

- Annual Physical Examination- PW CS 12-month average was 65% which is higher than the all CSB 12-month average of 55%.
- Initiation of Substance Use Disorder Services- PW CS 12-month average was 67% which is slightly lower than the all CSB 12-month average of 74%.
- Engagement of Substance Use Disorder Services- PW CS 12-month average was 53% which is slightly lower than the all CSB 12-month average of 58%, but above the benchmark of 50%.
- Retention of Substance Use Disorder Services- PW CS 12-month average was 32% which is higher than the all CSB 12-month average of 31%.
- Developmental Disability Face to Face Visits- PW CS 12-month average was 79% which is higher than the all CSB 12-month average of 73%.
- Developmental Disability In-Home Visits- PW CS 12-month average was 88% which is higher than the all CSB 12-month average of 73%.
- Developmental Disability Telehealth/Face to Face Visits- PW CS 12-month average was 89% which is higher than the all CSB 12-month average of 83%.

Ms. Dugan shared that per the FY 2022 AND FY 2023 Community Services Performance Contract (section H: Licensing) Prince William Community Services “shall provide copies of the results of licensing reviews, including scheduled reviews, unannounced visits, and complaint investigations, to all members of the CSB board of directors in a timely manner and shall discuss the results at a regularly scheduled board meeting”. Ms. Dugan provided the Members with copies of the 15 licensing reviews that have been completed since the December 2022 CS Board meeting with the following results:

- 3 ID/DD mortality reviews resulted in 0 violations.
- November 2022 licensing review of MH programming (Intensive In-Home Services, MH Case Management Adults, Mental Health Case Management Children/Adolescents, Psychosocial Rehabilitation Services, MH Outpatient Services, Crisis Services, Mental Health Skill Building).

- PSR and IIIH – received 0 citations.
 - MHCM/A, MHCM/C, MHOP, CS, MHSS all received citations resulting in a total of 16 citations.
 - IDD had their annual licensing review in January 2023 and received a total of 2 citations.
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OPEN ITEMS

None

EXECUTIVE DIRECTOR’S TIME

--Ms. Madron announced that on May 11, 2023 from 10 a.m. to 12 p.m. CS will be hosting a Community Dedication Ceremony for the Crisis Receiving Center. The event will be held at the future site of CRC located at 14011 Worth Avenue, Woodbridge, VA. The program will consist of various speakers and conclude with a site tour. CS Program Managers will provide descriptions of the services that will be provided at the new location. Invitations will be coming out soon.

--Ms. Madron shared that the County Executive has presented his proposed FY24 budget to the Board of County Supervisors. The focus of the budget is the county workforce compensation which includes a proposed 9% salary increase for general government employees. With this plan, there will be no additional positions added which includes the positions previously included in the 5-year plan. Salary has been the main issue with staff recruitment and CS has approximately 50-55 open positions currently. The County has instituted hiring bonuses which CS has been reluctant to do as there is not a plan for retention bonuses, but the County is requiring they be implemented in an effort to help with recruitment.

DEPUTY DIRECTOR’S TIME

--Ms. Bachman shared that Heather Baxter along with representative from the regional office and Fairfax CS and were asked to present on Marcus Alert at a Joint Chief’s meeting which consisted of Chiefs from Police, Fire and Sheriff departments from around the Northern Virginia area. The meeting went very well, and she will be returning in the future to keep them updated on the progress.

--Ms. Bachman shared that she, Heather Baxter, Elise Madison along with representatives from DBHDS and PWCPD traveled recently to Arizona and toured Connections facilities in Tucson and Phoenix. It was a productive visit and was great to see the facilities in action. She shared that it was beneficial to be there with their partners to talk through some of the challenges that they might face as a county, and they left with next steps and an action plan for moving forward.

BOARD MEMBERS' TIME

VONEKA BENNETT: Ms. Bennett thanked Ms. Turner for her presentation and shared that she has close friends who benefit from their services. Ms. Bennett shared that she believes that their quality of life would not be the same if not for the work that her team does. Ms. Bennett thanked Ms. Fontaine for her financial expertise and Ms. Madron and Ms. Bachman for all their hard work. Ms. Bennett wished everyone a very happy St. Patrick's Day.

OBEDIAH BAKER, JR.: Mr. Baker extended his condolences to the family for their loss in Henrico County. Mr. Baker stated that this is clear evidence and justification for our CRC and Co-Responder programs. Mr. Baker thanked Ms. Turner, Ms. Fontaine, and Ms. Dugan for their presentations this evening. Mr. Baker shared that it is exciting to hear Ms. Fontaine talk about how CS will receive money and how it will be used. Mr. Baker stated it sure says a lot about an organization with such minimal criticism. Every other organization that he has been involved with saw licensing as overreaching but he is extremely happy that CS is meeting the test. Mr. Baker shared that he is appreciative of the staff for all that they do. Mr. Baker said that with St. Patrick's Day tomorrow, he hopes everyone enjoys themselves responsibly.

DR. WILLIAM CARR: Dr. Carr thanked Ms. Turner for her excellent presentation. Dr. Carr also thanked Ms. Bachman for her report about her trip to Arizona and he suggested that the CS Board be provided with more information on CRC clinical operations.

BRADLEY MARSHALL: Mr. Marshall thanked Ms. Turner for her presentation and shared that the DD Program is one of the most important things that CS does but that it is the most cumbersome and complicated of the programs. Mr. Marshall shared his frustration with the amount of "red tape" that state requires as it is a hinderance to the program. Mr. Marshall thanked Ms. Fontaine for simplifying the numbers and explaining them so well. Mr. Marshall also thanked Ms. Dugan for her "Dugan's Dashboard" as it is exactly the type of information that a CS Board should receive.

FRANCIS RATH: Mr. Rath thanked Ms. Turner for her presentation. Mr. Rath shared that the City of Manassas Park will be hosting a Community Day on April 22nd from 10am-2pm at City Hall and invited all to attend.

PATRICK SOWERS: Mr. Sowers thanked Ms. Turner and stated that she is a "rockstar". Mr. Sowers shared that the VACSB does hear from other CS Boards from around the state and one of the

biggest complaints is that they do not know what information that they should be receiving and that they don't understand the information when it is received. The VACSB will be implementing training specifically for Board Members at the May conference. Mr. Sowers also reminded the members that there is a Region 2 representative spot open at VACSB if anyone is interested.

ALTONIA GARRETT: Ms. Garrett thanked Ms. Madron, Ms. Bachman, and Ms. Fontaine for their presentations and their leadership. Ms. Garrett also thanked Ms. Turner for her presentation and for all she does for her staff to ensure that morale stays lifted by recognizing them for all they do.

JOHN O'LEARY: Mr. O'Leary thanked Ms. Turner for her presentation and recognized the program for the impact that they have on entire families along with the individuals they serve even with the very high standards and regulations set by the state.

TIMOTHY OSHIKI: Chairman Oshiki recognized the challenges that the Developmental Disabilities Program must overcome to meet all the state requirements and road blocks put in their way as well as his amazement at how Ms. Turner and her staff accomplish the impossible every day. Chairman Oshiki thanked Ms. Victorson of NAMI for her presence at the CS Board meetings and shared that her feedback is greatly appreciated. Chairman Oshiki thanked Ms. Fontaine and asked her to please let her staff know how much they are valued.

ADJOURNMENT

RESOLUTION 23-03R1-06

MOTION: Marshall

SECOND: O'Leary

The Prince William County Community Services Board does hereby agree to adjourn the March 16, 2023, Regular Meeting at 8:17 p.m.

Vote:

Ayes--Baker, Bennett, Carr, Garrett, Marshall, O'Leary, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer
